

Project Nicaragua at OSU

Article I. Name, Purpose, and Non-Discrimination Policy

Section I. Name: The name of the organization shall be Project Nicaragua at The Ohio State University.

Section II. Purpose: Project Nicaragua is a 501(c)3 nonprofit organization that cultivates and advocates for sustainable projects in the fields of nutrition, socioeconomic development, water quality, and education. The Ohio State University chapter has worked with the rural town of Rancho Grande since 2009. We are centered around HOPE, or Healthcare, Outreach, Partnership, and Education, and are not religiously affiliated

Section III. Non-Discrimination Policy: This organization and its members shall not discriminate against any individual(s) seeking membership to Project Nicaragua for reasons on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis.

Article II. Membership

Section I. Qualifications and categories of membership: Members are limited to active students at The Ohio State University, with exceptions made at the discretion of the Executive Board.

Section II. General members and appointed leaders are expected to conduct themselves in a way that reflects the values of the organization. In the event that a member or leader does not meet those expectations, he or she may be removed from the organization by a two-thirds majority vote of the Executive Board.

Article III Executive Board

(Note that this section includes a description of duties for past executive officer positions. The purpose is for ease of transition, should these positions be reinstated.)

Section I. The organization shall be led by an executive board, consisting of two Co-Presidents, one Director of Finance, a Director of Public Relations, a Director of Research and Development, and a Director of Student Relations. Other executive members can be instituted by a vote of two-thirds of the executive board (examples used in the past include: a Director of Business Development, an Event/Fundraising Coordinator, a Secretary, and an Honorary Executive member)

Section II. Co-Presidents: The duties of this position include but are not limited to: presiding over board and general meetings, communicating with other Project Nicaragua chapters and the national organization, planning and coordinating project initiatives, and aiding other directors as

needed.

Section III. Director of Finance: The duties of this position include but are not limited to: managing and keeping record of the chapter's funds, sending monthly finance reports to the National Directors and assisting other officers as needed.

Section IV: Secretary: The duties of this position include but are not limited to: taking meeting minutes, editing and updating the website, keeping record of group documents, and directing communication between and with the executive board and general members. The individual in this position is also required to work with the Public Relation Committee to help organize events and apply for grants.

Section V. Director of Public Relations: The duties of this position include but are not limited to: publicizing Project Nicaragua's mission through social media(Facebook, Instagram, Snapchat, Twitter) and newsletters, marketing fundraising events and student organization activities, contacting potential patrons and donors, leading a Public Relations Committee, applying for grants and assisting other officers as needed. The individual in this position will also be responsible for working alongside the Secretary and Event Coordinators to help organize events.

Section VI. Event/ Fundraising Coordinator: The duties of this position include but are not limited to: planning and coordinating events including but not limited to: fundraising and awareness events and collaborating with other groups. The individual in this position will also be required to work with the Public Relations Committee to help organize events and apply for grants.

Section VII. Director of Student Relations: The duties of this position include but are not limited to: planning out-of-meeting social events for members, leading weekly group bonding activities at meetings, coordinating keeping in contact with students from Rancho Grande, leading a Student Relations Committee and assisting other executive board members in their roles.

Section VIII. Director of Research and Development: The duties of this position include but are not limited to: leading a Research and Development Committee to research current and potential projects, to develop the initiatives of the organization and assist other executive board members in their roles.

Section IX: Director of Business Development: The duties of this position include but are not limited to: leading a Business Development Committee to maintain current business initiatives, to develop business skills of the organization and of the students in Rancho Grande and assist other executive board members in their roles.

Section X: Honorary Executive Member: The duties of this position include but are not limited to: assisting other executive board members in their roles, facilitate as a liaison and scribe between the University wide Council of Latino Organizations and Project Nicaragua at The Ohio State University, facilitate as a liaison between the general body and the executive board for Project

Nicaragua at The Ohio State University by observing and assessing the actions and decisions of the executive board. This member will have no voting power for any and all elections, but will be allowed to participate in any and all debates prior to the actual voting: this includes but is not limited to: providing facts, opinions, criticism, and support.

Section XI: The Executive Board acts as the head of Project Nicaragua and includes only voting members.

Article IV. Selection of the Executive Board

Section I. The Executive Board shall be selected by an application process mediated by the co-presidents.

Section II. Positions may be added or removed from the Executive Board at the discretion of the co-presidents with input from the other executive board members.

Section III. In the case where two-thirds of the Executive Board disapproves of the performance of a member of the board, they can remove the Director and instate another officer.

Article V. Term of Office

Section I. The term of office for co-presidents shall be two years.

Section II. The term of office for all Executive Board Directors other than co-presidents shall be one year, unless decided against by co-presidents.

Section III. A director may be removed early from office by the process outlined in Article IV, Section III.

Article VI. Adviser(s) Qualification Criteria

Section I. Advisor(s) must be full-time faculty members of The Ohio State University or Administrative and Professional Staff.

Section II. Advisor(s) should aid the organization as needed by the executive board.

Article VII. Meetings

Section I. Executive board meetings shall be held on a bi-weekly basis at a time and place determined by the presidents, with input from the rest of the executive board.

Section II. Attendance at all meetings, including general body and executive board meetings, is mandatory for members of the executive board, unless excused.

Section III. General body meetings shall be held on a bi-weekly basis at a time and place determined by the presidents, with input from the rest of the general body and executive board.

Section IV. The presidents shall have the ability to call an emergency meeting at their discretion as needed.

Article IX. Amendments

Section I. Amendments to the Constitution may be made by a vote of two-thirds of the voting members present.

Section II. Amendments cannot be voted on until at least one meeting after they are proposed.

Article IX. Quorum

Section I. In order to conduct the business of The Project, a quorum consisting of greater than 50% of the voting membership must be in attendance.

Article X. Part of a Larger Organization

Section I. Project Nicaragua at The Ohio State University shall be part of a larger organization, titled Project Nicaragua

Section II. Project Nicaragua at The Ohio State University shall be in charge of its own events and fundraising.

Section III. All events and activities run by the Ohio State chapter shall be in accordance with the constitution of the national organization, Project Nicaragua.

Article XI. Method of Dissolution

Section I. Project Nicaragua at The Ohio State University can be dissolved only with the unanimous consent of the Board of Directors.

Section II. In the case of outstanding debt, the remaining members will make a case to the source to see if the debt can be absorbed by the source.