

Amateur Radio Organization for Undergraduate Student Entertainment

Purpose Statement

"To retain freedom of expression as a necessary function of quality entertainment, and maintain a respectful metadiscourse within an increasingly polarized world."

Notice: Amendments [DATE]

*AROUSE's original constitution (4/7/2013) will be archived at
arouseosu.com/constitution_2013.pdf.*

The Executive Board of 2018-19 set forth several amendments to better reflect the procedures, standards, and policies of its ever-changing organization, and expects further changes to be set forth in the future.

Article 1: Name, Purpose, Non-Discrimination

1. The name of the club in question shall officially be Amateur Radio Organization for Undergraduate Student Entertainment (AROUSE).
2. The purpose of this club shall be:
 - a) To retain freedom of expression as a necessary function of quality entertainment, and maintain a respectful metadiscourse within an increasingly polarized world.
 - b) To entertain fellow students at The Ohio State University.
 - c) To educate the student body at The Ohio State University about the variety and quality of music prevalent in modern American culture.
 - d) To provide a means for students to learn how to work in a broadcasting field.
 - e) To acquire mentorship and career guidance by interacting with communications educators and representatives from the radio industry.
3. This organization and its members shall not discriminate against any individual(s) for reasons of age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status.

Article 2: Membership

1. Active **General Members** of the club shall be enrolled at the Ohio State University, and attend at least two meetings per semester, however, the members' academic calendar should take precedence over meetings.
2. Members with shows ("**Active DJs**") shall have special responsibilities. These consist of:
 - a) An attendance rate of at least 60% to their one-hour show every week (wherein the show does not fall on an academic holiday), at which they must fill out the check-in form.
 - b) Application of the posted, studio-specific conduct guidelines.
 - c) Payment of Organization Dues, as defined in the By-Laws.
3. Voting rights shall be assigned to Active Members only, who are currently enrolled for at least six credits at the Ohio State University.
4. **Associate members** shall be faculty or staff interested in radio communications and/or specific genres of music. They shall not be eligible for office or to vote.

Article 3: Club Organization

1. AROUSE shall be led by an Executive Board, itself led by a President.
2. The Executive Board will consist, in part, of six yearly-elected positions: **President, Vice President, Treasurer, Programming Director, Fundraising Chair, and Marketing Director.** There shall also be appointed officer positions of **Webmaster**, and optionally, **Social Media Chair** and **Merchandise Chair**.

- a) All non-President officer roles can be shared by two individuals, in the best judgement of the current President.

3. Elections and Requirements

- a) Potential officers should nominate themselves in April of each year. Candidates must have attended at least 60% of meetings. Candidates shall have a minimum cumulative GPA of 2.00, not be on disciplinary probation, and not have been on probation for the most recently completed term prior to election. They must be on good terms with the University.
 - b) Candidates must have been in the club for at least one full semester to run for a position; candidates for President must have been in the club for at least one full academic year to run.
 - c) Officers themselves shall attend at least 60% of meetings.
 - d) Terms of office will last one academic year.
 - e) Executive Board positions shall be voted on by general membership of Active General Members and Active DJs present at the specified Election Meeting (the second-to-last meeting of Spring Semester).

4. Office Responsibilities

- a) **President**, tasked with:
 - i) Deciding the goals and direction of the club, and delegating tasks accordingly.
 - ii) Coordinating with the OSU administration and faculty, as well as local businesses.
 - iii) Running both Regular and Executive Board Meetings as set forth in the By-Laws.
 - iv) Approving or denying expenditures by calling a vote with the Vice President and Treasurer.
 - b) **Vice President**, tasked with:
 - i) Acting in the stead of the President when they are unavailable for any reason.
 - ii) Running recruitment events, including the Fall and Spring Involvement Fairs.
 - iii) Maintaining the club's membership in Student Organization Management, and/or a dynamic roster available to all Officers for reference.
 - iv) Working alongside Student Legal Services for any legal issues facing the club.
 - v) Approving or denying expenditures, by calling a vote with the President and Treasurer.
 - c) **Treasurer**, tasked with:
 - i) Overseeing the AROUSE bank account, and any use of AROUSE funds for equipment or other expenses.
 - ii) Providing an accurate assessment of finances to the members at all meetings.
 - iii) Approving or denying expenditures, in a vote with the President and Vice President.
 - iv) Appointment, at their discretion and only if applicable, of Merchandise Chair.

