**Constitution**

***Article l - Name, Purpose, and Non-Discrimination Policy of the Organization.***

1. *a* ***. Name****: Bee Club at Ohio State*

1. *b.* ***Purpose:*** *To raise awareness and teach Ohio State students of the importance of bees in the environment, as well as the integral role honey bees play in the food industry.*

1. *c.* **Non-Discrimination Policy:**

*The Ohio State University is committed to building and maintaining a diverse community to reflect human diversity and to improve opportunities for all. The university is committed to equal opportunity, affirmative action, and eliminating discrimination. This commitment is both a moral imperative consistent with an intellectual community that celebrates individual differences and diversity, as well as a matter of law.*

*Ohio State does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.”*

*This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.*

*As a student organization at The Ohio State University, Beekeeping Club at Ohio State expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here: https://hr.osu.edu/public/documents/policy/policy115.pdf.*

*If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at http://titleIX.osu.edu or by contacting the Ohio State Title IX Coordinator at titleIX@osu.edu****.***

***Article II - Membership: Qualifications and categories of membership.***

*II. Members will get hands-on experience with bees and beekeeping and meet with people in the industry*. *Non- students are allowed as honorary members and are able to attend activities put on by the club. With the understanding that they are not allowed to attend “student only” events hosted by the University or a 3rd party.*

*II.a. As required by the Guidelines for Student Organizations, 90% of the membership of a student organization must include current Ohio State University students. Active members and the Executive Committee are able to make decisions regarding the membership of community and other non-student members. Community or other non-student members may be temporarily suspended with a majority vote of the Executive Committee.*

*II.b. To be considered an “active member,” individuals must attend at least one meeting per month and be in good standing with the university.*

***Article III – Methods for Removing Members and Executive Officers***

*III. Officer applications will be reviewed by previous officers, if accepted by previous officers, then elections will be held by an accountable method. Officer candidates may be asked to give a short speech about why they want to serve and what they can do for the organization.*

III.a. *If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization’s constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization’s advisor.*

III.b. *Any elected officer of the chapter may be removed from their position for cause. Cause for removal includes, but is not limited to: violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Committee may act for removal upon a two-thirds affirmative vote of the executive board in consultation with the organization’s advisor.*

*III.c. In the event that the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with members (e.g., while an investigation is pending), the executive board, in consultation with the organization’s advisor, may vote to temporarily suspend a member or executive officer.*

***Article IV - Organization Leadership:*** *Titles, terms of office, type of selection, and duties of the leaders.* Organization leaders represent the Executive Committee and general membership and are elected or appointed from the ranks of the organization’s voting membership. The titles of organization leaders, the length of terms, specification as to which leaders are elected or appointed and by whom, and the general duties of each leadership position are specified below.

*VI. Required leadership positions:*

*President: Run the organization and be an effective communicator between advisor, general members of the Beekeeping Club and the University. The President is to supervise the expenses and earnings recorded by the Treasurer.*

*Co-President: assist the president with all duties listed above as well as preside in the absence of the president. Oversees all of the Bee Club's community service activities and the activities of the committees.*

*Treasurer: Keep an accurate record of transactions and report them truthfully and efficiently with the organization. It shall be the duty of the Treasurer to receive and transfer all funds of the Bee Club and to keep an itemized account of monetary transactions. The Treasurer is to provide the President with a record of all transactions quarterly. It shall also be the duty of the Treasurer to financially oversee the club's fund raising activities.*

*Marketing: Manage social media projects and oversee sales advertisements. Will help promote Bee Club through posters, merchandise, etc.*

*VI. a. Chairpersons shall be selected as needed by the members of the Bee Club. The Officers and Chairpersons must be students enrolled at The Ohio State University. Officers and Chairpersons may be asked to forfeit their position if they fail to perform their designated duties. This issue will be determined by a unanimous vote by the remaining Bee Club officers.*

***Article V- Election / Selection of Organization Leadership***

*V. Application distributed by the current president must be complete. Approval by the current executive team, then elections will be held by a private, accountable method.*

*V. a. Each officer and chairperson shall be separately elected by secret ballot in the order of President, Co-President, and Treasurer, and Marketing. Officers shall be elected for a selected term at the second to last meeting of the scheduled school year. Old officers remain in their respective positions for one subsequent meeting in order to pass on all knowledge to the new officer.*

*V. b.Committee Chairpersons shall be elected, as needed, by a majority vote of the club members.*

