

Article 1

Section 1: Name: Albanians at The Ohio State University

Section 2: Purpose: To bring together Ohio State students of Albanian/Kosovar background and those interested in learning about Albania and Kosovo. We want to create a welcoming community through cultural events, outings, language learning/practice, and casual meetings. Through collaboration among members, non-members, and the executive board, we hope to spread information about Albania and Albanian culture to other students, faculty, and the greater Columbus area.

Section 3: Non-Discrimination Statement: This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

Article 2

All undergraduate and graduate students have the ability to become a member by attending one meeting each semester. All undergraduate and graduate student members have full voting power. Other non-students, such as faculty, alumni, professionals, etc., are welcome and encouraged to attend but will not have membership status or voting power.

Article 3

III.a. If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization's constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization's advisor. The member must be notified in advance of the vote and be given the chance to explain and appeal the vote.

III.b. Any elected officer of the chapter may be removed from their position for cause. Cause for removal includes, but is not limited to: violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Committee may act for removal upon a two-thirds affirmative vote of the executive board in consultation with the organization's advisor.

III.c. In the event that the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with members (e.g., while an investigation is pending), the executive board, in consultation with the organization's advisor, may vote to temporarily suspend a member or executive officer.

Article 4: Organization Leadership

All leadership roles should be collaborative and roles that can overlap positions should be taken on by all members of leadership. The Executive board will meet on an as needed basis to be determined by the board.

President

- Presides over meetings
- Oversees club operation
- Acts as a liaison with the club advisor(s)
- Submit annual organization registration
- Attend annual online trainings as part of registration

Vice President

- Takes over president's roles in the absence of the president
- Assists with the president's and treasurer's roles
- Track attendance
- Communicates to the club members about meeting reminders, general summaries, and future meetings.

Treasurer

- Manages club's finances
- Keeps a financial record
- Applies for funding/hosts fundraisers on an as needed basis
- Manages the club's bank account
- Applies for operating and programming funds
- Attend annual online trainings as part of registration

Advisor

- Keeps in contact with the president
- Works with Executive Board to oversee funding and meeting content
- Works with the Executive Board to ensure club purpose and goals are being met

Article 5: Election and Organization Leadership

V.a. The offices listed above will be held by undergraduate students only

V.b. Officers will be elected at the second to last general Spring meeting for the following year via an electronic ballot given to the voting members a week before the second to last general Spring meeting and remain open for multiple days

V.c. Officers elected for the following year will assume their positions immediately after the last general Spring meeting

V.d. The term of officers is one year therefore all officers elected must have at least one year of school left in order to hold office

V.e. If an officer is absent for a quarter, a temporary replacement will be appointed by the President. If the president is absent, the vice president and treasurer will appoint a replacement

V.f. If an officer resigns or leaves the university, he or she will be replaced by an appointment by the President with the approval of the officers

V.g. If the President resigns, the Vice-president will assume the office of President, the treasurer will be given the option to become the Vice-president but if they choose to remain in the treasurer role then and a new Vice-president will be appointed as stated in Article IV section E

V.h. Additionally, how an officer can be removed is by a vote to be taken within the Executive Board in consultation with the advisor. The officer must be notified that a vote will be held against them. An officer can only be removed from his or her position if that individual has broken any laws set for by the club and university or if another individual would better be able to improve the club and it is left up to the remaining officers' discretion whether or not the removed officer can remain as a general member or if they can no longer be a part of the club.

Article 6

The Executive Committee will be made up of the president, vice president, and treasurer.

Article 7

N/A

Article 8

The advisor must be a full time member of Ohio State University's faculty or professional staff.

Article 9

Attendance at one meeting per semester is required for membership. General meetings will be held once every three weeks or as determined by the executive board.

Article 10

The organization reserves the right to address member or event attendee behavior where the member or event attendee's behavior is disruptive or otherwise not in alignment with the organization's constitution. It is up to the officers' discretion to determine how each situation will be addressed.

Article 11

Any member or office may submit a proposed amendment to be read at a general meeting. The proposed amendment will be read again at the following meeting where a vote will be taken. A three-quarter majority is required to ratify an amendment.

Article 12

The organization can be dissolved after dissolution is approved unanimously by the officers and by a three-quarter vote of the members provided that notice of the vote is given to the members 2 meetings before the vote takes place. If debts exist, the remaining assets will be used to rectify them. Once dissolved, Student Activities staff must be contacted to remove the organization's information from the website.