

Constitution and By-Laws of Magic The Gathering at the Ohio State University

Constitution

Article I - Name, Purpose, and Non-Discrimination Policy

Section I- Name

Magic the Gathering at the Ohio State University. MTG@OSU is an acceptable acronym. The organization will herein be referred to as MTG@OSU.

Section II - Purpose

Magic the Gathering at the Ohio State University provides students and faculty at The Ohio State University with a welcoming and fulfilling Magic the Gathering experience.

Section III - Non-Discrimination Policy

MTG@OSU appreciates all prospective and current members and refuses to discriminate against anyone based on race, religion, gender, ethnicity, sexual orientation, beliefs, age, social class, color, sex, disability, national origin, gender identity or expression, veteran status, or any other distinguishing characteristics. If any member is found to be in violation of this policy, their membership and all fees associated with that membership will be forfeit. No hazing will be tolerated in any capacity.

Article II - Leadership Organization

Section I - Election

Each elected member begins their term of office with the beginning of autumn semester and ends their term with the end of summer semester.

Within the months of March or April, the officers of MTG@OSU will hold an election to select the leadership for the following autumn semester. Each full member will be eligible to vote in this election. The election will be moderated and ballots will be collected by a chosen member or officer who will not be attending the organization or the university in the following autumn. This member is forbidden from participating in the election. Ballots may be submitted in person or through an electronic form disseminated by the president. Each club meeting during the election period will be preceded by an opportunity to submit ballots.

The election is won by whichever candidate receives the most votes. In case of a tie, the election moderator will be permitted to vote as a tiebreaker.

Section II - President

The President of Magic the Gathering at the Ohio State University represents the organization at official Ohio State University functions as well as those off-campus functions at which MTG@OSU wishes to have a representative. The president leads the club through the establishment of events and the cultivation of a welcoming community.. The President must complete President training as offered by The Ohio State University, and must use this training to plan events and help train other leaders.

The President is responsible for booking spaces for events, including meetings, registering the club in university involvement fairs and other outreach opportunities, and applying for office and/or locker space through the Union every Spring Semester or delegating these same duties to other officers. The President is also responsible for disseminating information on these and any other events to the membership as is appropriate.

Section III - Vice President

The Vice President will act as a social outlet for the organization. It is their responsibility to make the club environment a welcoming and fun environment for everyone. It is the Vice President's job to welcome new attendees to the club and teach the game to members. The Vice President will organize recruitment events and attempt to increase club membership each semester.

Section IV – Treasurer

The Treasurer oversees the finances of MTG@OSU and must approve all purchases. They are responsible for all financial transactions. Any purchases from the club account must be approved by the Treasurer, either in writing or via a majority vote of the officers in which the Treasurer is present. They are responsible for ensuring that members are reimbursed properly and that the other officers have up to date information on club finances.

In addition, the Treasurer must keep a record of all members who have paid their dues and update the records and mailing lists accordingly. The Treasurer must complete Treasurer training as offered by The Ohio State University.

Article III – Method of Removing Officers and Members.

Section I – Permanent Removal of a Member

An officer who is deemed to not be fulfilling their responsibilities may be removed via a unanimous vote of the officers or a majority vote among full members. An officer who wishes to resign their office voluntarily must officially notify the membership and will be replaced by a vote.

In the case of an issue arising by, for or against members or attendees of MTG@OSU meetings, a few methods of recourse may be pursued.

- a) If the person against whom a complaint is made is a general attendee or member:
 - a. The officers shall be left responsible for discussing and resolving the issue as they deem reasonable. It is strongly encouraged that the offices meet with those filing a complaint in order to obtain additional information and produce an informed decision. If it is felt necessary, the officers may then remove a member through a unanimous vote.
- b) If the member against whom a complaint is made is in a leadership role
 - a. At any time, an anonymous statement describing the situation may be made to the two uninvolved officers. Following this meeting a blind grand majority vote will be taken of the officers and advisor (or co-advisor) and will determine whether the member or attendee against whom the complaint is made will be allowed to continue attending MTG@OSU meetings. This vote will not include the member against whom the complaint is made.

Section II – Suspension of a Member

In extreme cases, where there is a concern for safety or dignity, a member may request a meeting with leadership to request the temporary suspension of another member or attendee. The officers may take a unanimous vote to suspend a member's attendance privileges. Suspensions are inherently temporary and may be followed up by a formal removal process as outlined above.

If leadership is unwilling or unable to meet within seven days, the club advisor is empowered to suspend any member's attendance privileges for a period of no longer than three club meetings or affiliated events pending a meeting to formally instate a suspension or formal removal process as outlined in the previous section.

The Director of Student Activities must be informed of any suspension and the circumstances surrounding it. All members in leadership roles are strongly recommended to consult with the OSU Office of Student Activities regarding any ongoing circumstances threatening the health, safety or dignity of a MTG@OSU member.

Article IV – Advisor

The Advisor is the overseer of leadership elections and is responsible in conjunction with the Treasurer for management of the club finances. The Advisor is also responsible for advising the officers on the prudence and particulars of the events and courses of action that the club has planned.

Each Advisor must complete the requisite advisor training as required by the Ohio State University.

Article V – Meetings of the Organization: Required meetings and their frequency.

Meetings will be held on a weekly basis at a time and place decided by the President with the input of the general membership. The President will commit effort to placing these meetings at a reasonable time for all involved parties. If a meeting must be canceled, all members must be notified of the cancellation as expediently as possible. Additional official meetings may be added with the approval of the President and Vice President, but should be constrained to time-sensitive events such as elections and externally hosted tournaments.

Article VI – Method of Amending Constitution: Proposals, notice, and voting requirements.

Amendment proposals may be submitted to leadership by any member. Within seven days, the text of the amendment will be emailed to all members, along with notification of when the vote will take place on the amendment. The vote should be scheduled for no more than three weeks after the initial submission.

Article VII - Club Assets

The purchase of food, promotional materials, *Magic: the Gathering* product, and all other club-related expenses will be handled at the Treasurer's discretion. Purchases of over \$100 require the approval of the other two officers.

By-Laws

Article I – Parliamentary Authority

In general meetings, under most circumstances, a simple majority vote will dictate matters of disagreement that do not concern the constitution, by-laws, or other higher-level functioning of the club. Issues of sufficient gravity should be handled through the official amendment process.

If necessary or requested, the rules contained in Robert’s Rule of Order shall govern the organization in all cases to which they are applicable, and in which they are not inconsistent with the by-laws of this organization.

Article II - Membership

Full membership is open only to Ohio State students and requires an annual twenty dollar membership fee. Membership is maintained for the school year in which the dues are paid (autumn through summer, requiring renewal each autumn). The benefits of being a member include voting rights and an amount equal to the membership fee as credit to be spent in any number of installments on any number of events with a buy-in, such as a tournament or draft event.

Article III - Election / Appointment of Government Leadership

Only full members of the club may vote or run for election. Full membership is open only to Ohio State students.

Article IV - Method of Amending By-Laws

Amendment proposals may be submitted to leadership by any member. Within seven days, the text of the amendment will be emailed to all members, along with notification of when the vote will take place on the amendment. The vote should be scheduled for no more than three weeks after the initial submission.