

Constitution

Article 1: Name, Purpose and Non-Discrimination Policy of the Organization

Section 1: Name

MindVersity at the Ohio State University

Section 2: Purpose

MindVersity is a student organization at universities nationwide that aims to close the gap between mental health resources and those often marginalized in this field, specifically BIPOC and LGBTQ+ students. We aspire to achieve this goal by creating undergraduate peer network support groups, where members of our club are trained on how to give culturally competent advice and community based resources to those in mental crisis. Our members will be trained from a curriculum created by our national board with the help of mental health professionals; psychologists, professors and therapists to name a few. Members will be tested on this curriculum before certified to provide assistance to anyone in a mental crisis. We also aim to reduce the stigma of mental health by educating our members and community on the importance of good mental health, resources within our community, and how to seek help when you need it.

Section 3: Non-Discrimination Policy of the Organization

This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

Sexually Misconduct Policy

As a student organization at The Ohio State University, MindVersity expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here: <https://hr.osu.edu/public/documents/policy/policy115.pdf>. If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at <http://titleIX.osu.edu> or by contacting the Ohio State Title IX Coordinator at titleIX@osu.edu.

Article 2: Membership: Qualifications and categories of membership

This organization is founded, led and run by undergraduate students here at The Ohio State University. This organization is made up of currently enrolled part time or full time undergraduate students here at The Ohio State University. Non-student members, such as faculty, alumni, professionals, etc., may become members, but only as non-voting associates or honorary members. Members are encouraged to attend all meetings during the semester, but we acknowledge the conflict of other organizations, class or personal matters so 2 absences are permitted without penalty to active membership. Throughout the semester our organization holds a variety of optional events, to maintain active status members must attend at least 4 optional events per semester. Both of these policies are flexible based on situation and open communication with the leadership team. In order to become a certified peer advisor in our branch, members are required to complete the National MindVersity curriculum training and receive a passing score of 80% or higher on the curriculum assessment. Effective Fall semester of 2021 an annual \$5 membership due will be required for all members, this is an annual due that will be required each year to maintain active membership, this applies to both officers and general body members. In the event of financial burdens that may prevent a member from paying dues, a scholarship can be arranged based on need after a discussion with the leadership team. Officer positions within the student organization will be awarded by an executive board application process, all members will be encouraged to apply for vacant positions if they are interested in the responsibilities that correlate with being a member of the leadership team. Applications will open in the spring semester for any vacant positions, whether it be due to graduation, stepping down, being removed or another circumstance, members will be notified of the vacant role and its responsibilities. Applicants will fill out a google form application and submit to the executive board for review, upon application if a member is selected to go forward they will be offered an interview with the President and Vice President to discuss the role and see if the member is a good fit. Members will be notified via email of the decision made by the board. When applying for President and Vice President positions upon vacancy, members must have previously held a leadership position on the MindVersity board in order to be considered, all other positions do not require prior leadership team experience. The President, Vice President and Treasurer are required by student organizations to renew their officer training, both the

online module and in person training, annually each fall semester, with the faculty advisor only required to do one training format of their choice bi-annually.

Article 3: Methods for Removing Members and Executive Officers

If a member engages in behavior that is detrimental to advancing the purpose of this organization, fails to maintain membership requirements, violates the organization's constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization's advisor.

Any elected officer of the chapter may be removed from their position for cause. Cause for removal includes, but is not limited to: violation of the constitution or by-laws, failure to perform duties, failure to maintain membership requirements, any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Committee may act for removal upon a two-thirds affirmative vote of the executive board in consultation with the organization's advisor.

In the event that the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with members (e.g., while an investigation is pending), {00312468-1} the executive board, in consultation with the organization's advisor, may vote to temporarily suspend a member or executive officer.

Article 4: Organization Leadership

MindVersity is led by a student-run executive board. Some of the positions and responsibilities include the following.

Student Org required positions;

President: This position runs the executive board as well as the organization as a whole.

Responsibilities include overseeing all events, meetings, and resources provided through the organization. Work collaboratively with other board members, keep members up to date via groupme on upcoming club events. This position is more external than any other position,

requiring contact with the national board to implement national criteria to our branch to keep us up to date with national measures. This position is required to run interviews for vacant executive positions as well as annual performance reviews of current board members. This position is required to organize and host at least one event per academic year.

Vice President: This position co-runs the executive board as well as the organization. Responsibilities include overseeing all events, meetings, and resources provided through the organization. Work collaboratively with other board members, keep members up to date via email on upcoming club events and meeting summaries. This position is responsible for keeping up to date records of all members' attendance and membership status. This position is required to keep in contact with our faculty advisor to keep them involved and up to date on the organization as well as assist the president in any interview processes and performance reviews. This position is required to organize and host at least one event per academic year.

Treasurer: This position oversees and manages the organization's funds. Responsibilities include collaboration with other board members to plan general body events, budgeting for events, ensuring funds are secure in the organization's account, ensuring the money raised from fundraisers is adequately placed in the organization's account and applying for funding from Student Organization when needed. This position also effective Fall 2021 will be responsible for collecting new member dues and distributing to the organization's account. This position is required to organize and host at least one event per academic year.

Faculty Advisor: This position is held by an Ohio State faculty member, responsibilities include overseeing the club, offering advice and mentorship to the executive board when needed, involvement based on advisors personal discretion. The advisor is required each year to review and approve the goals submitted by the organization to Student Organization as well as complete their officer training module of choice bi-annually in the fall.

