

Constitution of Global Outreach at the Ohio State University  
Columbus, OH

**ARTICLE I: ESTABLISHMENT OF THE NAME AND PURPOSE**

Section 1: Name

The official name of the organization will hereby be known as Global Outreach at The Ohio State University; with the shortened version of GO at OSU.

Section 2: Mission, Vision, and Commitment

*Mission:*

The mission of Global Outreach at The Ohio State University is to spread awareness about global health inequities and to aid students in improving healthcare access for people living in poverty in our community.

*Vision:*

We envision a world in which everyone has feasible access to all necessary medical care. We hope to aid in bridging some of the gaps that cause these health inequities.

*Commitment:*

We are committed to anti-oppression and anti-racism, the practice of identifying and dismantling systems of power, through all aspects of our work.

Section 3: Non Discriminatory Clause

Global Outreach at The Ohio State University and its members will not discriminate against any individual(s) for reasons of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, or protected veteran status. The only criteria for membership in Global Outreach at The Ohio State University is a passion for our mission and a capacity to contribute to our mission.

**ARTICLE II: MEMBERSHIP**

Section 1: Qualifications of Membership

- (a) Voting membership is limited to currently enrolled Ohio State students. Others such as faculty, alumni, professionals, etc. are encouraged to become members but as non-voting members.
- (b) It is our hope that our general body members are able to attend bi-weekly meetings.
- (c) All executive board members must attend monthly executive board meetings with the exception of excused absences. Executive board members must also attend bi-weekly general body meetings with the exception of excused absences. In case of an absence, the President must be notified at least 24 hours in advance.

Section 2: Categories of Membership

*Advisor:*

Advisor descriptions and eligibility are detailed in Article IV.

*Executive Board:*

Executive Board descriptions and eligibility are detailed in Article III.

*General Body Members:*

General body members must be current Ohio State students from any major or class rank.

Section 3: Membership Termination

In the event that a member or leader does not meet the general expectations of the organization, such as general body and executive meeting attendance and timely completion of tasks, the organization is able to confront the offender and discuss how to improve the situation and/or respectfully ask them to step down in their position within the organization.

- (a) The members of the committee to which the offender belongs are able to voice their opinion and debate on what the final proposed course of action should be for the alleged member.
- (b) The Executive Board shall have final say on the matter of membership termination.

**ARTICLE III: THE EXECUTIVE BOARD**

Section 1: Term Length

All executive board members are elected at the end of the Spring semester and will serve as officers in their position for the full academic year beginning May 1st until June 1st of the following year. Students may serve more than one full term, but must reapply in the spring semester.

Section 2: Eligibility

Individuals who have been a part of the organization for one full term may be prioritized in the selection process, but other individuals who exhibit skills and a passion for our cause are also eligible, despite presence in the organization.

Section 3: Method of Selecting Executive Board Members

Executive board members must be current Ohio State students from any major or class rank. To be considered a member of the executive board, the applicant must submit an extensive application and, if selected, undergo interviews. The top applicant(s) must then be approved by at least two-thirds of the current executive board and if need be, the advisor. The President and Vice-President will have the final say.

Section 4: Titles and Responsibilities

*President (I):*

President will help set the vision for the Global Outreach at OSU chapter, as well as the partnership, and potential. They will guide the chapter and its members towards a vision of health and education equity, continuously bringing the chapter's work to the why – the reason why we give our time, efforts, and love to Global Outreach. The responsibility of the president is to manage the executive board to achieve chapter goals. More specific responsibilities are listed below.

(a) President

- (i) The main responsibilities of the President include maintaining collaboration and efficiency within the chapter organization, by ensuring that each executive board member meets their weekly/monthly responsibilities. Also, the President is responsible for all communication that occurs on the University level.

(b) Mandatory Training

- (i) In order for Global Outreach at The Ohio State University to maintain active status, the President must attend a 90 minute training session at the Ohio Union within three weeks of their election (End of Spring Semester).

*Vice President (1):*

The Vice-President will assist the President in conducting regular executive board meetings as well as the general member meetings. The Vice-President is also responsible for the meeting minutes as well as discussing the meeting agenda with the President ahead of time. The Vice-President leads the eboard and general body meetings when the President is not present..