- d) **Programming Director**, tasked with:
 - i) Setting the schedule for each semester's programming.
 - ii) Training new DJs.
 - iii) Providing and collecting applications, and managing the Active DJ list.
 - iv) Managing overnight and off-hours programming (the "Treasure Chest"), cycling the appropriate amount of Station IDs and Spots at their discretion, as well as creating fresh Station IDs and Spots.
 - v) Checking on DJ attendance for their shows through the DJ Check-In form, and acquiring and maintaining the club's equipment.
- e) The **Marketing Director**, tasked with:
 - i) Increasing listenership and publicizing the club.
 - ii) Creative elements of recruitment and advertising, as well as brand direction at the discretion of the other officers.
 - iii) Setting up collaborations with other organizations as requested (e.g., having AROUSE DJs broadcasting live at an event).
- f) The **Fundraising Chair**, tasked with:
 - i) Operating at least two fundraising events per academic year, the Autumn and Spring Semester Concerts (in collaboration with the Treasurer).
 - ii) They are also given the opportunity to organize any other fundraising events, to benefit the organization, or charity, at their discretion.
 - iii) The Fundraising Chair will have final say over any official club-organized fundraising efforts.
- g) The **Webmaster**, appointed by the officers of the executive board, is tasked with:
 - i) The online presence of the club, with exception of social media.
 - ii) Maintaining and improving the website
 - iii) Maintaining mobile apps in coordination with Code that Cares, or the appropriate development team.
 - iv) Ensure at least two new articles per month are posted on the website, and work with the Marketing Director to ensure their dissemination on social media.
- h) The **Social Media Chair**, appointed by the Marketing Director, if deemed applicable, is tasked with:
 - i) Operation of relevant social media platforms (e.g. Instagram, Facebook, Twitter).
- i) The **Merchandise Chair**, appointed by the officers of the executive board, if deemed applicable, is tasked with:
 - i) Creating buttons, t-shirts, and other tangible merchandise for use by Active Members or at events.
 - ii) The Merchandise Chair must coordinate with the Treasurer, President, and Vice President, who will approve or deny expenditures.
- j) Certain obligations will fall equally on every officer, including, but not limited to, management of the organization email account.

Article 4: Meetings

- a) Meetings for AROUSE general membership ("General Meetings") shall be held every other week during Autumn and Spring Semesters. Times and meeting places shall be determined in the By-Laws.

- b) Meetings for the Executive Board shall be held at least thirty minutes prior to General Meetings. Executive Board meetings will be open to general club membership, though voting will be restricted to Board members.

Article 5: Advisor

- a) Advisors of student organizations must be full-time members of the Ohio State University faculty or Administrative & Professional Staff and may be selected/terminated by the Executive Board.
- b) The Advisor shall be retained until either termination by the Executive Board or resignation.
- c) Responsibilities of the Advisor include: attendance at mandatory training; assisting in acquisition of funding; providing guidance in matters regarding University policy; and providing information about activities of relevance to the Amateur Radio Organization for Undergraduate Student Entertainment.
- d) New Advisors shall be nominated by club members or officers. Upon their acceptance of this position, they shall be voted on by a general vote of the club, and will attain the position with a majority of the vote.

Article 6: Expenditures

- a) All club expenses will be voted upon by the President, Vice President, and Treasurer.
- b) These three officers each have an equal voting power, and each of them can call a vote.

Article 7: Methods of Removal of Members

- a) Officers and members of the club are expected to conduct themselves in accordance with the rules outlined in the Constitution and By-Laws, as well as in a way that reflects well on the organization.
- b) If any officer is aware that a member of the club has acted outside these bounds, the Board will hold a review of said member at the next Board meeting, with said member present. The offending club member shall be given their chance to defend themselves, then, if deemed necessary, given a stern warning and placed on probationary membership for the rest of the semester.
- c) If the offending member acts again outside the bounds of the club while under probationary membership, the Executive Board shall have the power to end their membership by a majority vote.
- d) To impeach an officer, a member of the club must bring a petition to a meeting of the Executive Board requesting such an impeachment, with signatures from at least 10% of the current DJ membership and a reason for complaint. The remaining officers of the Board shall review the officer's conduct, and if deemed necessary, shall hold a special vote at the next general meeting for replacement of the officer.

Article 8: Amending the Constitution and By-Laws

a) Amendments

- i) Any proposed amendment to the constitution must be presented by a member or officer at any general meeting.
- ii) Proposed amendments will be read, but not acted upon, during the two consecutive general meetings following the meeting at which it was presented. At the third general meeting, voting shall commence upon the proposition.
- iii) The proposed amendment shall pass with a two-thirds majority vote of the club's membership over a period of 48 hours.
- iv) If the proposed amendment does not pass, it may not be proposed for voting again until the next semester.

b) By-Laws

- i) The By-Laws shall be rules appended to the constitution, used as the standing laws of the organization. They shall have the same power of law as the rules in the constitution.
- ii) Proposed amendments to the By-Laws are to be presented to the Executive Board at a Board meeting, with a petition signed by at least 10% of the current membership. The Board will hold a special vote at the next general meeting on the proposed amendment(s).
- iii) By-Laws shall pass with a simple majority vote of those present.
- iv) Accepted bylaws shall be appended to this constitution in the By-Laws, and will be made available upon request. They will also be posted for visibility in the studio.

Article 8: Method of Dissolution of the Organization

- a) Any proposal for dissolution of the organization due to accumulation of debt must be presented at a general meeting by a member of the Executive Board.
- b) If the organization should accumulate debt, there will be one month for the funds and assets of the organization to be liquidated in order to repay its debts.
- c) If debt should remain following this one month period, the funds for repayment will be raised in any way possible, and the organization will be dissolved.