

# **Constitution of *Fisher Serves***

## ***Article I - Name, Purpose, and Non-Discrimination Policy of the Organization***

### **Section 1 - Name:**

The organization shall hereby be called *Fisher Serves* (hereinafter referred to as the “Organization”). The Organization is a student-run organization in The Max M. Fisher College of Business at The Ohio State University.

### **Section 2 - Purpose:**

*Fisher Serves* is committed to promoting awareness of civic and social responsibilities and to connecting the Fisher College of Business with the surrounding community by leading service-based initiatives throughout the Columbus area.

### **Section 3 - Non-discrimination Policy:**

“The Organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.”

## ***Article II - Membership: Qualifications and categories of membership***

### **Section 1 - General Membership:**

All graduate and professional students enrolled in the MBA, MAcc, MLHR/MHRM, MBLE, SMF, WPMBA, and PhD programs offered in the Fisher College of Business at the Ohio State University are members of the Organization.

### **Section 2 - Procedures for becoming a member:**

All students upon enrolling in a graduate or professional program offered in the Fisher College of Business, mentioned in Article II—Section 1, automatically become members of the Organization.

### **Section 3 - Removal of membership:**

Members, mentioned in Article II—Section 1, automatically lose membership in the Organization as they graduate or are no longer enrolled in a graduate or above program in the Fisher College of Business. This Section complements Article III.

### **Section 4 – Participation:**

Members are expected to participate in at least one event organized by *FisherServes* through an academic year.

### **Section 5 - Membership Dues:**

*Fisher Serves*, as described in Article I—Section 2, is a service organization and collects no monetary dues from its members.

### ***Article III – Methods for Removing Members and Executive Officers.***

#### **Section 1 – Removal of General Members:**

If a member engages in behavior that is detrimental to advancing the purpose of The Organization, violates The Organization's Constitution or By-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the Executive Committee members who attend to vote in consultation with the organization's advisor.

#### **Section 2 – Removal of Executive Officers:**

Any elected officer of The Organization may be removed from their position for cause. Cause for removal includes, but is not limited to: violation of the Constitution or By-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of The Organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Committee may act for removal upon a two-thirds affirmative vote of the Executive Committee in consultation with the organization's advisor.

#### **Section 3 – Suspension of Members and Officers:**

In the event that the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with members (e.g., while an investigation is pending), the Executive Committee, in consultation with The Organization's advisor, may vote to temporarily suspend a member or executive officer.

### ***Article IV - Organization Leadership: Titles, terms of office, type of selection, duties of Leaders***

#### **Section 1 – Reporting structure, type of selection and terms of office:**

The Organization Leadership represents the interests of the Executive Committee. The leadership team shall be elected for a term of one year by the current members of the Executive Committee of the Organization.

Current members of the Executive Committee, who shall remain in good standing as members of the Organization till the next academic year, can self-select to elections for the leadership team. As soon as an executive committee member submits an application for election to a leadership position, he (/she) can no longer vote on the election for the position.

The election for the leadership team will be held in one of the weekly meetings of the Executive Committee during Spring Semester every year. To be elected to any position on the leadership team, a candidate must be approved by the Executive Committee through a simple majority.

#### **Section 2 – Titles and duties of leaders:**

The leadership team of *Fisher Serves* includes, but is not limited to, the following positions.

- The **President** is responsible for all activities, day-to-day operations, and overall direction of the Organization. He (/she) can delegate organizational work among members of the Executive Committee as required and chairs the Executive Committee meetings.

- The **Vice-President** shall assume the duties of the President in the President's absence or at the President's request. If the President should vacate or is removed from his (/her) office for any reason, the Vice-President will become the President for the remainder of the vacating President's term.
- The **Treasurer** is responsible for managing the financial affairs of the Organization. He (/she) will prepare budget reports at the request of the Executive Committee or the Advisor. He (/she) shall keep an accurate account of Organization finances. She or he shall advise the executive committee and all standing committees on financial matters.
- **Unnamed officers** may be created, removed, titled, and have duties assigned or modified by a two-thirds vote of the Executive Committee. The offices will remain in place until they are removed. Creation or modification may occur once per academic year prior to the officer application process for that office. Removal will take effect at the conclusion of the current office holder's term.

