**Article I**

**Section 1: The Diabetes Link at Ohio State**

**Section 2: Mission Statement**

Our Chapter of The Diabetes Link was founded for the purpose of connecting college students with and affected by type 1 diabetes in the hopes that these connections will create a support network which will enable students to fulfill their potential and limit the negative psychological and physical effects of diabetes.

**Section 3: Statement of Non-Discrimination**

The Diabetes Link of Ohio State does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

As a student organization of The Ohio State University, The Diabetes Link expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here: <https://hr.osu.edu/public/documents/policy/policy115.pdf>

If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at http://titleIX@osu.edu

**Article II-Membership**

Section A: Membership is open to anyone interested in improving their own health, supporting a friend/loved one with diabetes, increasing awareness, and making life on campus healthier and less complicated for students.

Section B: Dues and collection procedures: The fiscal year of the organization shall be from August 1 to July 31. The amount of annual dues shall be determined each year by the president of the organization and dependent upon which activities need funding. It is our intention that no dues be collected.

Section C: There will be an average of 1 meeting per month, pending on member’s schedules, and time availability.

**Article III- Methods for Removing Members and Executive Officers**

Any officer may be removed from membership by a three-fourths vote of the Executive Board. Any officer removed may appeal to the general membership. Said officer shall be considered reinstated with two-thirds approval of the members.

If any member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organizations constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization’s advisor.

**Article IV-Organization Leadership**

Section A: The President

1. The President shall be the Chief Executive Officer of the group.
2. The President shall appoint all committee chairpersons.
3. The President, with approval of the Executive Board, directs the budget.
4. Vacancies in offices will be filled by appointment of the President with approval of the general membership.

Section B: Secondary Leader

1. The Secondary Leader shall be the parliamentarian for the organization.
2. The Secondary Leader shall assume the duties of the president should the office become vacant, or in the absence of the president.
3. The Secondary Leader will keep and have available current copies of the constitution.
4. The Secondary Leader will be responsible for scheduling programs.

Section C: Treasurer

1. The Treasurer shall keep a current record of all financial transactions.
2. The Treasurer shall develop quarterly reports containing a list of all receipts and disbursements and distribute them among the membership.
3. The Treasurer will be responsible for checking the accuracy of all bills and invoices and paying them correctly and on time.
4. The Treasurer will perform other duties as directed by the president.

Section D: Advisor

1. The advisor shall assist the group in their execution of roles and responsibilities.
2. The advisor shall provide feedback to the organization regarding its operation and functioning.
3. The advisor shall serve as a resource.
4. The advisor should provide advice upon request, and also should share knowledge, expertise, and experience with the group.
5. The advisor will be a nonvoting member of the organization.
6. The advisor shall be a full time member of The Ohio State University faculty or Administrative or Professional staff.

**Article V- Election and Nomination Procedures**

Section A: The Diabetes Link of Ohio State shall have a President, Secondary Leader, Treasurer, and Advisor. These officers comprise the Executive Committee or Board. Other officers may be added as needed, but these positions shall always be filled with the most qualified candidates available.

Section B: All officers must be members of The Diabetes Link of Ohio State.

Section C: The term of the first semester’s office shall be August 1, 2019 to December 31, 2019. The term of the second semester’s office shall be January 1, 2020 to April 30, 2020.

Section D: Election of officers shall be held the prior semester and will be agreed upon again at the beginning of the new semester. At least two weeks’ notice shall be given before the election meeting. Applications from candidates will be due one week before the election meeting and will be evaluated by the President to determine which candidates are elected. If a member will not be present at the election meeting, they may submit their votes to the President any time before the election meeting.

Section E: Any vacancy, which may occur in an office, shall be filled by appointment by the President pending ratification at the next group business meeting.

**Article VI-Voting**

Section A: A quorum will be determined by president when it comes time to vote on agenda items; it will be dependent upon how many members are in the organization.

Section B: Each Ohio State member in good standing may vote.

Section C: Proxy voting is allowed by the following process: The President shall allow the Secondary Leader to proceed with voting duties when the President is absent.

Section D: When tallying votes, all members’ votes shall have equal weight. Majority wins. In the event of a tie, a revote will occur; if there is still no winner after a second vote, the position will be filled by both parties: the position will be “co-president, etc.”

**Article VII- Procedure for conducting meetings and activities**

Section A: The times for regularly scheduled meetings shall be decided upon at the beginning of each semester based on the collective members’ schedules.

Section B: At least 7 days notice shall be given for each regular business meeting.

Section C: Special or emergency meetings may be called with at least 3 days notice by the Executive Board.

Section D: The meetings shall include a quorum, order of business, and disposition of the minutes. (The meetings may also consist of one or more guest speakers, presentations, open discussion among members, and voluntary presentations by members of the organization.) The content of the meetings will largely be guided by the groups’ needs, though we will aim to have guest speakers, presentations, and other bigger-scale events at least 2 times a semester.

**Article VIII- Resolving Disputes**

Any member in disagreement with any policy, idea, opinion, etc. shall be encouraged to speak with the President. If that fails to solve things, a third party will be brought in to mediate the situation. Issues that pertain to the entire group may be brought up in chapter meetings, if appropriate.

**Article IX – Amendments**

Amendments to the Constitution will be added as needed. When an amendment is voted on, it must be at least 50% +1 of the majority vote and will be submitted to the Secretary of the Registry of Student Organizations.

**Article X- Ratification of the Constitution**

Any amendments or changes must be voted upon by the majority vote of the organization. The vote must then be submitted for approval to the Secretary of the Registry of Student Organizations. After approval, each member shall then receive a copy of the ratified constitution.

**Article XI- Goals**

Section A: The Diabetes Link of Ohio State strives to…

1. Create connections with other students with diabetes at your college or university.

2. Create connections with the community to inspire children and young adults in the area.

3. Educate the campus and community about diabetes and living a healthy lifestyle.

4. Work to improve life on campus for students with diabetes through emotional support, personal connections, healthcare, and nutrition.

5. Create a central resource for prospective students and parents to have access to information regarding support services for students with type 1 diabetes at prospective colleges and universities.

6. Provide a central resource where parents of college students can connect and share personal stories, tips, etc. in order to help to relieve the strain on them and their relationship with their college age child.

7. Provide resources to college and university administrators to help them to better serve the diabetic population at their schools.

**Article XII- Method of Dissolution of Organization**

If The Diabetes Link of Ohio State has any assets, those will be donated to the national Diabetes Link organization. It is not our intention to incur debt. Upon official dissolution of the organization, the President of the chapter will notify the Student Activities staff to remove the group from the website.

**Statement of Free Speech/Expression**

Members are encouraged to speak their opinions freely as the basis of the group is to share our own personal beliefs and experiences.