*Discussion Coordinator (1):*

Global Outreach believes that our world has the potential to be a just world, a world in which all people have the ability to not only survive but thrive. To cultivate this potential, Global Outreach fosters innovation, compassion and thoughtfulness in students through having meaningful discussions.

The responsibilities of the Discussion Coordinators are to plan engaging monthly discussions on the topic of global health and education, and to organize events to promote global awareness. The discussions are a big part of the GO organization because they help raise awareness about important issues, therefore it is the responsibility of the entire Executive Board to contribute to this message.

*Campaign Coordinator (1):*

The way in which resources are distributed in our world is unequal. Campaigns are our way of standing with our partners and slowly tipping this scale. Campaigns are important not only for developing leadership skills among members, but for creating leaders who are conscious of their personal values and who have a deep understanding of the impact of their work. The Campaign Coordinator will plan and execute fundraising campaigns relevant to supporting the affiliated grassroots organization. The Campaign Coordinator is responsible for devising and updating marketing materials in addition to planning, scheduling and hosting efforts to raise funds.

*Treasurer (1):*

Financial transparency and efficiency are vital to our goals. In order to fulfill our commitment to our partner and to reach our chapter's full potential, maintaining financial integrity and accountability is crucial. If we aim to create lasting, sustainable change by harnessing the passion and resources of university students to improve health and education around the world, then we must create the systems necessary to ensure that all of your efforts are being transferred to your partner organization.

The Treasurer will manage chapter funds, bank accounts, seek resources to enhance financial stability, retain transparency of funds to the executive board, and wire the funds to our partner organization of the semester. In the event there is a new Treasurer, the current position holder is responsible for all pending or expected fund transfers over the summer and guides the incoming Treasurer in the wiring of funds.

- (a) **Mandatory Training:** In order for Global Outreach at The Ohio State University to maintain active status, the Treasurer must attend a 90-minute training session at Ohio Union within three weeks of their election (End of the Spring Semester).

#### *Communications Coordinator (1):*

Global Outreach is centered around the idea of communication – chapters and partners communicate with one another over project ideas and updates, eboards communicate across programs for an understanding of chapter happenings, and chapter members communicate their ideas and beliefs to create productive discussions. In order to accomplish our goals, we strive to work together. In order to work together, we communicate with one another and share our message with broader audiences.

The Communications Coordinator will design publicity materials for chapter events and happenings including printing posters/flyers, manage social media accounts, update websites, and maintain current information for the Global Outreach at The Ohio State University email.

#### *Volunteer Coordinator (1):*

An important facet of Global Outreach's missions is fostering humanitarian efforts to improve the living standard for people through volunteer activities. Chapters and partners work with each other to coordinate volunteer events that can raise money to be donated to certain organizations or by contributing service to specific centers, facilitating growth without the use of finances. Global Outreach's volunteer coordinator will also work with the campaign and communications coordinators to integrate social media, fundraising, marketing, and coordination efforts with various facilities. In order to accomplish our goals, we strive to instill the same selfless values that perpetuate positive change globally.

### Section 5: Inabilities

If the President is unable to fulfill a length of term, the remaining Executive Board and Advisor shall vote on a new President. Other vacancies in the Executive Board will be filled according to Article III, Section 3.

### Section 6: Removal from Office

If an officer has three or more unexcused absences, he or she will be asked to step down. If an officer is unable to perform his or her duties, he or she will be asked to step down.

## **ARTICLE IV: FACULTY ADVISOR**

### Section 1: Eligibility

The faculty advisor(s) must be members of The Ohio State University faculty or Administrative and Professional staff. The advisor must believe/fully support the mission and vision of Global Outreach at The Ohio State University.

### Section 2: Responsibilities

The faculty advisor for Global Outreach at The Ohio State University will act as a consultant to the organization in understanding the institutional hierarchies present within the University. Other responsibilities of the faculty advisor include maintaining frequent communication with the President and Executive Board, advocating for the chapter, and offering guidance during difficult decisions.

### Section 3: Current Advisor

The current co-advisors for Global Outreach at The Ohio State University are Hollie Brehm and Sarah Hayford.

