**Constitution**

***Article l: Name, Purpose, and Non-Discrimination Policy of the Organization***

**Section I: Name**

**1.1.1** Sky Sports Club at the Ohio State University

**Section II: Purpose**

**1.2.1** Provide unique opportunities for students who want to participate in skydiving, zip-lining,

paragliding, and other thrill-seeking activities.

**1.2.2.** Provide a sense of community for those looking to get out of their comfort zone.

**1.2.3** To educate members on numerous aerial sports, including safe, proper techniques and methods.

**1.2.4.** Increase the accessibility of these activities which may otherwise be financially out of reach for

college students.

**1.2.5.** Anyone wanting to try new activities, knock something off their bucket list, conquer their fears, or

just wants to be included in a welcoming group of peers.

**Section III: Non-Discrimination Policy**

**1.3.1.**“The Ohio State University is committed to building and maintaining a diverse community to reflect

human diversity and to improve opportunities for all. The university is committed to equal opportunity,

affirmative action and eliminating discrimination. This commitment is both a moral imperative consistent

with an intellectual community that celebrates individual differences and diversity, as well as a matter of

law.

**1.3.2.** Ohio State does not discriminate based on age, ancestry, color, disability, gender identity or

expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex,

sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs,

admission, and employment.”

**1.3.3.** This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

**1.3.4.** As a student organization at The Ohio State University, Sky Sports Club expects its members to

conduct themselves in a manner that maintains an environment free from sexual misconduct. All members

are responsible for adhering to University Policy 1.15, which can be found

here: <https://hr.osu.edu/public/documents/policy/policy115.pdf>.

**1.3.5.** This organization will not partake, condone or tolerate hazing practices of any kind.

***Article II - Membership: Qualifications and Categories of Membership.***

**Section I: Who can be an Active Member**

**2.1.1.** Membership is limited to those currently enrolled at the Ohio State University.

**Section II: Membership Requirements**

**2.2.1.** Fill out membership form and join the group chat.

**2.2.2.** Sign the club liability waiver.

**Section III: Non-Members**

**2.3.1.** Non-members can participate in events if they meet qualifications and minimum requirements for

 the event.

**2.3.2.** Non-members do not have voting rights.

**2.3.3.** Members will have preference over non-members for events.

**2.3.4.** Members can bring non-members to participate in events.

**Section IV. Re-instatement of Members**

**2.4.1.** The re-instatement is at the discretion of the executive board, in the form of a unanimous vote.

***Article III – Methods for Removing Members and Executive Officers***

**Section I: Cause for Removal of Members**

**3.1.1.** If a member engages in any verbal, emotional, or physical abuse towards any person associated with Sky Sports is subject to removal from Sky Sports Club.

**3.1.2.** If a member forces or peer pressures someone into partaking in activity with Sky Sports Club that they did not consent to.

**3.1.3.** If a member acts against the bylaws in the constitution

**3.1.4.** If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization’s constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization’s advisor.

**3.1.5.** In the event that the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with members (e.g., while an investigation is pending), the executive board, in consultation with the organization’s advisor, may vote to temporarily suspend a member or executive officer.

**Section II: Process of Removing Members**

**3.2.1.** If any cause for removal is brought to the attention of the executive members there will be vote among the executive officers to determine if the member should be removed.

**Section III: Cause for removing Executive Officers**

**3.3.1.** If a member engages in any verbal, emotional, or physical abuse towards any person associated with Sky Sports is subject to removal from Sky Sports Club.

**3.3.2.** If an executive member forces or peer pressures someone into partaking in activity with Sky Sports Club that they did not consent to.

**3.3.3.** If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization’s constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization’s advisor.

**3.3.4.** In the event that the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with members (e.g., while an investigation is pending), the executive board, in consultation with the organization’s advisor, may vote to temporarily suspend a member or executive officer.

**3.3.5** If an executive member continuously does not do the duties of their position

**Section IV: Process of removing Executive Officers and replacement**

**3.4.1.** Unanimous vote amongst the Executive Board and the advisor, excluding the executive member in question.

**Section V: Voting procedure**

**3.5.1.** Voting will take place during general body meetings.

**3.5.2.** For voting to start, someone must first motion and a second is necessary. The voting continues by each member saying, aye or nay.

