

The Ohio State University Inaayat Dance Team Constitution

Preamble

With authority derived from the undergraduate student body and existence recognized by the faculty and administration of this university, this student organization shall dedicate itself to the betterment and promotion of visual and performing arts. It shall be accessible to undergraduate students that share a keen interest in the field of Indian Classical Dance.

We recognize that the certain statutes of the Ohio Revised Code and bylaws of The Ohio State University Board Of Trustees govern the administration of The Ohio State University. Accordingly, we recognize our freedoms with respect to these existing statutes.

Article I. Name

The organization governed by this document is known officially as “The Ohio State University Inaayat Dance Team”. It may also be referred to as “OSU Inaayat” in this constitution and in other official documents. Members of the organization may refer to “The Ohio State University Inaayat Dance Team” by colloquial or unofficial names such as “Inaayat” outside of official documents and agendas.

Article II. Purpose

The purpose of OSU Inaayat is to appeal to undergraduate students that share a keen interest in the field of Indian Classical Dance. A primary function of OSU Inaayat is to encourage appreciation for Indian Classical dance at Ohio State through recruitment of student dancers and participation in campus and community events as well as inter-collegiate dance competitions.

Article III. Non-Discrimination Policy

This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

Article IV. Membership

The membership of OSU Inaayat consists of prospective members attending workshops held in the beginning of the Fall semester. Only after attending at least one workshop, they can audition to be a part of the student organization. The Executive Board of this student organization will assess every prospective member's audition with care and will notify them with their final decision via email.

Article V. The Executive Board

Section 1: This constitution provides for the establishment of an Executive Board, whose purpose is to provide overall leadership to the General Body members and to fulfill the aforementioned purposes as outlined in Article II of this constitution.

Section 2: The “Executive Board”, will consist of 5 major elected positions; a President, a Treasurer, a Marketing and Social Chair, and two Dance Captains. Other positions can be removed or added via amendments to this constitution. The 5 members of the Executive Board shall be elected annually. Executive Board members must also be full-time OSU students with a valid Buck-ID and dot number.

Section 3: The Executive board will consist of 2 committees; a Dance Committee and a Logistics

Committee. Within each committee there will be shared responsibilities, in addition to each elected positions responsibilities. If an Executive Board member is overwhelmed with their responsibilities, they can share them with the other members in their committee.

Section 4: Executive Board General Responsibilities

- A. Being a leader and a general guide for the team.
- B. Attending weekly Executive Board Meeting.
- C. Contributing to social events for the team and creating a positive environment for the team.
- D. Actively working together in recruitment to help the team grow in size.
- E. Helping everyone to make sure we are on track with our goals.
- F. Helping the team stay concurrent with the timeline and goals for the season.
- G. Sharing responsibilities and actively collaborating on tasks when necessary.
- H. Communicating with all Executive Board members via GroupMe and during weekly meetings.

Section 5: Logistics Committee Responsibilities

- A. In charge of Administrative Tasks pg. 4-5
- B. In charge of re-applying as a student organization
- C. Contacting our Advisor when necessary pg. 14
- D. Handling the logistics of competition season pg. 13
- E. Handling the logistics of Performances (in lieu of competition season) pg. 26
- F. Encouraging a positive atmosphere within weekly practices (creating a community)
- G. In charge of marketing for recruitment (posters, flyers, involvement fair etc.) pg. 6
- H. Planning all the social events for the team (sleepover, photoshoot, video shoots, team bonding) pg. 15-19
- I. Planning Mentee and Mentor Pairings pg. 17
- J. Designing team apparel and ordering

→ *Team Manager*

- ◆ Sending weekly emails to the team pg. 15
- ◆ Sending weekly emails to the executive board about any updates pg. 15
- ◆ Booking performances and planning performances on campus
- ◆ Booking practice rooms and scheduling practice pg. 8
- ◆ Being responsible and ensuring attendance of organization members
- ◆ Finding new opportunities for the team on campus
- ◆ Taking the lead during competition season pg. 9-13
- ◆ The central organizer of competition applications
- ◆ Ensures that deadlines are met for competitions
- ◆ Help make connections for competitions with other competition teams on campus

→ *Finance Chair*

- ◆ In charge of banking (bank account and venmo information) pg. 23
- ◆ Seeking out fundraising grants/opportunities on campus (Campus PARC, CSE funding)
- ◆ Applying for grants and scholarship opportunities
- ◆ Organizing fundraisers for the team pg. 24
- ◆ Keeping track of costs and spending on Google drive

