Constitution

*Article I- Name, Purpose, and Non-Discrimination Policy of Take Back the Night OSU at the Ohio State University*

*Section I*: Name: Take Back the Night OSU

*Section II*: Purpose:

Take Back the Night (TBTN) is an international event and non-profit organization with the mission of ending sexual, relationship, and domestic violence in all forms on campus and beyond. Our chapter - Take Back the Night at The Ohio State University (TBTNOSU) - will focus on advocating for survivors’ rights, educating on trauma-informed self-care, and empowering survivors and co-survivors. Take Back the Night will strive to educate and engage with all aspects of sexual violence through an intersectional lens. We, as an organization, will try and prioritize centering the voices of the most marginalized within our community in our space and practice.

*Section III*: Non-Discrimination Policy: This organization and its members shall not discriminate against any individual(s) for reasons of age, color, disability, gender identity or expression, genetic information, national origin, race, religion, sex, sexual orientation, veteran status or on any bases under law, in it's activities, programs, admission, and involvement.

*Article II- Membership: Qualifications and categories of membership*

Membership is limited to enrolled Ohio State students with an interest in women’s issues and policy. Faculty, alumni, professionals, etc. are encouraged to join as honorary members, or to serve on the advisory board. General body members can be defined as someone who is interested in Take Back the Night OSU and attends meetings and projects. Members must sign in.

*Article III- Organization Leadership: Titles, terms of office, type of selection, and duties of leaders*

Organization leaders represent the Executive Committee and general membership and are elected or appointed from the ranks of the organization’s voting membership. The titles of organization leaders, the length of terms, specification as to which leaders are elected or appointed and by whom, and the general duties of each leadership position should be clearly specified. Organizations need to have the necessary leaders to conduct their activities.

Take Back the Night at The Ohio State University (TBTNOSU) executive committee roles are as described below. Once a semester, members will have the opportunity to

**President**- Oversees the organization and serves as the liaison between the students and advisor. Runs executive board meetings and ensures organizational leadership is effective.

**Treasurer** - Oversees finances of the organization and submits budget requests.

**Secretary** - Records meeting minutes and sends biweekly emails regarding meetings of that week and updates about the organization’s activities.

**Membership Vice President-** Serves as outreach to new members and organizations. Helps to spread the word about Take Back the Night at The Ohio State University (TBTNOSU), and meet with people who will be able to provide support for the organization.

**PR and Social Media Coordinator**- Communicates with the rest of the executive board on how best to promote Take Back the Night at The Ohio State University (TBTNOSU) events and activities. Oversees promotional material and social media accounts. Can add PR committee roles as they see fit.

**Project Coordinator(s)**- Oversees project committee chairs and serves as a liaison between executive board and Projects committee(s). Oversees events that Take Back the Night at The Ohio State University (TBTNOSU) are hosting, collaborating, endorsing, or sponsoring. Can add committee roles as sees fit.

*Article VI- Method of Selecting and/or Removing Officers and Members*

For all elections following the initial formation of the organization, Leadership shall be appointed by the following process:

* The interested candidate must approach a member of the Executive Board to inform them of their interest, and then they shall receive an application for Executive positions.
* Qualified applicants will receive an interview from the current Executive Board to examine the applicant's’ ability to work well with others.
* As the final step, the Executive Board will select applicants to move forward and a candidate will be elected by the general body membership.
* All elected members must partake in training session led by the previous members of the Executive Board.

Elected or appointed leaders are expected to meet certain standards and conduct themselves in a way that reflects well on the organization. In the event that a leader does not meet those expectations, the organization’s procedures in place for objectively considering the leader’s probationary membership status or removal from the organization are as follows:

The problem shall be brought to the attention of the rest of the Executive Board, who then will vote on whether or not the member in question will be allowed to remain. Removal shall occur with a majority vote in favor of it. The Advisor will play a key role in the decision process, however she/he will not vote.

*Article VII- Advisor(s) or Advisory Board: Qualification Criteria*

The Take Back the Night at The Ohio State University (TBTNOSU) advisor must be a full-time faculty or staff member of the Ohio State University who is well-informed about issues regarding sexual violence. Advisor(s) are expected to fulfill the obligations of the advisor role as outlined within student organization expectations, as well as attend projects and regular meetings with the executive board.

*Article VIII- Meetings of the Organization: Required meetings and their frequency*

The executive board will have monthly meetings to plan the biweekly meetings as necessary. The project coordinator(s) (and project committees) will hold monthly projects meetings, and any subsequent meetings necessary to successfully plan events/projects.

*Article IX- Method of Amending the Constitution: Proposals, notice, and voting requirements*

Any member of Take Back the Night at The Ohio State University (TBTNOSU) can propose an amendment to the constitution. To pass an amendment at least ¾ of the executive board must agree, and there must be a petition of at least 5 students in agreement.