### ***Article V - Executive Committee: Size and composition of committee***

#### **Section 1 – Size and composition:**

*Fisher Serves* will maintain an ongoing Executive Committee with at least 3 members. The size of the Executive Committee shall be limited to a maximum of 15 members. The committee shall, but is not obligated to, have at least one member from each of the major graduate programs offered in the Fisher College of Business. Ideally, the Executive Committee will have an even mix of first- and second-year (where possible) students from the above mentioned programs.

#### **Section 2 – Appointment, responsibilities and terms of office:**

Members of *Fisher Serves* will be appointed to the Executive Committee by the current Executive Committee. To be appointed, members shall submit an application to the Executive Committee which shall be approved a two-thirds majority. The Executive Committee will be responsible for decision-making in the Organization. Members can serve on the Executive Committee for a maximum of two academic years.

### ***Article VI - Standing Committees***

Subject to approval by a majority of the Executive Committee, the President may establish such special committees or task forces as deemed necessary or appropriate for the effective and efficient operation of the corporation. Each such special committee shall consist of such number of persons as the President shall determine, with no less than one (1) Executive Committee Member serving on any committee. The President shall appoint the committee members for such term and upon such conditions as the Executive Committee shall determine. However, the term of existence of a special committee or the term of office of a committee member shall not extend beyond the term of the President establishing such a committee or appointing such a member.

### ***Article VII – Advisor***

The Advisor shall be a full-time member of the faculty or staff in Fisher College of Business at the Ohio State University. The Advisor will be approved by a two-thirds majority vote of the Executive Committee. The Executive Committee can choose to replace the Advisor by two-thirds majority vote.

The duty of the Advisor is to consult and offer advice to the Executive Committee and the leadership team. At the request of the Executive Committee, the Advisor may represent the Organization at specific official functions within The Ohio State University and beyond.

### ***Article VIII - Meetings of the Organization***

#### **Section 1 - Frequency:**

The Executive Committee shall meet on a weekly basis to discuss day-to-day operations and upcoming events or projects. These meetings will be held through the academic year except during holiday breaks and the Summer break. The day and time of such meetings will be decided on a twice-semesterly basis and accommodate schedules of all Executive Committee members.

#### **Section 2 - Quorum and decision making:**

Three-fourths attendance of current Executive Committee members will constitute a quorum for any meeting in the Organization. The Executive Committee shall take decisions by a simple majority vote. Executive Committee members who cannot be present in a meeting can cast absentee ballots within one week of a vote.

In case of an even split, a second meeting for discussing the issue will be called and opinions of all Executive Committee members sought. If the impasse cannot still be resolved, the President will seek advice from the Advisor and cast a second ballot to resolve the tie.

### ***Article IX - Method of Amending Constitution: Proposals, notice, and voting Requirements***

In order to amend the constitution, the amendment must be proposed in writing and read at an Executive Committee meeting. At the next available Executive Committee meeting, the Executive Committee shall vote on the amendment. The constitution shall be amended by two-thirds majority vote of all Executive Committee members. Voting members do not need to be present at the meeting to register their vote, but they must have registered their vote before the second meeting after the vote is held.

### ***Article X - Method of Dissolution of Organization***

The Organization can be dissolved through one of the two methods:

- The Executive Committee can propose dissolving the Organization. This will be treated as an amendment to the Constitution but the dissolution of the Organization must be approved by unanimous vote of the Executive Committee. The dissolution must also be approved by the Advisor.
- If the Executive Committee does not meet for three consecutive semesters, the Organization stands dissolved automatically.

All assets and debts of the Organization at such a time are transferred to the Graduate Programs Office in the Fisher College of Business at the Ohio State University.