

Constitution: The American Cancer Society Buckeye Chapter 2022 - 2023

**Article I - Name, Purpose, and Non-Discrimination Policy of the Organization.**

**Section 1:** The American Cancer Society Buckeye Chapter

**Section 2 - Purpose:** Our purpose is to foster a community of likeminded individuals who want to lead the fight for a world free from the pain and suffering of cancer. We are an organization that works in collaboration with the American Cancer Society to fundraise and advocate for cancer research, education, and advocacy.

**Section 3 - Non-Discrimination Policy:** This organization and its members shall not discriminate against any individual(s) for reasons of age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status.

**Article II - Membership:**

Membership is open to all members of the Ohio State Community.

**Article III - Organization Leadership:**

An executive board composed of 7 people who work together to lead The American Cancer Society Buckeye Chapter. The President is the presiding member of the executive board. Direct reports to the president include all members of the executive board. The executive board will serve a year long term beginning the first Friday of May. Those interested will apply prior to the first week of May and be notified of the selection prior to the beginning of their term. Selections are made by the outgoing President, Vice President, and incoming President. In the instance there is no change of President/Vice President, the President will select a third member from the executive board to aid in the application review process. The leadership team is comprised of the Executive Board, the marketing chair, research chair, events chair, secretary and treasurer.

**President:**

The president is to oversee the entire organization and leadership team. The main goal is to provide guidance and leadership to members to accomplish tasks.

**Vice President:**

The vice president will be expected to step in for president and/or treasurer/secretary if needed. The vice president is expected to be a faithful participant of the Executive Committee exceeding the involvement and participation in club activities/events of general members.

**Secretary:**

The secretary shall keep minutes for all meetings and provide a copy of minutes to the Executive Committee and general membership. The secretary will assist the president in facilitating communications between campus administration and external contacts. The secretary will perform other duties as directed by the president and faculty advisors.

**Treasurer:**

The treasurer is in charge of managing the organization's finances throughout the school year. The treasurer will be responsible for developing the budget for the year, applying for Student Organization funds, and carrying out all accounting activities at the event.

### **Research Chair:**

The research chair oversees the research committee which is responsible for the planning of our annual research symposium and is charged with the planning of monthly research talks given by OSU researchers/ACS honorees.

### **Marketing Chair:**

The marketing chair oversees the marketing committee which is responsible for the marketing initiative of the chapter and manages social media/community engagement and fundraising outreach.

### **Events Chair:**

The events chair oversees the events committee which is responsible for the intricate planning of events and is directly responsible for obtaining all relevant information pertaining to the booking, organization, and set up of all events.

### **General Committee Members:**

Committee members will work alongside their respective committee chairs and fulfill the duties outlined to their assigned committees.

### **Article VI- Method of Selecting and/or Removing Officers and Members**

Any outgoing member of the leadership team may be involved with selections of the new executive board along with consultation by the American Cancer Society Staff Partner. Those involved with selecting the executive board will choose based on applications submitted. The newly selected executive board determines the rest of the leadership team by selecting applicants to fill the general committee roles. Removal of any member can be decided by majority decision of the Executive Board, with the American Cancer Society Staff Partner breaking a tie if needed. Removal of an Executive Board member requires the majority vote of the entire leadership team. Removal of any member of leadership must be based on lack of commitment, failure to complete assigned duties, lack of communication, or lack of execution. This organization's non-discrimination policy will protect members from removal based on reasons of reasons of age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status.

### **Article VII- Removal of Members**

If a member conducts themselves in such a manner deemed detrimental to advancing the purpose of this organization or is in violation of the OSU Student Code of Conduct, they can be removed through a majority vote of the other voting membership or unanimous vote of the officers, with the consultation of the advisor.

### **Article VIII– Advisor(s) or Advisory Board: Qualification Criteria:**

Advisors of student organizations must be full-time members of the University faculty or Administrative & Professional staff. Advisor is to add necessary input/directional advice when needed.

**Article IX – Meetings of the Organization:** Meetings are not required but encouraged. However, missing meetings creates dysfunction in our organization, we ask you communicate your intent and plans in advance.

**Article X – Method of Amending Constitution:** Proposals, notice, and voting requirements. Proposed amendments should be in writing, should not be acted upon but read in the general meeting in which they are proposed, should be read again at a specified number of subsequent general meetings and the general meeting in which the votes will be taken, and should either require a two-third or three-quarter majority of voting members (a quorum being present) or a majority or two-thirds of the entire voting membership of the organization, present or not.

**Article XI – Method of Dissolution of Organization:** Unless lacking in student involvement and/or participation this organization will not provide a method of dissolution at this time.