

**THE CONSTITUTION
OF
BETA SIGMA PSI - CHI CHAPTER**

Amended on February 13th, 2020

PREAMBLE

We, the undersigned, realizing the necessity for an organization of Lutheran students at colleges and universities, do hereby inaugurate such an organization and declare the following to be its Constitution.

ARTICLE I - NAME

The name of this organization shall be Beta Sigma Psi National Lutheran Fraternity.

ARTICLE II - OBJECTIVES

The objective of this Fraternity shall be to promote an organization of communicant Lutheran college men who shall recognize that the life rooted with Christ in God is the only true goal of human existence, and who therefore, foster, encourage, and inspire activities and relationships which promote this end.

Such activities and relationships are:

- A. Those which shall assist in the development of faithful and energetic Christian leaders within the Lutheran Church. Specifically, such activities and relationships include private and group study; attendance and active participation in a Lutheran Church; attendance and active participation in a Lutheran student organization and the fullest utilization of the pastoral advisor so that a wholesome Christian atmosphere constantly pervades the Fraternity home.
- B. Those which shall assist in the development of highly respected, well-adjusted, informed, socially acceptable gentlemen. Specifically, such activities and relationships include a well ordered home environment that ensures wholesome surroundings: attainment of high scholastic standing through good habits of study and industry; stress on the teaching and need for good manners; furtherance of cooperation through athletic competition and instilling of the ideals of selflessness through group living.

ARTICLE III - ORGANIZATION

- Section 1. This Fraternity shall consist of active chapters, alumni chapters and colonies which have been or shall be established as provided for in Articles IV, V, and X.
- Section 2. The active chapters shall be named in order of their establishment, viz., Alpha, Beta, Gamma, Delta, (Alpha-Alpha, Alpha-Beta) etc.
- Section 3. The alumni chapters shall be named by using the following parameters as deemed appropriate by the organizing members:
 - A. Utilization of the name of the city or geographic region where the chapter is located provided that the name is unique of any other previously established alumni chapter.
 - B. Utilization of the name of the related active chapter provided that the alumni group is organized as a house-holding cooperation to provide assistance to the active chapter.
- Section 4. The general government of the Fraternity and its active/alumni chapters and colonies shall be vested in the National Board of Directions when the National Council is not in session. The Board

of Directors consists of the elected and appointed National Officers to include: National President, Senior Vice-President, Vice-Presidents, Treasurer, Executive Director, Publications Editor, Recruitment Advisor, Scholarship Advisor, Pastoral Advisor and the Immediate Past-President.

ARTICLE IV - ACTIVE CHAPTERS

- Section 1. The purpose of any active chapter shall be to provide an organization through which the objectives set forth in Article II of the Constitution may be fulfilled. Active chapters may be established at any university, college, junior college, or extension branch that has proper accredited standing as an institution of higher education.
- Section 2. Any group of men whose qualifications are in accordance with Article II and VII of this Constitution, have filed a petition in accordance with this article of the Constitution, whose status has been favorably reported upon by the National Council, and whose petition has been approved by 75 percent of the active chapters shall be granted said charter. A majority vote in each active chapter is necessary for the chapter's recorded approval of petition. Chapters failing to record a vote within 60 days of approval by the National Council shall be recorded as an approval of the petition.
- Section 3. Active chapters shall be installed by the National President or any other National Officer designated by him, in accordance with the written ritual for the installation of chapters in this Fraternity.
- Section 4. Active chapters shall be required to abide by the Constitution and By-laws of this organization, with certain exceptions as defined in Article VIII. Each active Chapter shall be subject to the rulings and decisions of the National Council and shall be represented in said National Council as provided for in Article VI.

ARTICLE V - ALUMNI CHAPTERS

- Section 1. Alumni chapters may be established by six or more former active chapter members, with the consent of the National Council. Alumni chapters shall pay a charter fee as established in the By-laws of the Constitution and shall be installed by the National President or his designated representative.
- Section 2. Former active members in good standing and any honorary members as defined in Article VII, Section 5, may become affiliated with any alumni chapter by a majority vote of the members of said chapter, a quorum being present.
- Section 3. Alumni chapters shall be subject to the rulings of the National Council as provided for in Article VI of this Constitution.