### Section 4: Mandatory Training

In order for Global Outreach at The Ohio State University to maintain active status, the Faculty Advisor must attend a 60-minute training session at the Ohio Union once every two years to maintain his/her position as an active advisor.

## **ARTICLE V: MEETINGS**

### Section 1: General Body Meetings

The General Body Meetings will take place one hour every two weeks. The day will be decided according to the availability of all members including the executive board and may vary every semester. The President will set this date and inform all members of Global Outreach at the Ohio State University. The General Body Meetings are mandatory for the executive board. This meeting will be divided into three sections. The first section, lasting about 10 minutes, will be led by the President and the Vice-President. They will update the organization with new information and upcoming events. Following the news update, the President will call on each executive board member to share their updates within their committees. Once each committee has shared their updates, the President will conclude this section of the meeting. The second section of the meeting, lasting about 40 minutes, can either be a discussion or a pre-planned activity. The Discussion Coordinator will present their lesson with an engaging discussion or activity planned for all members that week. The remaining 10 minutes of the meeting will be devoted to the Committee Meetings.

### Section 2: Committee Meetings

The Committee Meetings will be held during the last 10 minutes of the General Body Meeting. The executive board member in charge of the committee is responsible for leading the meeting. The committee will run through updates regarding their delegated tasks and review their accomplishments for the past week. Also, the committee will set goals for the following week together. The executive board member in each committee must document the meeting notes in google documents under the Global Outreach account and update the goals for the following week. Committee members may choose to meet outside the set meeting time if necessary to complete their tasks. However, this external meeting is at the discretion of the executive board member in charge of the committee and the members of the committee. External meeting notes must be documented as well.

### Section 3: Executive Board Meetings

Executive Board Meetings will be held every other week and are mandatory for all executive board members, separate from the general body and committee meetings. Advisor(s) may be present during the meetings. The meeting will be divided into two sections. The first section will entail announcements, in which each executive board member will present updates from their committee and their plan/goals for the following week. The second part of the meeting will include discussions including new fundraising ideas and any news associated with the affiliated grassroots organization. If it is necessary to vote on propositions during executive board meetings, the voting will be confidential via paper vote. In the event that there is a tie, the President and the Advisor(s) will prevail. Members may abstain from voting.

## **ARTICLE VI: AFFILIATED GRASSROOTS ORGANIZATION**

### Section 1: Responsibilities

The Volunteer coordinator and the President are responsible for maintaining at least bi-weekly contact with the affiliated grassroots organization.

### Section 2: Meetings

The Volunteer Coordinator and the President must present fundraising updates and any necessary news to the affiliated grassroots organization during every meeting. The two executive board members must address any concerns that arise during the meeting and express those concerns to the entire executive board during the weekly meetings. All meetings are to be recorded including the date, time, and meeting notes, and saved to the Global Outreach at The Ohio State University google documents. At the end of each meeting, a goal must be set and recorded, which the chapter or affiliated grassroots organization will achieve by the next set meeting time.

### Section 3: Maintaining a Successful Relationship

The Volunteer Coordinator and President must ensure that the affiliated grassroots organization is treating the Ohio State chapter respectfully, to maintain a successful partnership.

## **ARTICLE VIII: CONSTITUTIONAL AMENDMENT**

In order to amend the Constitution, a formal proposal must be given, in writing, to the President or the Executive Board. The proposal may be submitted by any member of the organization. The proposal will then be added to the agenda for the next meeting where a formal presentation will be given by a supporter of the amendment. After the proposal is presented, the floor will be open to any members or officers who wish to state a case for, or against, the amendment. Comments will be limited to one minute per member. At the end of said meeting, following the open floor discussion, a two-thirds majority of the administrative cohort is needed in order to pass the amendment. The formal amendment will be hereby be done by the President.

## **ARTICLE IX: DISSOLUTION OF THE ORGANIZATION**

The Executive Board should come to a unanimous decision that the organization is no longer fulfilling the mission and purpose, and should therefore consider dissolution. After a unanimous vote by the Executive

Board and the Advisor(s) to dissolve the organization, it shall be dissolved. Any remaining assets will be given to the affiliated grassroots organization in the form of a donation.