*V. c. In the event of resignation, impeachment, etc. the officer team can appoint a temporary officer until elections can be held.*

*V. d. Any Ohio State student is eligible to apply for office.*

***Article VI - Executive Committee: Size and composition of the Committee.***

*VI. President: Run the organization and be the communicator between advisor, general members and the University*

*Vice President: assist the president with all duties listed above as well as preside in the absence of the president*

*Treasurer: Keep an accurate record of transactions and report them efficiently with the organization*

*Marketing: Manage advertisements and sales promoting the club*

***Article VIII – Advisor(s) or Advisory Board: Qualification Criteria.***

*Advisor- Qualified university staff preferably someone in the Entomology Department or College of Food, Agricultural, and Environmental Sciences.*

*Advise and assist the organization and maintain contacts with the University*

***Article IX – Meetings and events of the Organization: Required meetings and their frequency.***

*IX. a. Regular meetings will be held at least twice a month as determined by the club members at the beginning of each semester. Special meetings will be held as needed.*

*IX. b. At least one large promotional event (aside from the Involvement Fair) will be held each semester as determined by club members and executives.*

***Article X – Attendees of Events of the Organization: Required events and their frequency.***

*X. The organization reserves the right to address member or event attendee behavior where the member or event attendee’s behavior is disruptive or otherwise not in alignment with the organization’s constitution.*

***Article XI – Method of Amending Constitution: Proposals, notice, and voting requirements.***

*XI. Any proposed amendments should be presented to the organization in writing and should not be acted upon when initially introduced. Upon initial introduction, the proposed amendments should be read in the general meeting, then read again at the general meeting in which the votes will be taken, and will require a two-third majority of voting members (a quorum being present).*

*XI. a. A vote on issues other than those specified in this Constitution shall be carried out by a majority of members present.*

*XI. c. The following issues are a mandatory two-thirds vote: duties pertaining to officers, ratifying the Constitution, overriding protocol, and money issues excluding publicity, meeting supplies, food, and beekeeping supplies.*

*XI. d. Any member may call for a two-thirds vote on another issue if they feel it is pertinent.*

*XI. e. Only members present and in Good Standing or Active status are eligible to vote.*

*XI. f.Voting on Constitutional amendments will be a two meeting process. The change will be proposed at the first meeting, presented to the general membership at the next meeting and the vote will commence.*

***Article XII – Method of Dissolution of Organization***

*Upon the official dissolution of the organization assets shall be sold to pay off debts. The rest of the assets shall be given to Rothenbuhler Bee Lab to use if the club would resurface. Student Activities staff must be contacted to remove organization information from website.*

**By-Laws**

*Article I – Parliamentary Authority*

*“though the minority shall be heard and absentees protected, the majority will decide.”*

*The rules contained in Robert's Rules of Order shall govern the organization in all cases to which they are applicable, and in which they are not inconsistent with the by-laws of this organization.*

*Article II- Membership*

*II. No membership dues shall be charged.*

*Article III- Election / Appointment of Government Leadership*

*III. Application distributed by the current president must be complete. Approval by the current executive team, then elections will be held by a private, accountable method.*

*III. a. Each officer and chairperson shall be separately elected by secret ballot in the order of President, Co-President, and Treasurer. Officers shall be elected for a selected term at the second to last meeting of the scheduled school year. Old officers remain in their perspective chair for one meeting in order to pass on all knowledge to the new officer.*

*III. b.Committee Chairpersons shall be elected, as needed, by a majority vote of the club members.*

*III. c. In the event of resignation, impeachment, etc. the officer team can appoint a temporary officer until elections can be held.*

*III. d. Anyone is eligible to apply for office.*

*Article IV- Executive Committee*

*President: Run the organization and be the communicator between advisor, general members and the University*

*Co-President: assist the president with all duties listed above as well as preside in the absence of the president*

*Treasurer: Keep an accurate record of transactions and report them efficiently with the organization*

*Marketing: Manage advertisements and sales promoting the club*

*Article VI - Advisor/Advisory Board Responsibilities*

*Advisor- Qualified university staff preferably someone in the Entomology Department or College of Food, Agricultural, and Environmental Sciences.*

*Advise and assist the organization and maintain contacts with the university. Attend meetings if able.*

*Article VII - Method of Amending By-Laws*

*VII. Have a motion on the table to amend a by law then a ⅔ vote is required to amend a by-law. There must be 15 people at the meeting.*