

Ohio State Molecular Genetics Club Constitution

Article I - Name, Purpose, and Non-Discrimination Policy of the Organization.

Section 1 - Name: Ohio State University Molecular Genetics Club

Section 2 - Purpose: The Ohio State University Molecular Genetics Club provides undergraduate students majoring in the biological sciences or students with an interest in genetics with an opportunity to meet, discuss and learn from experienced researchers, OSU faculty, and professionals working in the field.

Section 3 – Non-Discrimination Policy: This organization and its members shall not discriminate against any individual(s) for reasons of age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status.

Article II - Membership: Qualifications and categories of membership.

Section 1: Membership: Membership will be open to all undergraduate students currently enrolled at The Ohio State University.

Section 2: Honorary Membership: Honorary membership can be given to graduate students or faculty as the organization sees fit, although these members will not be voting members.

Section 3: Removal of members: If a member conducts themselves in such a manner deemed detrimental to advancing the purpose of this organization or that is in violation of the OSU Student Code of Conduct, they can be removed through a majority vote of the other voting membership or unanimous vote of the officers, with the consultation of the advisors.

Article III - Organization Leadership: Titles, terms of office, type of selection, removal from office, and duties of the leaders.

Section 1: Elected Officers: Officer elections (The President, Vice President, Treasurer, Secretary, Social Media Manager) **(1)** will be held near the end of the spring semester with ample time set aside for the officer transition. Each position will be a one-year term. **(2)** The presidential candidate must have served for a minimum of one semester in another MGC officer position to be eligible to run for the presidency. **(3)** Advisor(s) have access to election data to mitigate foul play. All election disputes should be brought to the advisor(s) for resolution.

Section 2: Officer Duties: *President*: **(4)** will preside over and organize meetings, and will facilitate communication between officers and club members. *Vice President*: will work with the president in the planning and overseeing of meetings, and in case the

president is unable to complete their duty, will take the position of president. *Treasurer:* will manage the funds of the club, keep records of all monies, and prepare a yearly budget for the club. **(5)** *Secretary:* will manage correspondence on behalf of the club, keep track of club membership, and maintain relationships with club contacts. *Social Media Manager:* will manage the organization's social media accounts and website, and assist in communicating with the club.

Section 3: **(6)** At a minimum, president and treasurer required for operation of the club.

Section 4: Should an officer not fulfill their position(s) due to academic, personal, fraudulent, or university regulations, that person shall be relieved of their duties in accordance with the advisor(s) and the majority of the officers. **(7)** An officer can be reinstated with advisor(s) and majority officer approval.

Article IV – Advisor(s) or Advisory Board: Qualification Criteria.

Section 1: Advisor(s): The advisor(s) of the club shall be a full-time member of the Ohio State University faculty or Administrative and Professional staff, as well as involved with the Molecular Genetics Department at The Ohio State University.

Article V – Meetings of the Organization: Required meetings and their frequency

Section 1: Meetings: **(8)** Ideally, the club will meet twice a month but is required to meet once a month. There will be no meetings during the summer semester.

Article VI – Method of Amending Constitution: Proposals, notice, and voting requirements.

Section 1: Proposed Constitution Amendments: Proposed amendments should be presented in writing, at a meeting of the club. The amendment will be read aloud during the general meeting, then voted upon **(9)** following the meeting.

Section 2: Voting on a Proposed Constitution Amendment: Once the amendment has been read at one meeting, and then discussed at a second meeting the amendment can be voted upon. **(10)** Of the members that vote, there must be a two-thirds majority in agreement with the amendment to amend the constitution.

Article VII – Method of Dissolution of Organization

Section 1: Reason for Dissolution: If the organization should go into debt, or there be a lack of membership, the club can be dissolved at the recommendation of the advisor(s) and a two-thirds majority of members that participate in the dissolution vote.

Section 2: Appropriation of funds: If the club is dissolved and there are assets left they shall be distributed to the place of origin (example: if the funds came from the university

then they should be returned, or if they came from individual members it should be returned to the individuals).

Section 3: Disposing of debts: If the club is dissolved because of the accumulation of debt, the individuals responsible for the debt shall be required to pay the debt. This shall also be at the discretion of the advisor(s).