



Constitution  
of  
The Alexander Hamilton Society  
at  
The Ohio State University

3.7.2022



**Alexander Hamilton Society**  
**The Ohio State University**  
**Chapter Constitution**  
**3.7.2022**

**Article I. Name, Purpose, Affiliation and Non-Discrimination Policy**

**Section 1. Name:**

The name of the organization shall be The Alexander Hamilton Society | Ohio State University Chapter (hereafter “Alexander Hamilton Society” or “AHS”).

**Section 2. Purpose:**

The Alexander Hamilton Society is an independent, non-partisan, not-for-profit organization dedicated to promoting constructive debate on basic principles and contemporary issues in foreign, economic, and national security policy.

**Section 3. Affiliation:**

This organization is a chapter affiliated with the national Alexander Hamilton Society organization headquartered in Washington D.C.

**Section 4. Non-Discrimination Policy:**

The Alexander Hamilton Society is committed to building and maintaining a diverse community to reflect human diversity and to improve opportunities for all. AHS is committed to equal opportunity, affirmative action, and eliminating discrimination. AHS does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

**Article II. Membership: Qualifications and Categories**

**Section 1.**

Membership is limited to currently-enrolled Ohio State students. Others in The Ohio State University (hereafter “OSU”) community--faculty, alumni, and professionals--are welcome to attend Alexander Hamilton Society events, but may not become Voting Members.

**Section 2.**

Graduate students may become members and attend all social and speaking events but may not serve in positions which have voting powers, or as recruiting or membership chairs.

**Section 3.**

Voting Members are those who attend at least three Alexander Hamilton Society meetings per year, at least one of which must be a major event (e.g. debate, speaker lecture).

- A. Voting Members are eligible to vote in elections and hold leadership positions.
- B. Voting status can be granted to an individual on a case-by-case basis at the discretion of the President unless a majority vote by the Executive Board overrides any such action.
- C. Voting status can be revoked for an individual on a case-by-case basis, contingent on a majority vote by the Executive Board.

#### **Section 4.**

Membership fees will be decided unanimously by the Executive Board before Autumn Term and will be valid until the start of the following Autumn Term.

### **Article III. Organizational Leadership**

#### **Section 1. The Board**

The Alexander Hamilton Society is chaired by five elected officers (hereafter the “**Executive Board**”) and up to eight appointed officers. Combined, they comprise the “**General Board.**”

- A. The five elected officers are, in order of seniority: the President, Vice-President, Treasurer, Secretary, and Program Coordinator.
- B. Appointed officers may include deputies for elected positions as well as general duty officers. The number and type of deputy positions will be determined at the discretion of the Executive Board depending on the size and needs of the organization.

#### **Section 2. The President**

The **President** is the chief officer and primary public contact for the organization. The President is required to seek the advice and consent of the executive board when appropriate, and their primary responsibilities are:

- A. Directing and overseeing the organization’s operations;
- B. Interpreting the provisions set forth in this document along with the Vice-President;
- C. Chairing weekly meetings and semester elections;
- D. Calling and holding board meetings;
- E. Maintaining contact with the national organization’s leadership and coordinating with speakers for major events;
- F. Developing the leadership potential of General Board and Voting Members as well as

#### **Section 3. The Vice President**

The **Vice-President** aids in the fulfillment of the President’s previously-noted responsibilities, and assumes the duties of the President when they are unable to exercise the same. In particular, the Vice-President is responsible for logistical matters and the execution and planning of major events (e.g. the procurement of weekly meeting spaces, event venues and refreshments).

#### **Section 4. The Treasurer**

The **Treasurer** is responsible for the financial affairs of the organization and must ensure that The Alexander Hamilton Society | Ohio State University Chapter remains in good financial standing with both The Ohio State University and the national Alexander Hamilton Society organization. The Treasurer is responsible for managing all club transactions and keeping

detailed yearly financial records of them, along with finding alternate funding sources if necessary.

