CCC@OSU Constitution

Article 1 - Name, Purpose, and Non-Discrimination Policy of the Organization.

Section 1 - Name
The Carbon Capture Club

Section 2 - Purpose
To work towards fighting climate change by developing methods of Carbon Capture. To enter a submission for the Gigaton Scale Carbon Removal XPRIZE as a student team. To stand as a forum for the discussion of carbon removal technologies. To promote the use of carbon capture technologies.

Section 3 - Non-Discrimination Policy
This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with Student Organization Registration and Funding Guidelines.

As a student organization at The Ohio State University, The Carbon Capture Club at Ohio State University expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here: https://hr.osu.edu/public/documents/policy/policy115.pdf.

If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at http://titleIX.osu.edu or by contacting the Ohio State Title IX Coordinator at titleIX@osu.edu.

Article 2 - Membership

Section 1 - Qualifications
Membership is open to any undergraduate or graduate student at Ohio State University that has any interest in carbon capture technology. Alumni of Ohio State University can also be members as long as they were active in the organization at the time of their graduation. Alumni may make up no more than 10% of the organization’s membership.
Section 2 - Voting Members
Voting Members shall be members who are current undergraduate or graduate students at Ohio State University who currently have attended at least four meetings either conducted for the team or general body. Voting Members are eligible for any leadership position in the organization.

Section 3 - Non-Voting Associate Members
Non-Voting Associate Members shall be alumni of Ohio State University who were active in the organization at the time of their graduation. If a Non-Voting Associate Member was a Team Lead at the time of their graduation, they may retain that position.

Article 3 - Organization Leadership

Section 1 - The Executive Board
Is responsible for the general governance of the organization. Is made up of the President, Project Manager, Treasurer, Executive Secretary, Director of Media, Director of Climate Affairs, and Chief Environmental Engineer. Votes on legislation that does not require a change to the Constitution. Drafts changes to the Constitution for the general membership to vote on. Votes on the taking out of a loan, in the situation the Treasurer requests it.

Section 2 - President (Primary Leader)
Serves as administrative head and is responsible for the overall function of the organization. Is the face of the organization. Is responsible for the scheduling of General Meetings, Board Meetings, and other events. Is a member of the Executive Board. The Project Manager and Treasurer fill in when the President is not available.

Section 3 - Project Manager (Secondary Leader)
Serves as head of the project teams and is responsible for the timely completion, and plausibility of projects. Also is responsible for aiding the Team Leads and conducting team meetings. Is a member of the Executive Board.

Section 4 - Treasurer
Is responsible for the handling of all assets and debts of the organization. Is responsible for the allocation of funds, with the consent of the Executive Board. Is a member of the Executive Board.
Section 5 - Executive Secretary
Is responsible for the recording and archiving of meeting notes, the organization of club documents, the recording of attendance at meetings, and the updating of the member roster. Oversees elections and all votes. Make sure Team Leads are sending meeting notes from team meetings. Is a member of the Executive Board.

Section 6 - Director of Media
Is responsible for the promotion of the organization, as well as recruitment efforts. Works with the Treasurer on fundraising. Is responsible for most communication with members. Is a member of the Executive Board.

Section 7 - Director of Climate Affairs
Is in charge of the club’s environmental advocacy and policy, as well as its position in the greater climate movement. Is a liaison to the National Youth Climate movement and advises the club on climate actions, outreach, and structure. Is a member of the Executive Board.

Section 8 - Chief Environmental Engineer
Ensures the club upholds acceptable climate and environmental standards. Works to minimize and mitigate the impacts of club actions on the environment. Is a member of the Executive Board.

Section 9 - Team Leads
Team Leads are members of a project team, elected by the project team to serve as their leader. Is responsible for the scheduling of their team’s meetings, the adequate advancement of their team’s goals, as well as the sending of meeting notes and from their team meetings to the Executive Secretary. Is also responsible for sending project papers to the Project Manager.

Section 10 - Other Officers
In the case that a member of the Executive Board has too many responsibilities to adequately manage, that member may nominate a non-elected Officer to help with their duties. Officers must be confirmed by a majority vote of the Executive Board. Officers may not vote on the Executive Board for their Board Member.

Section 11 - Advisors and Co-Advisors
Advisors of student organizations must be members of the University faculty or Administrative and Professional staff. The advisor serves as the group’s liaison with the university and provides guidance when requested by the members of the group.
Article 4 - Method of Removing Officers and Members

Leaders and members may be removed from their positions and/or the organization if five of seven Executive Board members deem their presence detrimental to the function of the organization. Notification to the advisor is needed as well.

Article 5 - Meetings of the Organization

General Meetings and Board Meetings as well as other events shall be conducted as specified by the President, with the advice of the Executive Board. Team Meetings shall be conducted as specified by the Project Manager, with the advice of the Executive Board, and Team Leads. All members can attend Board Meetings, as long as they are not disruptive. Team Leads are invited to Board Meetings.

Article 6 - Method of Amending Constitution

Proposed amendments should be submitted to the Executive Board in writing. If approved by the Executive Board, they will be announced at the next General Meeting and by email. Two General Meetings after they are announced, they will be voted on by the entire membership. Approval requires a 2/3 affirmative vote where at least 50%+1 of members voted.

Article 7 - Leadership Elections and Terms

Section 1 - Election Day
Elections will be by majority vote at the second to last General Meeting of the spring semester. New Executive Board Members will take their positions on Spring graduation day.

Section 2 - Executive Board Member Terms
The Executive Board Members serve one-year terms with the possibility of reelection.

Section 4 - Team Leads
Team Leads serve at the discretion of their project team.

Section 5 - Vacancy
In the event that an Executive Board Member position becomes vacant, the remaining members of the Executive Board or an Officer of the former Board Member shall take over the position’s duties. The vacancy will be announced at the next General Meeting. A vote for the filling of the position for the rest of the current term will be held at the following General Meeting. Presidents, Project Managers, and Treasurers elected in this manner are eligible for one reelection.
Article 8 - Method of Dissolution

The organization can be dissolved if membership falls below the required 5 members, at which point a majority vote will begin dissolution. Before the dissolution of the organization, all debts must be paid. Assets of the organization must be sold to pay any remaining debts. If the debts of the organization are settled, then the organization shall offer to donate any remaining assets to The Ohio State University or the community surrounding it. If any assets cannot be donated then they may be properly discarded. The remaining assets of the organization shall not be sold for the profit of any individual member. Upon the official dissolution of the organization, Student Activities staff must be contacted to remove the organization’s information from their website.