**Sigma Gamma Rho Sorority, Inc.**

**Delta Phi Chapter**

**Bylaws**

**Article I**

**Title**

**Section 1.** The body shall be known as Sigma Gamma Rho Sorority, Inc. Delta Phi Chapter.

**Article II**

**Membership**

**Section 1**. Eligibility of Membership

Membership eligibility will be in compliance with Sigma Gamma Rho Sorority, Inc.’s National Guidelines as stated in the Membership Intake Manual. In addition to membership Intake requirements Perspective members must:

1. Must have completed at least 12 Ohio State University credit hours.
2. Shows interest and abilities for growth in leadership, social, and democratic policies.
3. Maintain high standards of character and reputation.

**Section 2.** Unrestricted Membership

Membership in Delta Phi Chapter of Sigma Gamma Rho Sorority, Inc. shall not be restricted by race, color, creed, or national origin.

**Section 3.** Active Membership

 In order to be considered an active member you must:

1. Complete the Membership Intake Process as stated in the Membership Intake Manual.
2. Be financial on all levels-National, Regional, and Local. This will be considered “Good Financial Standing.”
	1. Good Financial Standing is a prerequisite to holding office and participating in any function of the Sorority (Bylaws, Article II, Membership section 208: Rights of a member, part c)

**Section 4.** Membership Reinstatement Fee

1. Any Soror in good financial standing but inactive for a period longer than one quarter shall be required to pay a reinstatement fee of $10 to regain active status within the chapter.
2. A soror will be considered inactive if she misses over 50% of chapter events including events put on by the chapter, business meetings, and voted on community service.

**Article III**

**Officers**

**Section 1.** Chapter Officers

 Delta Phi Chapter officers shall be:

1. Basileus
2. Anti-Basileus
3. Grammateus
4. Anti-Grammateus
5. Tamiochus
6. Epistoleus

**Section 2.** Selection

1. Chapter Officers shall be members with good financial standing. The Soror who is best qualified for the position; as determined by majority vote shall hold the position of an officer.
2. A Soror must have full time credit hours to run for and hold the position of an officer.

**Section 3.** Tenure

1. Officers are elected annually in April. Officers may serve more than once a year in an office as long as they maintain active status.

**Section 4.** Vacancy

1. The office of Basileus, Tamiochus, and Anti-Grammateus shall never be vacant.
2. In the event of a vacancy in the position of Grammateus that the Anti- Grammateus will take over their responsibilities.
3. In the event of a vacancy in the position of the Epistoleus then the Anti- Baselius will delegate the responsibility.

**Section 5.** Removal of Officers

1. Sorors must maintain full time credit hours to hold an office.
2. Officers shall be suspended from office for any of the following reasons:
	* 1. Inattention to the duties of her office.
		2. Not maintaining good financial standing.
3. After chapter discussion, a written warning giving one-month probation to improve behavior will be given.
4. At the end of the one-month probation, if no improvement has been made, the Soror will be notified in writing of her demotion. She will be given two weeks notice in which she has a right to a hearing to be heard in her own defense.

**Article IV**

**Meetings**

**Section 1.** Meeting Dates and Times

1. Meeting dates and times shall be voted on during the last meeting in April for the upcoming year.
2. Summer meeting will be decided as needed and will be subject to all rules and regulations as meetings that take place during the academic year unless otherwise noted.
3. Meetings can be held in person or virtually.

**Section 2.** Attire

 a. Members shall wear a dress, skirt and blouse with a sorority pin displayed at all formal meetings. Pantyhose are required with a skirt or dress at all times. Dress pants will be permitted. Corduroy jean material, sleeveless dresses or blouses, tennis shoes (or anything like tennis shoes), open toed shoes and boots will not be permitted. Dress boots are acceptable. Anything not listed but in question will be voted on by the chapter.

 b. Visible Pin identifying you are a member of Sigma Gamma Rho Sorority, Inc. must be worn. Lavalieres are not permissible.

 c. Failure to comply will result in a fine as shown on the Fine List.

**Section 3.** Participation

1. Only members who have active status shall participate in meetings. Non-active members are not permitted to speak in meetings.
2. It is the responsibility of the presiding officer to notify all Sorors in attendance at the meeting who falls into this category.

**Section 4.** Rules of Order

1. Delta Phi Chapter shall use Robert’s Rules of Order as a guide and are as follows:
	1. Call to Order
	2. Sorority Pledge
	3. Minutes (minutes may be revised and accepted by majority vote)
	4. Officer Reports
	5. Standing Committees (This consist of any organizations where there are representatives from the chapter to attend their business meetings)
	6. Special Committees
	7. Old Business
	8. New Business
	9. Announcements and Concerns
	10. Adjournment
	11. Sorority Hymn and Slogan

**Section 5.** Tardiness

1. Meetings shall begin no later than 7 minutes after scheduled time as long as there is an established quorum. At this time fines shall be assessed as listed in the Fine List.

**Section 6.** Conduct

1. Members will conduct business in a timely, orderly, and professional manner according to Robert’s Rules of Order.

**Article V**

**Voting**

**Section 1.** Voting

1. Only active members (see Article II, Sec. 3)
	1. Non-active members shall not vote nor shall they influence the vote.
2. The presiding officer will vote only to break a tie.

