**Φ T Σ**

The Honor Society of Food Science and Technology

ΦTΣ Ohio State “Buckeye” Chapter Bylaws

Phi Tau Sigma Chapter of the Ohio State University

1. **Mission and Purpose**
The mission of Phi Tau Sigma is to raise the stature and recognize scholarly achievements in the Food Science and Technology profession. This mission is achieved by encouraging outstanding achievements by Food Science students and professionals, and by enhancing professionalism among Food Science professionals through the Phi Tau Sigma member network.
	1. The mission of the Ohio ΦTΣ is to raise the stature of the Ohio food science academic, regulatory and industry professions.
2. **Membership**
3. Eligibility for Associate Membership
	1. Undergraduate students being nominated for Associate Membership should be pursuing a degree program in Ohio State University Food Science and Technology (FS&T).  The statement of qualifications for students pursuing programs of study other than OSU FS&T must provide evidence of the program's content in Food Chemistry and Analysis, Food Safety and Microbiology and Food Processing and Engineering.
	2. Graduate students being nominated for Associate Membership should be pursuing a graduate degree in OSU FS&T.  The statement of qualifications for students pursuing graduate degrees other than FS&T should clearly illustrate the relationship of the student's background and program of study to FS&T.
	3. Undergraduate and graduate students being nominated for Associate Membership should have a Grade Point Average (GPA) equal to or greater than 3.50 or equivalent. The statement of qualifications for students with GPA less than a 3.5 should provide other evidence of academic achievements to justify the nomination.
	4. The statement of qualifications for undergraduate and graduate students should focus on recognitions, honors and other academic achievements.
4. Eligibility for Professional Members:
	1. Nominees for Professional Membership must have a minimum of 5 years of experience beyond the B.S. degree (4 years beyond the M.S. degree or 2 years beyond a PhD degree) in a position directly related to FS&T in industry, government, a non-profit or an academic institution.
	2. A statement of qualifications should clearly illustrate how contributions by the nominee are distinguished from others with similar experiences.
	3. The statement of qualifications should describe how recognitions, honors and achievements relate to the competence of the nominee.
5. Members are nominated and elected in accordance with Article II, Section 4a, of the Constitution of the ΦTΣ National Society.
6. Nominations for Associate Membership must be signed by one Associate Member and one Professional Member and reviewed by the Chapter Executive Committee before a vote by all members of the Chapter. Nominations for Professional Membership must be signed by two Professional Members.
7. **Regulations**

The Ohio Chapter of Phi Tau Sigma adheres to all laws, rules, and regulations governing the Ohio State University and its students. The organization is non-profit and honorary. Phi Tau Sigma welcomes persons of any race, creed, color, sex, age, national origin, disability, or sexual orientation. The organization does not have hazing rituals. Members of the organization are free to disassociate without consequence.

1. **Finance**
National dues for Associate Members and Professional Members and once-only payment for Lifetime Members is set by the national ΦTΣ organization. Chapter dues, above the national dues, are set at $0.00 in year 2012. National dues are to be paid directly to the national Society, while no Chapter dues are paid to the Chapter. Programs and activities for the Chapter may be financed through donations, endowments or fund-raisers.
2. **Officers.**  The Ohio Chapter Executive Committee duties and terms include:
	1. President – The duties of the President are to conduct all meetings, assure timely correspondence with the national organization, handle public relations for the Chapter, and promote membership in Phi Tau Sigma. Serving a one year term.
	2. Vice President – The duties of the Vice President are to assist the President with Chapter meetings and events, attend meetings in the President’s absence, and handle all social activities and events.
	3. The Secretary/Treasurer – The duties of the Secretary/Treasurer are to keep a record of all chapter business, handle most paperwork, and communicate to members. This person will manage financial accounts, deposit any funds received, and help arrangements for any speakers for Chapter events. Serving a one-year term eligible for re-election.
	4. Elections are run by members who are not on the ballot and take place by e-mail or internet survey of all members in good standing. Flyers with the statement of candidates’ basic information, understanding of the role and actions that the candidates will take for leading the chapter will be distributed through email and attached to the internet survey for the voters’ reference.
3. **Amendments**
If amendments to these by-laws are needed, the amendment must be submitted in writing to the Secretary and explained at the next Chapter meeting where it is discussed or amended. It is later voted upon electronically or by ballot following the meeting. To pass the amendment must be accepted by a majority vote of the members present at a meeting where a quorum is established, or by a majority vote of members by email. A quorum is a simple majority of members in good standing.
4. **Removal of Members and Officers**

A. Associate Membership will be revoked if:

* 1. A student’s GPA falls below a 3.5.
	2. A student does not earn the intended degree.
	3. A student fails to pay national dues.

B. Professional Membership is revoked if the member fails to pay national dues.

C. Lifetime membership is granted to any professional member in good standing who pays the one-time dues for lifetime membership

D. Chapter officers will be revoked if:

* 1. Evidence of failure to comply the Chapter regulations.
	2. Evidence that the officer is not attempting in a dedicated manner to abide by the objectives and mission of the Chapter.
	3. Failure to deposit funding collected/applied for approved activities/events.
1. **Non-Discrimination and Sexual Misconduct**
	1. This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment
	2. As a student organization at The Ohio State University, \_\_Phi Tau Sigma\_\_ expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here: https://hr.osu.edu/public/documents/policy/policy115.pdf. If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at http://titleIX.osu.edu or by contacting the Ohio State Title IX Coordinator at titleIX@osu.edu.