ARTICLE VI - NATIONAL COUNCIL AND NATIONAL OFFICERS

- Section 1. The National Council shall be the supreme legislative body of this organization and shall have the power to enact statutes for the regulation of the entire Fraternity, except when such cases are specifically covered by the National Constitution and By-laws. The National Council shall be composed of one member from each active and alumni chapter and the National Officers.
- Section 2. The members of the National Council chosen from and representing an active chapter shall be selected by secret ballot.
- Section 3. The members of the National Council chosen from and representing an alumni chapter shall either be elected by secret ballot or appointed by a vote of the alumni officers.

- Section 4. The National Council Representative of each active chapter in good standing shall have four votes. The National Council Representative from each house-holding alumni chapter in good standing shall have three votes. Other alumni chapters in good standing shall be represented by two votes. National Officers shall each have one vote.
- Section 5. Chapters unable to send a representative to a meeting of the National Council may vote by proxy. No individual may cast more than four votes or represent more than one entity of the National Council. If authorized by the Executive Committee, mail ballots may be used when time constraints or other restrictions do not allow for a meeting.
- Section 6. The National President, Vice-Presidents and Treasurer shall be elected by the National Council for terms of two years beginning in even-numbered years. The Publications Editor, Recruitment Advisor, Scholarship Advisor and Pastoral Advisor shall be appointed by the National President subject to the approval of the Executive Committee to a term of two-years beginning in even-numbered years. The Executive Director will be appointed annually by the National President subject to the same approval process. All provisions of this Constitution applicable to elected National Officers shall also apply to appointed officers.
- Section 7. The National Board of Directors shall consist of all elected and appointed National Officers and the Immediate Past-President.
- Section 8. A nominating committee composed of National officers, Past Officers and active and alumni chapter members, appointed by the National President, shall submit to all chapters at least 30 days prior to the date of the biennial National Council meeting a slate of candidates comprised of at least one nomination for each elected office. Upon submission of such a slate the persons named thereon shall be considered duly nominated for election to the respective offices. Further nominations of candidates for each office shall be permitted by mail and from the floor prior to the election, provided the candidate agrees to said nomination.
- Section 9. Any active member, alumnus, or chapter honorary member in good standing shall be eligible for any office in the National Fraternity.
- Section 10. There is no restriction on the number of terms of office a member may serve.
- Section 11. The Officers shall be subject to recall and shall resign upon a three-fourths vote of the Board of Directors or upon the vote of two-thirds of the National Council.
- Section 12. The National Council shall meet on a least a biennial basis at a time and place set by the Board of Directors and specifically upon the call of the President, provided that the Executive Director notifies each chapter of the proposed meeting at least 30 days before the date set for said meeting.
- A. Between meetings of the National Council, the Board of Directors or its Executive Committee shall make decisions regarding the affairs of the National Fraternity and its colonies and chapters in accordance with the policies established by the National Council, the adopted budget, and the National Constitution and By-laws.
 - B. The members of the Executive Committee shall be the National President, Senior Vice-President, Vice-Presidents, Treasurer, Immediate Past-President, and Executive Director.
 - C. The Executive Committee shall annually elect its Chairman. In years when the National Council meets, the election for Chairman shall be during the first meeting following said National Council Meeting.

- Section 13. Delegates of any new chapter to the National Council shall be seated only after its local chapter Constitution has been accepted by the existing National Council.
- Section 14. In case of resignation of any National Officer, the National Council may elect a member to fill the position by a majority vote. In the interim between meetings of the National Council, the National President may appoint a member to fill the position subject to ratification by the Executive Committee.
- Section 15. Notice of the location and time of leadership conferences and other meetings shall be given to all colonies, active chapters and alumni organizations by the Executive Director at least 30 days prior to the event.

