

Article I

I.a. - Name - North African Student Society (NASS)

I.b. - Purpose - The North African Student Society, or NASS, is a student organization aimed at highlighting an often under-represented culture here on the Ohio State campus. North Africa, and all its cultures, are diverse, colorful, and vibrant, however, these cultures are often overlooked. This organization aims to not only educate others on the diversity of experiences of North African people but to uplift North African communities and students through partnerships with North African charities and businesses.

I.c. - Non-Discrimination Policy - The North African Student Society does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment. NASS values diversity within its members and the ideas they bring to the table. Everyone is welcome and appreciated!

Additionally, As a student organization at The Ohio State University, The North African Student Society expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here: <https://hr.osu.edu/public/documents/policy/policy115.pdf>.

If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at <http://titleIX.osu.edu> or by contacting the Ohio State Title IX Coordinator at titleIX@osu.edu.

Article II

II.a. - University Requirements - As required by the Guidelines for Student Organizations, 90% of the membership of a student organization must include current Ohio State University students. Active members and Executive Committee can make decisions regarding the membership of the community and other non-student members of an organization. Community or other non-student members may be temporarily suspended with a majority vote of the Executive Committee.

II.b. - NASS-specific Requirements - To be considered a voting member of NASS, a student must be on record with the secretary. This will allow members to receive any and all organization communication. To be considered on record, students must complete a survey that allows them to voluntarily identify themselves and their contact information. NASS will not require a financial commitment from any member. However, due to that, involvement in fundraising events and volunteering events is highly encouraged and necessary for any member looking to run for a leadership position.

Article III

III.a. - Member Removal - If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization's constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state, or local law, the member may be removed through a majority vote of the officers in consultation with the organization's advisor.

III.b. - Officer Removal - Any elected officer of the chapter may be removed from their position for cause. Cause for removal includes, but is not limited to: violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Committee may act for removal upon a two-thirds affirmative vote of the executive board in consultation with the organization's advisor.

III.c. - Special Circumstances - If the reason for member removal is protected by the Family Educational

Rights and Privacy Act (FERPA) or cannot otherwise be shared with members (e.g., while an investigation is pending), the executive board, in consultation with the organization's advisor, may vote to suspend a member or executive officer temporarily.

III.d. - Officer Re-election Policy - In the event of the removal/resignation of an officer, members will be permitted to run to replace their role. They will be given 2 weeks to campaign, and re-election will occur 14 days after the removal of the previous officer. The new officer will receive the responsibilities of the position, with some flexibility depending on the timing of the re-election.

Article IV

IV.a. - President (Primary Leader) - As the primary leader of NASS, the president will function as a mediator between the members and leaders of the organization. They will mediate all meetings and any special elections. They will also be head of event planning. It is their responsibility to coordinate with other leaders to work out the logistics of every event and they will be in charge of creating a schedule for each semester's proposed events. All event suggestions from members will be brought to them and the executive committee will vote based on their area of expertise. They will serve a single-year term and may run for a maximum of 3 terms.

IV.b. - Vice President (Secondary Leader) - The primary role of the Vice President is to spread the word about NASS events and initiatives to members and the general public. They will be responsible for drafting up several things including but not limited to: social media posts, member newsletters, promotional material, and involvement fair material. They will also vote on all executive committee issues and special elections. They will serve a single-year term and may run for a maximum of 3 terms.

IV.c. - Treasurer - The role of the treasurer will be to handle all funds for NASS. They will be consulted for all event and marketing issues that involve the use of NASS funds and University-provided funds. They will also vote on all executive committee issues and special elections. They will serve a single-year term and may run for a maximum of 3 terms.

IV.d. - Secretary - The secretary will keep a record of any meeting notes and minutes as necessary. They will keep a record of member information and attendance to be used for election qualification. All board members will consult them for all record-keeping matters. They will also vote on all executive committee issues and special elections. They will serve a single-year term and may run for a maximum of 3 terms.

IV.e. - Advisor - The NASS advisor is a faculty member who provides a connection between the organization and the faculty of The Ohio State University. They are required to complete bi-annual training and will approve and goals and bylaws proposed by the organization leadership. They will serve as an aide to organization leaders to provide a higher level of oversight. Their tenure as an advisor is indefinite barring their resignation, their violation of university advisor requirements, or special circumstances, as deemed by the executive board.

Article V

V.a. - Election Qualification - Elections will be held during the spring quarter at the time of the President or Board Members choosing (all of the elected officers make up the organization's board). Each officer's term details are listed in *IV.a. - IV.e.*. Furthermore, on the date of the elections, each candidate must present a speech. To be qualified to be an officer, you must have attended at least half of the volunteer events/socials during the school year, participated in one of the organization's standing committees, and successfully met all of the requirements of your current membership title.