Positions specific to our organization;

Marketing Chair: This position is responsible for maintaining an active and professional social media presence for the organization. Responsibilities include maintaining an active social media presence on the organizations social media accounts, Instagram, Facebook and our website. Must adhere to the organization's social media guidelines to ensure appropriate and culturally accurate content. This position also requires upkeep of the organization's website, making sure all information is current and up to date for members. This position is required to act as the primary source of communication for any marketing related materials needed from Student Life Marketing. This position is required to organize and host at least one event per academic year.

Social Chair: This position is responsible for creating a safe environment for all members to connect with one another. Responsibilities include organising and hosting social events for members to connect and bond with one another, collaborating with the marketing chair and treasurer to ensure all funds are within the organization's budget and the event is adequately advertised to promote member engagement. This position is required to organize and host at least one event per academic year.

Advocacy and Awareness Chair: This position is responsible for helping create and plan events with the help of other board members that are culturally competent as well as keeping our members up to date on topics of social and cultural importance, such as but not limited to; current sources of activism, religious and cultural holidays, opportunities for members to get involved in social issues, etc. This position may be held by up to two members, making it a potential co-chair position upon availability. This position is required to organize and host at least one event per academic year.

Diversity Chair: This position is responsible for helping create an inclusive environment for students of all backgrounds. Responsibilities of this position is to create and host events that educate our members on other cultures and practices, as well as how these factors contribute to our mission. This position is responsible for communicating with guest speakers and relevant

student organizations to set up diverse events relevant to our cause. This position may be held by up to two members, making it a potential co-chair position upon availability. This position is required to organize and host at least one event per academic year.

Article 5: Selection of Organization Leadership

Officer positions within the student organization will be awarded by an executive board application process, all members will be encouraged to apply for vacant positions if they are interested in the responsibilities that correlate with being a member of the leadership team. Applications will open in the spring semester for any vacant positions, whether it be due to graduation, stepping down, being removed or another circumstance, members will be notified of the vacant role and its responsibilities. Applicants will fill out a google form application and submit to the executive board for review, upon application if a member is selected to go forward they will be offered an interview with the President and Vice President to discuss the role and see if the member is a good fit. Members will be notified via email of the decision made by the board. When applying for President and Vice President positions upon vacancy, members must have previously held a leadership position on the MindVersity board in order to be considered, all other positions do not require prior leadership team experience.

Article 6: Executive Committee: Size and composition of the Committee

The Executive Committee represents the general membership, conducts business of the organization between general meetings of the membership, and reports its actions at the general meetings of the membership. This Committee is composed of the organization leaders for the executive board. This includes the president, co-president, treasurer, marketing chair, social chair, diversity chair(s) and advocacy/ awareness chair(s).

Article 7: Advisor(s) or Advisory Board: Qualification Criteria

Advisors of student organizations must be full-time members of the University faculty or Administrative & Professional staff. If a person is serving as an advisor who is not a member of the above classifications, a co-advisor must be chosen who is a member of these University

classifications. Responsibilities and expectations of advisors is to overlook the actions of the organization, offer advice and mentorship to the executive board, help make executive decisions, be as active in organization meetings and events as personally desired.

Article 8: Meetings and events of the Organization: Required meetings and their frequency

Members are encouraged to attend all meetings during the academic semester, but we acknowledge the conflict of other organizations, class or personal matters so 2 absences are permitted without penalty to active membership. This policy is also in place in regards to club events, members may miss 2 events per semester and remain an active member, both of these policies are flexible based on situation and open communication with the leadership team. Required general body meetings will be held monthly, date will be determined by an availability form filled out by members. Meeting information, such as time, date, and location will be sent out to members via email at least a week in advance and will be posted on the organizations calendar on the website as well as social media accounts.

Article 9: Attendees of Events of the Organization: Required events and their frequency

Organization events will be held sporadically throughout the academic semester, information about events will be sent out to members via email at least a week in advance and will be posted on the organizations calendar on the website. Members are allowed to miss up to 2 club events per academic semester and maintain active membership, this is flexible if the reason for missing is valid and communicated with a leadership member ahead of time. Attendees of any MindVersity events will be held to a behavioral code, any person acting in a reckless, discriminatory, harmful, inappropriate, or disruptive manner to our organization's mission will be asked to leave the event. The organization reserves the right to address member or event attendee behavior where the member or event attendee's behavior is disruptive or otherwise not in alignment with the organization's constitution.

Article 10: Method of Amending Constitution: Proposals, notice, and voting requirements

Any proposed amendments should be presented to the organization in writing and should not be acted upon when initially introduced. The amendment must first be presented to the executive board for discussion. Upon initial introduction, the proposed amendments should be read in the general meeting, then read again at a specified general meeting where voting will commence. A majority of votes in favor of the amendment from the general body will result in addition of the amendment. Amendments to the constitution will not be an easy process, and must be weighed heavily by the executive board before proposed to the general body.

Article 11: Method of Dissolution of Organization

If under any circumstance the organization becomes dissolved, the following procedures will take place. All executive board members will be relieved from their roles, as well as all memberships will become inactive. Social media accounts for the organization will be shut down upon announcing dissolution to the public and general body members. All work upheld by the organization, such as peer support groups, will become inactive. Members will no longer be actively affiliated with the organization. Funds in the organization account will be split and donated to the *Ohio Federation for Health Equity and Social Justice* as well as *Stonewall Columbus* to help continue mental health advocacy for minorities.