

Constitution of Design for 90

ARTICLE I: NAME, PURPOSE AND NON-DISCRIMINATION POLICY

1. The name of the organization shall be 'Design for 90'.
2. Design for 90 will aim to provide an inclusive practical learning community where all its members can use and develop their skills acquired in the classroom to serve typically underserved populations in the Central Ohio region and beyond.
3. This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

ARTICLE II: MEMBERSHIP: QUALIFICATIONS AND CATEGORIES OF MEMBERSHIPS

1. Any student currently enrolled at The Ohio State University is eligible to apply to be a member of Design for 90. In addition, student members may vote and run for office. The application form will be posted on the group's website.
2. Non-students and alumni may participate in meetings on a case by case basis. Other than the advisor's role, they may not vote or hold office. Faculty, alumni, professionals and other non-students may choose to become associate members.
3. The executive board of this chapter shall consist of one President, one Treasurer, one or more Project Leaders, one or more Project Managers and one or more Advisors. These leaders shall be experienced members of Design for 90 with experience defined as being associated with the organization for a minimum of a one-year time period with the exception of Project Managers who require a one semester time period.
4. There shall be no dues for this organization.
5. The executive board may create other non-executive officer positions at its discretion, subject to the approval of a majority of executive board members. Those additional officers may be appointed or elected at the discretion of the members of the organization, and shall have their duties specified by the executive board.

ARTICLE III: METHODS FOR REMOVING MEMBERS AND ELECTED OFFICERS

1. A member who conducts themselves in a manner deemed detrimental to advancing the purpose of the organization or is in violation of the OSU Student Code of Conduct, can be removed through a majority vote of the member body or through a unanimous vote of the executive board, with the consultation of the advisor. The type of vote will be decided by the executive board.
2. Any officer who either falls under the category of Article III: Section 1 or repeatedly fails to perform their designated duties or exhibits conduct that is deemed prejudicial to the best interest of the organization may be removed from office.
3. Prior to the vote on the matter of removal of an elected or appointed officer, the officer shall have the opportunity to personally appear at the formal hearing. The officer shall have the opportunity to personally appear at the formal hearing or be represented by council. The officer may present any defense to the charges before any action is taken.

4. The officer in question is entitled to notice, at least one week prior to the meeting at which the removal vote may be taken, that members or other officers are planning to move for a removal vote.
5. An officer may only be removed by a two-thirds majority vote of the members of Design for 90 present at a meeting, prior to which the entire membership of the organization has been given at least one week's advance notice by email or other appropriate medium, not only of the meeting, but of the anticipated removal vote.
 - i. If a member in good standing wishes to cast a vote in the removal and is unable to attend the planned meeting, that member may preemptively cast their vote by email to the advisor or a designated member of the executive board.

ARTICLE IV: ORGANIZATIONAL LEADERSHIP: TITLES, TERMS OF OFFICE, TYPE OF SELECTION, AND DUTIES OF THE LEADERS

1. Design for 90 shall be governed by an executive board which shall consist of one President, one Treasurer, one or more Project Leaders, one or more Project Managers and one or more Advisors. New officers may be added by the executive board based on the needs of the organization.
 - i. One of the Project Leaders shall be responsible for new member recruitment and education.
2. Any member who has been a part of Design for 90 for a minimum of one year is eligible to run for the position of President.
3. The President shall be elected by a majority vote of the student members of Design for 90. This includes members on the executive board. Project Leaders will be appointed by the newly elected President and the outgoing executive board. Project Managers and the Treasurer shall be appointed by the newly elected President and the incoming Project Leaders. Advisors will be appointed by executive board.
 - i. A member of the outgoing executive board who wishes to apply for a current position shall not be a part of the appointment and selection process of the new Project Leaders, Project Managers, and Treasurer.
4. All officers shall hold their position for a one-year period. There shall be no limit on the number of times an individual can be elected or appointed as long as they are enrolled students at The Ohio State University.
5. In accordance with the rules of the Office of Student Affairs, all officers must be enrolled for the semester within the current academic year, meet minimum GPA requirements as determined by the Office of Student Affairs, and not be on academic of disciplinary probation or suspension.
6. The role of the President shall be the following:
 - i. Setting suitable meeting times and locations
 - ii. Presiding over meetings
 - iii. Ensuring executive board meeting minutes are maintained and available to the member population.
 - iv. Serving as Design for 90's official representative to the university and the public.
 - v. Helping plan and coordinate events sponsored by the organization
 - vi. Completing such trainings as The Ohio State University requires for student organization presidents in good standing, and shall comply with such requirements as the Ohio State University imposes on similarly situated student organizations and their officers.

7. The role of Treasurer shall be the following:
 - i. Maintaining the financial accounts of Design for 90 in a manner consistent with other The Ohio State University student organizations of a similar size and nature.
 - ii. Making the financial standing of the organization available to other executive board members, and school administrators upon request, in as detailed a fashion as they reasonably request.
 - iii. Managing the outreach and fundraising goals of the organization.
 - iv. Completing such trainings as The Ohio State University requires for student organization treasurers in good standing, and shall comply with such requirements as the Ohio State University imposes on similarly situated student organizations and their officers.
8. The role of Advisor shall be the following:
 - i. Providing technical and logistical advice to individual project managers and projects.
 - ii. Connecting Design for 90 with resources within the Ohio State University and beyond.
 - iii. Being a representative of Design for 90 along with the President to the university and the public.
 - iv. Completing such trainings as The Ohio State University requires for student organization advisors in good standing, and shall comply with such requirements as the Ohio State University imposes on similarly situated student organizations and their officers.
9. The role of Project Leader shall be the following:
 - i. Being a facilitator for the assigned projects and a liaison to the President and the Advisor.
 - ii. Being a representative of the project team in the executive board, bringing to light any issues that need to be addressed with the project.
 - iii.
10. The role of Project Manager shall be the following:
 - i. Being a leader for the assigned project.
 - ii. Documenting progress and problems that the project team faces through regular meeting notes
 - iii. Being a representative of the project team in the executive board, bringing to light any issues that need to be addressed with the project.

ARTICLE VII: ADVISOR(S): QUALIFICATION CRITERIA

1. Design for 90 shall one Advisor and one or more co-advisors at the discretion of the executive board.
2. The Advisor must be a full-time member of the University faculty or Administrative or Professional staff.
3. Multiple co-advisors may also be a part of Design for 90. In addition to being University faculty or Administrative or Professional staff, Co-Advisors can also be graduate students.

ARTICLE VIII: MEETINGS OF THE ORGANIZATION

1. Design for 90 shall meet at least once a week for 1 or more hours during the school year. In addition, Project Managers may schedule additional meetings with executive board approval.
2. The executive board shall meet at least twice a month during the school year.

ARTICLE IX: METHOD OF AMENDING THE CONSTITUTION: PROPOSAL, NOTICE AND VOTING REQUIREMENTS

1. Proposal and Adoption: Amendments to this constitution may be proposed in writing by any member Design for 90 and shall be adopted by a two-thirds vote of active members of Design for 90 present at the meeting.
2. Amendments must be disseminated at least one week prior to the vote.
3. Any meeting in which amendments will be voted upon must be announced no later than one week prior to the amendment meeting.

ARTICLE X: METHOD OF DISSOLUTION OF ORGANIZATION

1. If Design for 90 ceases to be an organization, all remaining funds provided to Design for 90 from The Ohio State University shall be returned to the College of Engineering. Money that was raised by the student organization or won through grants or obtained from external sources shall be used to support The Ohio State University or a suitable non-profit organization decided by the executive board.