**3.5.2.** Only members will have the right to vote.

**3.5.3.** Executive board will have final say if there is a tie, in the form of a majority vote.

***Article IV - Organization Leadership:***

**Section I: President**

**4.1.1.** The President is responsible for duties required by the Ohio State University such as yearly training.

**4.1.2.** The President will ensure that general body and executive board meetings occur.

**4.1.3.** The President will preside over meetings: general and executive board.

**4.1.4.** The President will be the representative of the club to the Ohio State University, other clubs, and the community.

**Section II: Treasurer**

 **4.2.1.** The Treasurer is responsible for all financial transactions and accounts of the organization.

**4.2.2.** The Treasurer signs all checks and vouchers for the organization.

**4.2.3.** The Treasurer is responsible for all Treasurer duty designated by the Ohio State University.

**Section III: Secondary Leader**

 **4.3.1.** Will help preside over meetings: general and executive board.

**4.3.2.** The Vice President will help the president with his or her duties.

**4.3.3.** In case of the removal of the President from office or of his death or resignation, the Vice President shall become President.

**Section IV: Outreach**

**4.4.1.** Responsible for new member forms, getting new members, making sure members are engaged.

**4.4.2.** Take applications for executive board member applications.

**4.4.3.** Help coordinate information sessions for new members.

**4.4.5.** Work to appreciate and steward our members so they stay in the organization.

**Section V: Programming**

**4.5.1.** The Director of Programming is responsible for planning logistical matters for events and group trips.

**4.5.2.** The Director of Programming is responsible for making arrangements for transportation, scheduling of events, and will be the main point of contact between the organization and any organizations used for events.

**Section VI: Marketing**

**4.6.1.** The Director of Marketing is responsible for handling the social media accounts on all platforms used by the organization.

**4.6.2.** The Director of Marketing is responsible for working with the Outreach Branch to work on marketing strategies, including flyers, t-shirts, etc.

**Section VII: Secretary**

**4.7.1.** The Secretary is responsible for communications with the general body such as emails and newsletters.

**4.7.2.** The Secretary is responsible for taking attendance and notes at meetings.

**4.7.3.** The Secretary is responsible for meeting set-up and logistics.

**Section VII: Advisor**

**4.8.1.** The Advisor is responsible for being aware of and approving the organization’s plans.

**4.8.2.** The Advisor is responsible for duties required by the Ohio State University such as yearly trainings.

***Article V- Election / Selection of Organization Leadership***

**Section I: Length of Term**

**5.1.1.** Officers will be elected for a period of one academic year (fall to spring semester).

**Section II: Elections**

**5.2.1.** Elections shall take place during the first week of March each year.

**5.2.2.** Election winners will officially take office on May 1 of the year in which they won the election. Hence, terms will run from May 1 to April 30.

**5.2.3.** Members who have attended 3/5 of the meetings over the course of the academic year are eligible to run for office.

**5.2.4.** An initial form must be filled out and submitted to the Director of Outreach by members running for office.

**5.2.5.** After reviewing the form, interviews will be conducted of the applicants and a majority vote among the executive board will declare the winner.

**5.2.6.** The advisor will act as the tiebreaker in the event of an Executive Board member tie in the voting.

**Section III. Special Elections**

**5.3.1.** Special elections will be held in the event of a vacancy or removal of an Executive Board member.

**5.3.2.** Special elections must occur within 30 days of the vacancy.

***Article VI - Executive Committee: Size and composition of the Committee.***

**Section I: Creation**

**6.1.1.** The creation of an executive committee can be proposed by any member.

**6.1.2.** The officers will then vote to determine if an executive committee is to be formed. The President will vote only if there is a tie.

**6.1.3.** Voting of the positions will be the same as *Article V.*

**6.1.4.** Amendments must be created to *Article VI* once an executive committee is created.

***Article VII - Standing Committees (if needed): Names, purposes, and composition.***

**Section I: Creation**

**7.1.1.** The creation of a standing committee can be proposed by any member.

**7.1.2.** The executive board will then vote if a standing committee is needed to be formed. A unanimous vote is needed for the creation.