ARTICLE VII - MEMBERSHIP

- Section 1. Membership categories in Beta Sigma Psi shall be limited to:
- A. Associate Members - individuals who have not been initiated into active membership.
 - B. Active Members - duly initiated members of the Fraternity who attend active chapter meetings, vote and are eligible to hold an office in the active chapter.
 - C. Alumni - members who do not attend active chapter meetings on a regular basis, do not vote, do not pay active chapter dues, and are not eligible to hold active chapter office.
 - D. Honorary Members - persons selected as "honorary" as defined in Article VII, Section 5 of this Constitution.
- Section 2. Prospective members shall be elected to associate membership by a vote as determined by each active chapter. The chapter's minimum vote to extend an invitation to bid shall be at least three-fourths, but no more restrictive than unanimous minus two of the active membership.
- Section 3. An associate member may be initiated into this Fraternity after having fulfilled the following requirements. He shall:
- A. Have been an associate member for at least 30 days.
 - B. Have complied in all respects with any regulations of his particular college or university concerning initiations and with the By-laws (Article V, Section 4) of this Constitution.
 - C. Have been elected into membership by at least a three-fourths vote of the active membership.
 - D. Have abided by the objectives (Article II) and goals of this Fraternity.
- Section 4. Associate members may be disassociated by a vote of more than one-fourth of the active membership. Associate member status automatically ends at the end of the school term unless extended by a vote of the active membership.
- Section 5. Two types of honorary membership are recognized by application from an active chapter and approved by the National Council.
- A. Chapter Honorary - Any Lutheran layperson or pastor who has reached 21 years of age and is not a student, who has distinguished themselves in their chosen field, or who has extraordinarily aided this Fraternity, may be elected to membership upon a three-fourths vote of any chapter. The chapter shall initiate the individual after receiving certification of membership from the National Office. The names of honorary members shall be

placed on the chapter roll and they shall receive all publications. No initiation fee is required. However, the chapter shall provide for the purchase of a ring or badge for preservation to the chapter honors. Such members shall have all privileges of Fraternity membership, except they shall not vote or hold office in the active chapter.

B. National Council Honorary - This membership is awarded to individuals who have made unusual, outstanding, valuable contributions to the National Fraternity, a Fraternity chapter, community, nation, or Lutheran congregation. Any chapter may upon a three-fourths vote, submit for approval and initiation, to the National Council the name of any person, 21 years of age or older who is not a student. No initiation fee is required and the Honorary of the National Council may wear any article of Fraternity jewelry. This member shall not have the privilege of voting or holding office in the active chapter of the National Fraternity.

Section 6. Any active member may be expelled from this Fraternity and relieved of his badge by a three-fourths vote of the active chapter membership, except that such action shall be subject to the approval of the National Council at its next regular meeting. In case the National Council does not concur with the action of the active chapter, the member shall be reinstated.

Section 7. Members of any chapter may become affiliated with any other chapter upon a majority vote of the active membership of the receiving chapter.

Section 8. Associate and active members shall be enrolled as students at the host institutions of their chapters. Students of other institutions in the vicinity of the chapter are not eligible to become associate or active members.

ARTICLE VIII - COLLEGE & UNIVERSITY RULES

Section 1. Should any provision of this Constitution be in conflict with the regulations of any college or university at which a chapter of Beta Sigma Psi is chartered or contemplated, such chapter may formulate and adopt, with the assistance of its chapter advisors, a local constitution which will fulfill such requirements of the institution. Such constitution must be presented to the National Council for approval.

Section 2. Acceptance of any local constitution by the National Council shall constitute a waiver by Beta Sigma Psi of any conflict which may prevail between any provisions of said local constitution and those of the National Constitution of the Fraternity. Any local constitution so adopted will be the governing authority for that chapter.

ARTICLE IX - AMENDMENTS

This Constitution may be amended by a proposal of such change by a three-fourths vote of the National Council, subject to the ratification by three-fourths of all active chapters and alumni chapters in good standing. A majority vote of the members of an active chapter shall be necessary to ratify. A majority vote of the officers of an alumni chapter shall be necessary to ratify.

ARTICLE X – COLONIES

Section 1. The purpose of a colony is to disseminate Beta Sigma Psi's unique knowledge of how to start a fraternity organization at any university, college, junior college, or extension branch, which has proper standing as an institution of higher education.