V.b. - Nomination - Any member who fulfills all of the requirements under *V.a.* and all university organization-leadership requirements may be nominated for a leadership position. They must report their interest and the sign-on of one other member to the secretary to be included on the ballot.

V.c. - Ballot Details - Following the candidates' speeches, members will be given a 24-hour period to vote once per position. These votes will be collected through an online ballot of the secretary's design. The ballot will be approved by the Executive Board one week before it is released. If the ballot is not unanimously deemed unbiased, it

will be subject to redesign and must be approved again. The ballot will *only* be sent to registered voting members.

V.d. - Special Elections - Special elections will follow the same ballot requirements as the standard elections. All other special election information is listed under Article III.

Article VI

VI.a. - The Executive Committee - The NASS Executive Committee will consist of all student-leaders (as detailed under Article IV). The president will preside over all Executive Committee meetings and elections. Under special circumstances, the NASS advisor may step in to preside over these meetings. The Committee will meet 30 minutes before every club meeting and whenever they deem necessary. All Executive Committee members will be required to attend at least 50% of all meetings and events.

Article VII

VII.a. - Standing Committee Titles - NASS members may elect to join one of two committees to further their commitment and involvement. These committees will be the Event and Community Outreach Committee and the Marketing and University Outreach Committee. Involvement in either committee is required for any candidate for a leadership position.

VII.b. - The Event and Community Outreach Committee - The main goal of this committee is to aid the President in their efforts to reach out to local North African businesses and charities. They will also help with the planning of events, with tasks including, but not limited to: event setup, event clean-up, and planning the resources used in each event (under the advisement of the treasurer). Members will report to the organization's president.

VII.c. - The Marketing and University Outreach Committee - The main goal of this committee is to aid the Vice President in their work to inform students about the organization's efforts. They will also help spread the word about the organization. Their tasks include, but are not limited to: the design and distribution of marketing material, networking with other organizations to create partnerships, and contributing to any information/newsletters spread to fellow organization members.

Article VIII

VIII.a. - Advisor Qualifications - Advisors of student organizations must be full-time members of the University faculty or Administrative & Professional staff. If a person is serving as an advisor who is not a member of the above classifications, a co-advisor must be chosen who is a member of these University classifications. See *IV.e.* for the responsibilities and expectations of advisors.

Article IX

IX.a. - Meeting Requirements - For members, one special event and at least three standard meetings must be attended to be considered a voting member. Information about requirements for leaders and those looking to run for leadership positions are detailed in Articles V and VI respectively.

IX.b. - Standard Meetings - NASS will hold bimonthly meetings throughout the fall and spring terms. The day that these meetings will be held will be informally voted on at the beginning of each semester. The contents of these meetings will be decided on by the Executive Committee but may consist of speakers, information about upcoming events, and planning sessions for both standing committees.

IX.c. - Special Events - Special events are any fundraising event, volunteering opportunity, partnership with local businesses, and any group gatherings outside of the standard meetings.

Article X

X.a. - Disruptive Behavior - The organization reserves the right to address member or event attendee behavior where the member or event attendee's behavior is disruptive or otherwise not in alignment with the organization's constitution. Disruptive behavior is behavior that interferes with students, faculty, or staff and their access to an appropriate educational or work environment or does not align with your organization's constitution, the Code of Student Conduct, university policy, or federal, state, or local law. For members, this may lead to temporary suspension

or expulsion from the organization.

X.b. - Repeated Disruptive Behavior - Repeated disruptive behavior (as described above) on the part of a NASS member or leader will result in disciplinary consequences. The severity of these consequences will be decided on a case-by-case basis by the Executive Committee. The person at risk of these consequences may make a case to the Executive Board before their vote, however, this appeal may or may not affect the final verdict.

Article XI

XI.a. - Amendment Requirements - This constitution is a living document subject to change with the support of the members. However, all proposed amendments should follow current university rules and NASS protocol (unless expressly hoping to challenge that protocol). Amendments fulfilling these requirements will be considered by the voting membership.

XI.b. - Constitution Amendment Protocol - Any proposed amendments should be presented to the Executive in writing and should not be acted upon when initially introduced. The Executive Board will review the proposed amendment for adherence to university policy (this is *not* a vote on the amendment and should not be treated as such). Once universally approved, the proposed amendments should be read in the general meeting, then read again at a specified number of subsequent general meetings and the general meeting in which the votes will be taken, and requires a three-quarter majority of voting members. The constitution should not be amended easily or frequently.

Article XII

XII.a - Organization Dissolution Protocol - Should NASS be dissolved, the members shall be notified through email and social media that that organization no longer exists. Afterward, the email account, social media account, and banking account shall be closed.

XII.b. - Post-Dissolution Fund Management - Any excess funds in the banking account will be donated to a voted-upon charity, as well as any excess assets. Should there be any outstanding debts leading up to the dissolution, the organization will fundraise to bring the accounts to a zero balance.