**Article VI**

**Membership Intake**

**Section 1.** Dates

1. The dates for membership intake shall be in compliance with the membership intake manual.

**Section 2.** General Information Sessions

1. These sessions shall be open to all.
	1. The attire shall be professional dress in blue, gold, or black.

**Section 3.** Formal Teas

1. Only active members shall attend these teas.
	1. The attire for sorors shall be professional dress in blue, gold, or black.
	2. (motioned by dom, seconded by caronique)

**Section 4.** Soror Participation

1. If a Soror is interested in Membership Intake she must:
	1. Be a financial member of Delta Phi Chapter.
	2. Have been certified in level 1 torch, and level 2 to conduct..

**Article VII**

**Payments**

# **Section 1.** Method of Payment

1. The method of payment to Delta Phi Chapter must be in the form of cash, personal check, money order, cashapp, venmo,paypal, zelle or cashier’s check.
	1. Motioned by jade seconded by dom
2. Any personal check returned for insufficient funds will be assessed an insufficient funds charge of $25.
	1. If the insufficient funds charge and the amount of the check are not paid by the first meeting after notification, the Soror will no longer be in good financial standing and as a result will be declared inactive.

**Article VIII**

**Dues and Fines**

**Section 1**. Due Dates

1. Dues will be paid as follows:
	1. National Dues- due the first meeting of Fall Semester.
	2. Regional Dues- due the first meeting of Fall Semester..
	3. Insurance Assessment- due the first meeting of Fall Semester.
	4. Local chapter Dues- $60 are due at the first meeting of Autumn and Spring Semester. OSU fee will be paid by chapter account Caro-Sophie (Payment plan is available at the discretion of the Tamiochus).
		1. dom-tadaejah

**Section 2**. Imposing Fines

1. Fines will be imposed by the Parliamentarian and the Sergeant-At-Arms according to the Delta Phi Chapter Fine List.
	1. Fines are to be paid promptly by the next meeting after being notified. Failure to do so will result in the fine doubling.
	2. If a Soror fails to pay fines after doubling three times, she will no longer be in good financial standing and as a result will be declared inactive.

**Summary of Rules/Fines for Delta Phi Chapter,**

**Sigma Gamma Rho Sorority, Inc.**

 **Fine**

# **Category1:**Behavior at business meetings

 a. Talking out of turn(with warning first)$ 1.00

1. Turning from the discussion at hand$ 1.00

(with warning first) dom-sophie

 c. Profanity (limit 3, on the 4th removal)$ 2.00

 d. Sleeping$ 4.00

# **Category 2:Punctuality**

 a. Missed meeting w/o written excuse 24 hours in advance to the Anti-Grammetues $ 5.00

b. Missed program/service project voted on to be done

as a chaptercaro-sophie$ 5.00

1. Tardiness to a meeting or scheduled event:

7 minutes $ 0.25

10 minutes$ 0.50

15 minutes$ 0.75

20 minutes$ 1.00

20 minutes- ½ hr before end of event$ 1.50

½ hr before end of event – end of event$ 2.00

# **Category 3:Dress (Inappropriate) at business meetings**

 a. Failure to comply with the Constitution guidelines$ 2.00

 b. Wearing official pin with pants $ 2.00

1. Failure to display a pin that identifies you as a

Sigma Gamma Rho$ 0.50

# **Category 4:Food at** business meetings jade-dom

 a. Chewing gum (excluding breath mints) $ 1.00

 b. Candy, Food, Liquids (excluding water) $ 1.00

# **Category 5:General Dues and Fines**

 a. Failure to pay dues on due date$ 5.00

## **Explanations**

# **Category 1:Behavior**

1. Talking out of turn means speaking without the presiding officer acknowledging you. You have to be recognized each time you want to speak.
2. Turning from discussion at hand is when the person has a side conversation with another member of the group while in the middle of the meeting.
3. Profanity is any derogatory words such as (but no limited to) pissed, hefa, nigger, gestures, questionable words, spelling out profanity.
4. Sleeping is in the literal definition of the word- physically sleeping.

# **Category 2:Punctuality**

* All written excuses must be turned in to the Anti-Grammateus at least 24 hours in advance.
* Anyone missing a meeting is responsible for getting any fines that were announced as the minutes of the meeting.
* Sorors are expected to be at a program or event no later than 30 minutes before the scheduled start time. dom-jade
* Excused absences consist of but are not limited to:
	+ Work; group meetings for class, midterms, and test following program, class, death in the family, and/or personal emergencies.
	+ The chapter will vote on any excuse not falling into this category.
* Letters for excused absences can be written one time for the semester for class or job related conflicts.

# **Category 3:Dress**

* Pins that show the Sorority Mascot and Flower are permissible.

# **Category 4:Food**

* Medical reasons are excused (i.e. illness, diabetes, etc.).
* Breath mints are permitted as long as proof of it being a breath mint can be shown to the Parliamentarian’s satisfaction, (i.e. breath mint label).