Constitution

Article I

Section 1: Name: ENT Interest Group

Section 2: Purpose: The ENT Interest Group exists to provide students at The Ohio State University opportunities to learn about the specialty of Otolaryngology and what the field encompasses, to meet the Residents and Attendings in the field, to provide opportunities and direction in the pursuit of the specialty by facilitating collaboration for research, and development of skills that will aid the student in this pursuit.

Section 3*: This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.*

Article II

Membership: Voting membership should be defined as limited to currently enrolled Ohio State students. Others such as faculty, alumni, professionals, etc. are encouraged to become members but as non-voting associate or honorary members

Article III

Organization Leadership: Individuals may serve in one or multiple positions over one year, but must be elected to the position annually.

President: service term of 1 academic year. Responsibilities are to oversee the running of the organization, ensure proper function and cohesion, delegate responsibilities fairly. Elected by the previous year’s Executive Board.

Treasurer: service term of 1 academic year. Oversee the finances of the organization and ensure proper procedures are carried out for reimbursement from The Ohio State University. Elected by the previous year’s Executive Board.

Med 1 Liason: service term of 1 academic year. Organize opportunities for underclassmen to shadow physicians, provide guidance regarding research, and to assist the President and Treasurer in any duties needed for the functioning of the organization.

Article IV

The Executive Board consists of the President, Treasurer, Med 1 Liason, and any other positions deemed necessary for the proper functioning of the organization

Article V

Officers may be removed following a unanimous vote of the remainder of the ENT Interest Group Executive Board if he or she fails to perform duties as specified and fails to uphold his/her constitutional obligations. Members may be removed if they fail to participate in any activities throughout one calendar year, if he or she steals from the organization, tarnishes the name/reputation of the organization, or acts in a manner not in accordance with the organization's mission. The offending member will be removed following a two-thirds vote of the ENT Interest Group Executive board and will be unable to participate in subsequent ENT Interest Group events.

Article VI

Advisors must be on faculty at The Ohio State University College of Medicine in the Department of Otolaryngology. The advisor should be the primary resource for guidance to the Executive Board when questions or problems arise that can’t be resolved by the executive board.

Article VII

*Method of Amending Constitution: Proposals, notice, and voting requirements.* Proposed amendments should be in writing, should not be acted upon but read in the general meeting in which they are proposed, should be read again at a specified number of subsequent general meetings and the general meeting in which the votes will be taken. Approval should require at least two-thirds of voting members present (and to conduct any business an organization should have quorum present at a business meeting, which is at minimum 50% + 1 of total organization members). The constitution should not be amended easily or frequently

Article VIII

If at some time in the future there are not enough members desirous to continue the existence of the organization, it will be the responsibility of the Treasurer to cover all debts. Any excess of funds shall be returned to the Department of Otolaryngology at The Ohio State University College of Medicine.

By Laws

*Article 1 – Parliamentary Authority*

Though the minority shall be heard and absentees protected, the majority will decide.

The rules contained in The Constitution shall govern the organization in all cases to which they are applicable, and in which they are not inconsistent with the by-laws of this organization.

*Article II- Membership*

Membership is open to all students of The Ohio State University.

*Article III- Election / Appointment of Government Leadership*

Elections shall take place in the spring of each year coinciding with the end of Winter Semester. New leadership shall be chosen by the existing Executive Board.

*Article VI - Advisor/Advisory Board Responsibilities*

The advisor is expected to be available for guidance and recommendations throughout the year, but is not expected to attend other meetings or events.

*Article VII - Meeting Requirements*

The Executive Board shall meet as needed to plan events.

*Article VIII - Method of Amending By-Laws*

Amending By-laws requires a majority of the Executive Board.