

The Society of Environmental Engineers: Student Chapter Constitution

Article I - Name, Purpose, and Non-Discrimination Policy of the Organization.

SECTION 1-NAME: The Society of Environmental Engineers, also known as “S.E.E.”

SECTION 2 - PURPOSE: S.E.E. is a professional organization committed to bringing together students with a common interest in Environmental Engineering, providing them with networking opportunities, and opportunities to engage in the community while serving the environment. It is an umbrella organization that houses three former Ohio State student organizations; the American Academy of Environmental Engineers, the American Water Works Association, as well as the Water Environment Federation.

SECTION 3 - NON-DISCRIMINATION POLICY: S.E.E. and its members shall not discriminate against any individual(s) for reasons of age, ancestry, color, disability, gender identity or expression, genetic information, national origin, religion, race, disability, sex, sexual orientation, protected veteran status, or any other basis in accordance with the registration guidelines for student organizations.

Article II - Membership: Qualifications and categories of membership.

S.E.E.’s voting members are limited to currently enrolled Ohio State students. Faculty, alumni, and professionals are welcome as non-voting associate or honorary members, yet S.E.E. is to remain student initiated, student led, and student run.

Article III - Organization Leadership: Titles, terms of office, type of selection, and duties of the leaders.

The officers of S.E.E. consist of President, Treasurer, and Secretary comprise the Executive Council elected or appointed from the ranks of the organization’s voting membership and are described as follows:

- President – The president of S.E.E. shall
 - Generally organize and operate the chapter
 - Achieve the purpose of the chapter
 - Preside over all meetings of the executive council and membership
 - Perform other duties incident to the office of president
- Vice President – The vice president of S.E.E. shall
 - Assist the president in operating the organization
 - Perform other duties relating to the vice president role
- Treasurer – The treasurer of S.E.E. shall
 - Be responsible for the chapter’s financial interests
 - Perform other duties incident to the office of treasurer.
- Secretary – The Secretary of S.E.E. shall
 - Keep record of the chapter’s meetings
 - Send the monthly update emails
 - prepare an agenda for the chapter’s meetings
 - Create and maintain social media profiles
 - Perform other duties incident to the office of secretary.
- Engineers’ Council Liaison –The Engineers’ Council Liaison shall
 - Attend the E-Council meetings
 - Present the minutes to the Executive Council

- Coordinate projects and events with the E-Council and the Executive Council
- Sustainability Council Liaison –The Sustainability Council Liaison shall
 - Attend the Sustainability Council meetings
 - Present the minutes to the Executive Council
 - Coordinate projects and events with the Sustainability Council and the Executive Council

All of the above shall be elected or reelected once annually in April by the voting members of S.E.E.

Article IV – Method of Removing Officers and Members.

General members and elected or appointed leaders should be expected to meet certain standards and conduct themselves in a way that reflects well on S.E.E. In the event that a member or leader does not meet those expectations, the voting body of the chapter shall meet and have a 2/3 majority to replace the leader. On no occasion shall S.E.E. remove a member based on the statuses listed in Article I Section 3.

Article V – Advisor(s) or Advisory Board: Qualification Criteria.

Advisors of S.E.E. must be members of the University faculty or Administrative & Professional staff. Advisors shall oversee and supervise every major activity conducted by the chapter.

Article VI – Meetings of the Organization: Required meetings and their frequency.

Two general meetings of the membership are required each academic term except for summer. The Executive Council may call meetings in addition to these as they deem appropriate.

Article VII – Method of Amending Constitution: Proposals, notice, and voting requirements.

Proposed amendments should be in writing, should not be acted upon but read in the general meeting in which they are proposed, should be read again at three of subsequent general meetings and the third general meeting votes will be taken. Approval should require at least two-thirds of voting members present.

Article VIII – Method of Dissolution of Organization

No dissolution should be taken into effect unless three-quarter of the members agree. In case of agreement the assets should cover the debts. If there are remaining assets or debts they should be divided in equal proportions among the members of the organization.