Section 2. A colony is defined as an organization seeking active chapter status in the foreseeable future.

Section 3. Colonies shall be identified as determined by the National Board of Directors.

- Section 4. After acceptance of the organization by the National Board of Directors, colony members will be charged a fee equal to the associate member fee as determined by the National Treasurer. Colonies will pay dues as per Article V of the by-laws.
- Section 5. Members of colonies are considered associate members. However, colony members shall be given the opportunity to be initiated into the Fraternity after fulfilling the requirements identified in Article VII of this Constitution. Initiation shall be extended after having been elected into membership by a unanimous minus two votes of the National Board of Directors, a quorum being present; in which case the initiation will be held in conjunction with a National Convention, National Council meeting, or other similar event.
- Section 6. Colonies will be required to send a delegate to National Council meetings. Such a delegate will be granted floor privileges, but will not be allowed to vote.
- Section 7. Any chapter may petition the National Council to activate members of Lutheran groups which predated Beta Sigma Psi active chapter status.

**THE BY-LAWS
OF
BETA SIGMA PSI NATIONAL LUTHERAN FRATERNITY**

Revised and Amended as of August 9, 2003 and reviewed November 11, 2004

ARTICLE I - DUTIES OF NATIONAL OFFICERS

Section 1. The President is the corporate head of the National Council. He shall preside at all meetings of the National Council and National Officers. In addition he shall:

- A. Be responsible for the coordination of the work of the National Council.
- B. Be in charge of the activities of the Executive Director.
- C. Initiate all new chapters or provide a designate to preside in his place at such functions.
- D. Officially represent this Fraternity in the conduct of its affairs.
- E. Serve as liaison to the National Interfraternity Conference.
- F. Serve as advisor to the Board of Trustees of the Beta Sigma Psi Educational Foundation and the Beta Sigma Psi Foundation (a.k.a. The Housing Foundation).
- G. Appoint, with approval of the elected National Officers, the Executive Director, Publications Editor, Scholarship Advisor, Recruitment Advisor and Pastoral Advisor.
- H. Have the power to appoint committees.
- I. Arrange for the preparation of the National Operating plan at the biennial meetings of the National Council.
- J. Assign representatives who shall visit chapters and colonies at least twice each year. These representatives shall review financial records and operating plans of the chapter as well as submit a report and recommendations to the Board of Directors.

Section 2. The Senior Vice-President will preside over meetings of the National Council and the Board of Directors in the President's absence. Other duties include management responsibilities of the various programs of the National Fraternity, as may be assigned from time to time by the President. He shall be granted the authority to enforce the implementation and compliance of decisions enacted by the National Council or the Board of Directors.

Section 3. The National Vice-Presidents will be designated in number and responsibility by a vote of the National Council and preside as chairmen of committees as designated by the National President and assist in the implementation and/or compliance with decisions enacted by the National Council or the Board of Directors.

Section 4. The Executive Director shall:

- A. Be responsible for the continued operation, interest and activity of the active and alumni chapters.
- B. Assist the Treasurer in preparing a budget for each fiscal year and coordinate fund raising activities.
- C. Be the business manager of the Fraternity and source of general information for all active and alumni chapters and various publics. He shall be in charge of the staff and operations of the National Office.

- D. Keep a record of the proceedings of the National Council and send a copy of such minutes to each active and alumni chapter and National Officer, within thirty days of the adjournment of the National Council.
- E. Keep the official seal of the Fraternity.
- F. Have charge of distribution of all badges and emblems of the Fraternity.
- G. Assist in the coordination of activities of the appointed National Officers.
- H. Keep a file of all active, alumni and associate members.
- I. Maintain the historical archives of the Fraternity.
- J. Assist the Publications Editor in the development of manuals and brochures of the Fraternity and serve as an associate editor of The Gold Rose, the official Fraternity publication.
- K. Function as an advisor to the Beta Sigma Psi Foundation (a.k.a. The Housing Foundation).

