

# Financial Literacy for the Youth Constitution

*Last Approved by membership: \_\_7/26/22\_\_*  
*Last approved by internal affairs: \_\_7/26/22\_\_*

## **Group Purpose:**

The goal of Financial Literacy for the Youth (FLY) is to provide a financial wellness education to the youth of the Columbus area. We will train OSU students to then prepare a generation of individuals in the greater Columbus area to have the tools and capabilities to accelerate economic growth.

## **1. Name of Organization**

- a. The official name of this organization will be Financial Literacy for the Youth.
- b. The name of this organization may be abbreviated as FLY.

## **2. Order of Precedence**

- a. In case of conflict, the constitution supersedes any existing bylaws.

## **3. Nondiscrimination**

- a. Financial Literacy for the Youth (FLY) does not and shall not discriminate on the basis of race, color, religion, gender, gender expression, age, national origin, disability, marital status, sexual orientation, military status, HIV/AIDS status, ancestry, genetic information, protected veteran status, or any other bases under the law, in any of its activities or operations. These activities include, but are not limited to, election or removal of high ranking organization officers, member admittance or removal, recruitment of event leaders, and the selection of local schools in the Columbus area. We are committed to providing an inclusive and safe environment for all of our members to improve their financial wellness.

## **4. Sexual Misconduct**

- a. As a student organization at The Ohio State University, Financial Literacy for the Youth expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here:  
<https://hr.osu.edu/public/documents/policy/policy115.pdf>. If you or someone you know

has been sexually harassed or assaulted, you may find the appropriate resources at <http://titleIX.osu.edu> or by contacting the Ohio State Title IX Coordinator at [titleIX@osu.edu](mailto:titleIX@osu.edu).

## **5. Voting Membership**

- a. Any student association member who signs into three activities by the organization during a single semester becomes a voting member of it, until a semester passes when they do not meet this requirement.
- b. As required by the Guidelines for Student Organizations, 90% of the membership of a student organization must include current Ohio State University students. Active members and Executive Committee are able to make decisions regarding the membership of community and other non-student members of an organization. Community or other non-student members may be temporarily suspended with a majority vote of the Executive Committee.

## **6. Officers**

- a. The organization is managed by five officers collectively forming the executive board. No individual may hold more than two offices at once.
  - i. President/Primary Leader:
    1. Coordinates, oversees, and chairs the executive board.
    2. Is the primary representative of the organization.
    3. Chairs all meetings unless a different individual is otherwise.
    4. Delegates to others in the organization as appropriate.
  - ii. Vice President:
    1. Perform recruitment events.
    2. Handles all inquiries for club admittance.
    3. Tracks the response rate of events.
    4. Runs elections.
  - iii. Chief Financial Officer/Treasurer:
    1. Signs for the organization.
    2. Keeps record of the organization's finances and corrects inaccuracies.
    3. Ensures that financial deadlines are met.
    4. Prepares a detailed budget for the following year early in the spring semester.
    5. Represents the organization in the Student Association budget allocation process if the organization needs Student Association funding.
  - iv. Chief Communications Officer:
    1. Networks with members of the finance community to host/lead events.
    2. Brainstorms and develops potential financial wellness events.
    3. Coordinates with local schools to provide financial literacy education to high

school students.

4. Oversees the management of social media and web development.

v. Chief Record Officer:

1. Keeps attendance records for all meetings.
2. Keeps minutes of all meetings.
3. Maintains a detailed club calendar.
4. Signs for the organization if the CFO cannot.

vi. Director of International Finance

1. Conducts research on finance in foreign countries.
2. Coordinates with the university to send students to foreign countries to teach financial literacy.
3. Networks with individuals and coordinates with CFO to secure funding for students to go to foreign countries.
4. Creates a detailed presentation that will address the key differences between finance of a developed country and one of a developing country. He/she will then create a detailed lesson plan tailored specifically towards that country's needs.

## **7. Memberships**

- a. Two general meetings and attendance at all or 50% of events hosted may be required for membership each academic term except for summer.
- b. The organization reserves the right to address member or event attendee behavior where the member or event attendee's behavior is disruptive or otherwise not in alignment with the organization's constitution.

## **8. Officer Review**

- a. Officers are evaluated by the voting membership anonymously through google forms. Each reviewed individual will give a speech no longer than five minutes to introduce themselves. All officers will then take questions collectively as a group from the voting membership until there are no more questions or two-thirds of the voting membership decide to end the review. The review process will take place anonymously through the submittance of a google form.

## **9. Officer Selection**

- a. Each officer is separately elected by the voting membership for a one year term following the termination of the previous term. Elections must occur no later than February 24th. Any voting member can nominate themselves for an officer position until the deadline which will be set by the president in advance.

## **10. Officer Removal**

- a. To remove an officer, three members must submit a proposal, stating the reasoning behind the grievance. If the grievance is to be filed against the President, the proposals are to be submitted to a ranking officer (Chief Recruitment Officer). Upon receiving the grievance, the officer/president must schedule a hearing for the officer in question within the next fourteen days that the grievance was filed. To remove the officer, a two-thirds vote of the voting membership is required. The results should be released to the voting membership within 48 hours after the hearing.
- b. If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization's constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization's advisor.
- c. Any elected officer of the chapter may be removed from their position for cause. Cause for removal includes, but is not limited to: violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Committee may act for removal upon a two-thirds affirmative vote of the executive board in consultation with the organization's advisor.
- d. In the event that the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with members (e.g., while an investigation is pending), {00312468-1} the executive board, in consultation with the organization's advisor, may vote to temporarily suspend a member or executive officer.

## **11. Officer Vacancies**

- a. If the presidency becomes permanently or temporarily vacant, the Chief Recruitment Officer (CRO) will assume the responsibilities of the presidency and leave the officer position vacant. All other permanent and temporary vacancies are filled by presidential appointment. If the president's appointment is not supported by two-thirds of the voting membership, the appointment is rescinded and the candidate may not be considered for the same position.

## **12. Grievances**

- a. All members are obliged when participating in the organization to behave lawfully and in compliance with University policy, Student Association rules, and their own governing documents. Conflicts between these rules are resolved in that order. Any member can submit a grievance alleging a violation of a rule by a particular action that adversely affected them to the executive board. If the executive board finds that such a violation did

occur, it can by majority vote take any action it deems necessary to reestablish compliance with the rules. The decision by the executive board can be appealed to the Student Association Judicial Board.

### **13. Amendments**

- a. Any three voting members can propose an amendment to the constitution by providing the proposal in writing to the President. Upon being notified of the proposal, the president must hold a vote on the proposal within the next three meetings open to the entire voting membership. A majority membership vote may force the vote earlier provided that all members are notified of the vote at least twelve hours before the commencement of the meeting is to take place. Before the approval vote can take place, every member must be given an opportunity to speak for or against the amendment unless a two-thirds vote of those present calls for an immediate vote. A two-thirds vote passes the amendment pending approval by the Student Association. The author of the amendments appoints who represents the organization when presenting to the Student Association.