- ◆ Managing the budget for the team and calculating dues for team members pg. 24
- ◆ Collaborating with other OSU Teams (fundraising collabs) pg. 10
- ◆ Maintaining contact with sponsors
- ◆ Overseeing Finances of Photoshoot/Introduction Video pg. 15-16
- ◆ Organizing BuckeyeThon Team
- Marketing & Media Chair
 - ◆ In charge of social media marketing (Recruitment, Hosting Workshops/Auditions) pg. 6
 - ◆ Updating social medias and the team's website pg. 27
 - ◆ Creating all postings including videos and collaborations
 - ◆ Creating a posting schedule
 - ◆ Introducing new members on social medias/website
- Social Chair
 - ◆ In charge of social events for the team (Garba, Secret Santa/White Elephant, End of the Year Dinner/Superlatives) pg. 15-19
 - ◆ In charge of contacting people for costumes for competitions pg. 20
 - ◆ Collecting Measurements and coordinating jewelry/hair materials for all team members
 - ◆ Finding venues to provide rented costumes
 - ◆ Educating team regarding makeup, hair, costume, and dress process

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Section 6: Dance Committee Responsibilities

- A. Scheduling additional hours outside of team practices to choreograph
 - B. In charge of creating the vision for the pieces next year
 - C. Overseeing the piece as a whole
 - D. Creating choreography for the first semester over the summer break
 - E. Finding creative performance opportunities and collaborations on campus
 - F. Recruiting undergraduate student dancers to audition for our team
- *Dance Captains (Bharatanatyam Chairs)*
- ◆ Organizing meetings with all captains to choreograph pieces pg. 9
 - ◆ Working with other captains in choreographing dance pieces
 - ◆ Creating formations for dance pieces
 - ◆ Teaching choreography to the team during practices
 - ◆ Planning tasks and goals for weekly practices
 - ◆ Recruiting dancers for our team (workshops) pg. 6-7
 - ◆ Collaborating to find music for pieces pg. 3
 - ◆ Creating the audition choreography during the summer
 - ◆ Conducting weekly practices pg. 8
 - ◆ Overseeing the creative process of competition season pg. 9-13

Article VI. Meeting Times and Procedures

Section 1: Meeting Times

OSU Inaayat Executive Board and General Body will meet in regular sessions. General Body meeting times will be announced to all members of OSU Inaayat and set by the Executive

Board each semester. There will be at least three team practices a week and at least one Executive Board meeting a week.

Section 2: Voting Procedures

OSU Inaayat Executive Board will ratify all decisions by a majority vote. When voting for new officers, all members of OSU Inaayat will have voting rights and the decision will be ratified by majority rule.

Section 3: Meeting Attendance

In order to be counted for meeting attendance, a member must attend the entire meeting. Attendance will be taken by the Team Manager at the beginning and end of each General board meeting. Each member has three excused absences per semester, if the limit of absences is surpassed, the member needs a valid excuse or will be subjected to be reviewed by the Executive Board.

Article VII. Advisors

The appointed advisor must be an Ohio State Faculty Member or an Administrative/Professional staff.

A. The Advisor's responsibilities include:

- a. Providing support and stability to OSU Inaayat.
- b. Providing advice and guidance to the Executive Board and General Body Members when needed.
- c. Upholding the constitution of OSU Inaayat.
- d. Serving as a signatory and university policy enforcer on all fiduciary matters pertaining to OSU Inaayat.
- e. The advisor is not required to, but is welcomed to attend any OSU Inaayat events.

Article VIII: Oath of Office

The Oath of Office for all OSU Inaayat Executive Board Members is:

"I promise to faithfully uphold the Constitution of OSU Inaayat and to defend and respect the rights of each individual student to the best of my ability."

Article IX: Election or Appointment of Officers

General body members can only be a part of the election procedure for the Executive Board if they complete the following requirements:

They have actively participated in one project with the student organization.

Their quarterly dues have been cleared.

When voting for new officers, all members of OSU Inaayat will have voting rights and the decision will be ratified by majority rule (51%). Elections will occur yearly during Spring Term, unless presented with an unprecedented event.

General requirements to be considered any Executive Board position:

- a. 1 year of experience as an OSU Inaayat General Body Member.
- b. Prior leadership experience.
- c. A full-time Ohio State undergraduate student.
- d. A minimum GPA of 2.5.

Selection of lead roles will be executed through dance practices. All members of OSU Inaayat are welcomed to audition for lead roles.

Article X: Selection of Members

- A. There will be at least one audition every academic year, typically held within the first couple weeks of the Fall Semester. There will be at least two workshops teaching the audition choreography, available to any interested students. Auditions will be conducted either during each workshop, or after both workshops. The Executive Board will assess every prospective member's audition with care and will notify them with their final decision via email. More information can be viewed in Article III of this constitution.

Article XI: Impeachment of Officers and Members

- A. The members of the Executive Board can only be impeached by the entire General Body with a 2/3 majority vote. The impeachment proposal must be put forth by a minimum of 2 members.
- B. Organization members can only be impeached by the entire General Body with a 2/3 majority vote. The impeachment proposal has to be put forth by a minimum of 2 members.

Article XII: Amendments

Amendments to this constitution may be made with a majority vote of the Executive Board. All amendments must be submitted in written form to the Team Manager before the General Body meeting.

Article XIII: University Policy Umbrella

This organization and its members, both Executive and General, will follow ALL university policies including the Ohio State University Student Code of Conduct and any policy under the supervision of the Office of Institutional Equity. Any and all university policies supersede this constitution.