#### **Section 5. The Secretary**

The **Secretary** is responsible for overseeing the club's email communications and contact directory. They are also responsible for recording the proceedings of Executive Board meetings and for keeping track of attendance at weekly meetings and major events. In addition, the Secretary is responsible for keeping an updated copy of the constitution at all Executive Board meetings, and for determining voting eligibility and membership status.

#### **Section 6. The Program Coordinator**

The **Program Coordinator** creates and designs the presentations for the weekly meetings, and is in charge of providing structure to the weekly discussions. They are also responsible for generating topic ideas and involving general and executive board members in their selection. It is their duty to guarantee the availability of the necessary devices and technological accommodations necessary for the aforementioned discussions.

#### **Section 7. Appointed Board Members**

Each appointed board member serves as either deputy to an executive board member, or as a general assistant for club operations. In the case of the former, they aid in all duties pertaining to their respective elected officers and guarantee the fulfillment of said duties in the case of an officer's absence. The latter have varying responsibilities assigned to them. It is advised that the deputies in the latter case informally rotate which Board member they assist so that they learn the general duties of each Board member in greater detail. It will also serve to add more oversight amongst the Board and increase the connectivity between members.

#### **Section 8. Social Outreach Director**

A special appointed position was established on March 6th, 2022 by a unanimous vote of the Executive Board. This appointed position, the **Social Outreach Director**, manages all club social media accounts and is in charge of any planned, non-weekly-meeting gatherings of club personnel, with guidance and oversight provided by the Executive Board. If deemed worthy, this position may become an elected position in future administrations.

#### **Section 9.**

Elected officers serve a one-year term and appointed positions are subject to a renewal or dismissal at the discretion of the Board via  $\frac{2}{3}$  majority vote with the recommendation of their overseeing officer, if they have one. Appointees are accountable to the Board Member overseeing their position, if they have one, and are held to the same standards as the members of the Executive Board.

#### **Section 10.**

Additional officer positions may be added at the suggestion of the President and the approval of a simple majority within the Executive Board.

#### **Section 11.**

For the purposes of Executive Board and General Board decisions, each member has one vote, with the President having one additional vote in the event of a tie.

### **Article IV. The Election Process**

### **Section 1.**

Only Voting Members are allowed to become candidates for the Executive Board positions and may run for two positions per election provided they are nominated prior to the election. Any non-voting member is only eligible to run for a position pending a majority vote by the Executive Board.

### **Section 2.**

Elections are held on the week immediately preceding the Spring Break every year. In the event of an official campus emergency, the Elections may be delayed up to the second week of April. Candidate nominations start the week before election day. Any voting member may nominate themselves or be nominated in turn by another voting member.

### **Section 3.**

On the day of the election, each candidate must deliver a short statement explaining their interest in the position. Statements and voting occur one after the other and for each position at a time, starting with that of President, and proceeding with Vice-President, Treasurer, Secretary, and Program Coordinator. These short statements may be supplemented or entirely replaced by debates between candidates the week prior to elections during the normal meeting time, all to be moderated by either the President or Vice President. Whether this process or the process of delivering the short statements is used is up to the discretion of the Executive Board.

### **Section 4.**

Each voting member may vote only once, including outgoing members.

### **Section 5.**

Once the results are known, the Executive Board confirms their validity, and communicates them, any allegations of election irregularities must be reported within no more than two days.

### **Section 6.**

The newly-elected Executive Board begins its term of service with a transition period starting immediately after the election takes place, and effective until the end of the Spring semester. During said transition period, the incoming Executive Board, with the guidance of the outgoing Executive Board, is responsible for the planning and execution of one major event and all weekly meetings remaining until the end of the current term. Once this period ends, and the Autumn semester starts, the incoming Executive Board officially assumes full responsibility.

## **Article V. General Responsibilities and Code of Conduct**

### **Section 1.**

All members are expected to hold themselves to a standard of conduct that is commensurate with the purpose and integrity of the organization.