Section 5. The National Treasurer shall have charge of all funds of the National organization. He shall prepare and distribute financial statements at least every two months. With the assistance of the Executive Director, he shall prepare an annual budget and coordinate a record keeping system of all financial transactions with the cooperation of the National Office. He shall keep custody of all funds and prepare annual reports, tax returns and other official documents.

Section 6. The Scholarship and Membership Education Director shall obtain, maintain and publish scholarship data pertaining to the active chapters. He shall, in addition, investigate conditions and advise corrective actions for chapters whose scholarship is not acceptable. He shall be responsible for developing and implementing all training for associate and active members. He shall keep the associate member program updated and current, including the National Final. He shall plan and coordinate recurring leadership training. He shall update all manuals relating to membership education.

Section 7. The Publications Editor shall be responsible for the Publication and distribution of all manuals, brochures and other official publications of this Fraternity.

Section 8. The Immediate Past-President shall be a voting member of the National Council, Board of Directors and Executive Committee. In the event of the President's resignation or disability, he shall assume the President's duties until a special election by the National Council is arranged.

Section 9. The Pastoral Advisor shall advise the National Council on spiritual matters. He shall coordinate, advise and assist the local Pastoral Advisors in the performance of their advisory roles.

Section 10. The Recruitment Advisor shall aid all colonies, active and alumni chapters in recruitment efforts. He shall be responsible for the coordination of recruitment conferences and workshops. He shall assist the Executive Director and Publications Editor in the development of recruitment materials and brochures.

ARTICLE II - FRATERNITY INSIGNIA & JEWELRY

Section 1. The official badge and associate member pin of the Fraternity shall be as pictured in the accompanying cut.

- Section 2. Guards for badges shall consist of the Greek letter designation of the chapter with which the wearer is affiliated.
- Section 3. The colors of the Fraternity shall be cardinal red and white.
- Section 4. The crest (coat of arms) of this Fraternity shall be as pictured in the accompanying cut.
- Section 5. The motto of this Fraternity shall be "Per Aspera Ad Astra."
- Section 6. The banner of this Fraternity shall be the crest set upon a field of cardinal red and white as shown in the accompanying cut.
- Section 7. The flag of this Fraternity shall be a stylized depiction of Luther's coat-of-arms (a black cross on a red heart, centered in a white rose encircled by a band of gold) placed upon a field of cardinal red and white divided into quadrants. The Greek letters of this organization shall be placed in the upper left quadrant as shown in the accompanying cut.
- Section 8. The official ring of this Fraternity, as shown in the accompanying cut, shall consist of the badge, without pearls, mounted on a plain gold background. The ring may be worn in lieu of the badge.
- Section 9. The badge, or ring, shall be worn only by a duly initiated member of this Fraternity.
- Section 10. All initiated members, with the exception of direct legacies who may receive their father's badge, must purchase an official badge or ring at the time of initiation. This requirement may be waived if specifically granted a written exemption by a majority vote of the National Council.
- Section 11. The official seal of this Fraternity shall be provided by the National Office.
- Section 12. In the event of death of any member of a chapter, the badge and associate member pin shall be worn in mourning by members of the chapter. A black ribbon, one-inch square, is to be worn underneath the badge. A black ribbon, one-inch square, is to be worn diagonally under the associate member pin. The period of mourning shall be prescribed by the chapter president.
- Section 13. In the event of the death of a National Officer or prominent alumnus, badges and associate member pins of all members shall be worn in mourning in the same manner as prescribed in Section 12. The period of mourning shall be determined by the National President.

ARTICLE III - ACTIVE CHAPTERS

- Section 1. The required officers of an active chapter shall be as follows: President, First Vice-President, Second Vice-President, Secretary, Treasurer, Rush Chairman, Scholarship Chairman, and Alumni Relations Chairman. The Officers of President, First Vice-President, Second Vice-President, Secretary and Treasurer shall be elective offices. The Rush Chairman, Scholarship Chairman, Alumni Relations Chairman and other officers may be elected or appointed by the chapter as local needs require.