**7.1.3.** Voting of the position either be under an executive board member or the head of the position will be voted.

**7.1.3.1.** The executive board will determine if the standing will be under an executive board member of a vote is necessary by majority vote.

***Article VIII – Advisor(s) or Advisory Board: Qualification Criteria.***

**Section I: Qualifications**

**8.1.1.** Advisors of student organizations must be full-time members of the University faculty or Administrative & Professional staff.

**8.1.1.1.** If a person is serving as an advisor who is not a member of the above classifications, a co- advisor must be chosen who is a member of these University classifications.

**Section II: Requirements**

**8.2.1.** The Advisor will be responsible for the requirements set by the Ohio State University.

**8.2.2.** Any other duties will be yearly delegated between executive board members and the advisors.

***Article IX – Meetings and events of the Organization: Required meetings and their frequency.***

**Section I: Executive Board Meeting Frequency**

**9.1.1.** The Executive Board shall hold biweekly meetings.

**Section II: Executive Board Meeting Requirements**

**9.2.1.** All Executive Board members shall attend all executive board meetings unless it is deemed that they have an excused absence reported to the President prior to the meeting. Examples of excused absences includes illness, class meetings, exams, or any other significant reason. The President has the final say whether an absence is excused.

**Section III. General Body Meeting Frequency**

**9.3.1.** General Body meetings will be held monthly.

**9.3.2.** “Trip-Specific” General Body meetings will be two weeks before the date of a trip and within 72 hours prior to leaving for the destination.

**Section IV. General Body Meeting Requirements**

**9.4.1.** It is required for members that intend on attending trips to attend both “Trip-Specific” General Body meetings, unless it is deemed that they have an excused absence reported to the President prior to the meeting. Examples of excused absences are given in Section 9.2.1. Members who still intend on attending trips but receive an excused absence from a “Trip-Specific” General Body meeting must meet with a member of the Executive Board to go over material discussed during the missed meeting. Failure to attend “Trip-Specific” General Body meeting will result in the member’s privileges for attending that specific trip to be revoked.

***Article X – Method of Amending Constitution: Proposals, notice, and voting requirements.***

**Section I: Amendment Process**

**10.1.1.** Amendments to this Constitution may be presented by any member or group of members of the organization that are active members.

**10.1.2.** Amendments must be presented at least one meeting before the meeting in which they are voted upon.

**10.1.3.** Time must be allowed at these meetings to discuss the amendment.

 **10.1.4.** The individual or group who proposed the amendment are thereafter responsible for the reading of the amendment until the amendment is voted upon.

**Section II: Voting on Amendments**

 **10.2.1.** Amendments shall be passed by two-thirds majority vote.

**10.2.2.** Quorum at meetings where amending this constitution is voted on shall be one-half of all members of the organization.

 **10.2.3.** In the event that a quorum is not present, the amendment may be voted upon at the following meeting. At this meeting the amendment shall be read as outlined in previous sections.

**Section III: Withdrawing Proposals**

**10.3.1.** At any point in this process, the proposed amendment may be withdrawn by those who proposed it.

***Article XI – Method of Dissolution of Organization***

**Section I:**

**11.1.1.** Dissolution should occur when organization might have fulfilled its mission or lack sufficient resources to effectively carry out its work.

**11.1.2.** Dissolution requires a unanimous vote from the executive board.

**11.1.3.** Upon the official dissolution of the organization, Student Activities staff must be contacted to remove organization information from website.

**11.1.4.** Upon the official dissolution of the organization, all debts and outstanding fees need to be paid in full and bank accounts will promptly be emptied and closed. If members have paid a fee, their money will be returned to them. If the money was loaned from an external source, it must be returned, and the loan must be paid in full by the organization.

**11.1.5.** All leftover assets will be given to Ohio State Emergency Fund as a donation.

**Article XII: By-Laws**

**12.1.1.** By-Laws will be created before a standing committee is established.

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