### **Section 2.**

All General Board members are expected to maintain an appropriate level of service to the organization. This includes attendance at every major event and regularly-scheduled meeting, with exceptions made for properly communicated absences. Said exceptions are made on a case-by-case basis and at the discretion of the Executive Board.

### **Section 3.**

All members must adhere to anti-hazing rules under Ohio State University guidelines and the State of Ohio's anti-hazing laws.

### **Section 4.**

All members must adhere to OSU and AHS' anti-discrimination policies and promote an inclusive and welcoming environment for all.

### **Section 5.**

All members must stand for, or at the very least recognize, AHS' national organizational beliefs, such as the belief that "time and again, in peace and in war, the ability of the American political system to profit from vigorous public discussion has proved its worth; and that, at this moment in our history, our public discussion of foreign, economic, and national security policy stands very much in need of renewal."

## **Article VI. Removal and Resignation of Members**

### **Section 1.**

All General Board members (i.e. elected and non-elected) can be removed from their position by a  $\frac{3}{4}$  vote of the General Board, if they fail to abide by the Code of Conduct referenced in Article V.

### **Section 2.**

The General Board may, by a unanimous vote, remove any individual from membership for a failure to adhere to the Code of Conduct outlined in Article V.

### **Section 3.**

If an Executive Board member is removed or resigns, the other members of the Executive Board will select a replacement from among the appointed board members. If no appointed board members are willing or able to occupy the position, then the replacement will be selected from among a pool of eligible Voting Members.

## **Article VII. Advisor(s) or Advisory Board**

### **Section 1.**

The organization's advisor must be a member of The Ohio State University's faculty, and the individual must meet with and be approved by the national leadership of the Alexander Hamilton Society.

### **Section 2.**

The Faculty Advisor position is held in perpetuity until the advisor tenders a resignation, or if the other members of the Executive Board move to select a new Faculty Advisor by a unanimous vote at their absolute discretion.

### **Section 3.**

The advisor shall 1) Communicate with the Executive Board in order to make sure that the organization is running in accordance with its mission, 2) Serve as a connection between the organization and the university, 3) Facilitate officer transition activities, 4) Interpret university policies and processes, 5) Moderate AHS sponsored events unless unavailable or asked not to by

the Executive Board, 6) Maintain any advisor duties required by the Office for Student Life.

**Section 4.**

If the Faculty Advisor is not present on campus and unable to perform the duties of the position, then all the members of the Executive Board will consult with the national leadership of the Alexander Hamilton Society to select an interim Faculty Advisor at their discretion.

**Article VIII. Meetings of the Organization**

**Section 1.**

The organization must hold a weekly meeting for the discussion of current events relevant to the Purpose outlined in Article I, Section 2.

**Section 2.**

General and/or Executive Board meetings are to be held bi weekly and at the discretion of the President or the Executive Board. All members of the General and/or Executive Board must be properly notified of the meeting such that no member is excluded from official business. Notes from the meetings must be taken by the Secretary for record-keeping purposes and for absent members, if there are any.

**Section 3.**

Quorum for General and Executive Board meetings is achieved if at least half of all relevant members are present, with motions passing if they have the support of a majority of the votes cast, with the exception of amendments to the constitution and removal of Executive and General Board members.

**Article IX. Method of Amending the Constitution**

**Section 1.**

Amendments to the Constitution may be proposed by any General Board member, and are subject to approval by a ⅔ vote of the General Board. All Executive Board members must be present for any constitutional amendments to be valid.

**Article X. Dissolution of the Organization**

**Section 1.**

Method of Dissolution: The organization may be dissolved by a unanimous vote of the Executive Board in conjunction with a four-fifths vote of the entire Voting Membership.

**Section 2.**

Transfer of Remaining Assets: Any remaining assets will be distributed to the national Alexander Hamilton Society organization.