The duties of the required offices of an active chapter are:

- A. The President shall preside at all regular meetings of the chapter and call special meetings upon the petition of five members or at his own discretion. He shall be the official representative of his chapter in all local affairs.
- B. The First Vice-President shall be in charge of all membership education programs. He shall assume the duties of the President in case of disability or resignation of the President.

- C. The Second Vice-President shall be the house manager in such active chapters where a home is maintained. He shall be responsible for the inventory of all chapter property and possessions. He shall be next in line for assumption of the President's duties in the inability of the First Vice-President to serve in that capacity.
- D. The Secretary shall keep the minutes of all meetings and shall send a copy of these minutes to the National Office, the chapter advisors and the local alumni president by the 10th day of each month.
- E. The Treasurer shall keep all monies of the chapter, shall collect all bills due the chapter and shall expend the funds of the chapter at its direction. He shall send a statement of the chapter's operations to the National Office, the chapter advisors and the local alumni president by the 10th day of each month.
- F. The Rush Chairman shall lead the membership (actives, associates and alumni) in a continuing program designed to recruit an adequate number of new men to meet the needs of the chapter. He shall be responsible for communicating matters of recruitment to the membership.
- G. The Scholarship Chairman shall maintain scholarship records of the active and associate members; organize and provide scholarship assistance to the membership; inform the active body and the National Scholarship Advisor of the scholastic status of the chapter and coordinate any corrective action as established by the National Office in any instance of scholarship deficiency.
- H. The Alumni Relations Chairman shall maintain an up-to-date file of the chapter's alumni membership and be responsible for corresponding with the affiliated alumni chapter with regard to chapter activities. He shall be responsible for seeing that a chapter newsletter is published periodically.

- Section 2. An active chapter may draw up a set of by-laws for its own government, but such by-laws shall not conflict with this Constitution or By-laws or any laws which may hereafter be enacted.
- Section 3. The National Council may, by a three-fourths vote, call upon any chapter to account for any of its actions. The chapter under discussion shall answer said call within one month after the date, and if it fails to justify itself and its actions, shall have its charter annulled upon a unanimous minus two vote of the National Council.
- Section 4. All active chapters are required to have a local resident Pastoral Advisor, an advisor from the faculty of the host institution, and at least one alumnus, duly elected by the affiliated alumni chapter, who shall act as an advisor to the chapter. Chapters without an affiliated chapter shall request an alumnus of any chapter living in the vicinity of the chapter to serve as alumni advisor.
- Section 5. Chapter officers shall be elected or appointed at least once each year as stated in the chapter constitution and by-laws.
- Section 6. Officers shall assume their duties at the meeting following their election.
- Section 7. The consumption or use of alcoholic beverages is prohibited at any time such action is in contravention of university or college rules.
- Section 8. Physical or mental hazing of any member or prospective member is expressly prohibited.
- Section 9. Each active chapter shall hold regularly scheduled meetings at least bi-weekly during the school year.
- Section 10. Scholarship probation shall be defined as:

- A. An active chapter ranking in the last third among the national men's fraternities in scholarship in its campus for two consecutive years, and also below the all men's average on campus for the same two consecutive years, will automatically be placed on scholastic probation.
- B. Probation shall be lifted in the event such chapter raises its scholarship ranking to the upper two-thirds among men's national fraternities on its campus or raises its chapter scholarship average above the all-men's average during any term, quarter or semester in the twelve months following placement on scholastic probation. If scholastic probation is not accordingly lifted within this twelve-month period, the chapter shall be cited to show cause why its charter should not be suspended for failure to meet its responsibilities.

ARTICLE IV - ALUMNI CHAPTERS

- Section 1. The required officers of the alumni chapters shall be President, Vice-President, Secretary and Treasurer. Alumni chapters affiliated with an active chapter shall also elect an alumnus from their membership to serve as Alumni Advisor to the active chapter, and also elect an Alumni Recruitment Chairman to assist the active chapter in their recruitment efforts.
- Section 2. The duties of the required officers shall be the same as their respective counterparts in the active chapters.
- Section 3. Alumni chapters may adopt by-laws for their own government as long as said by-laws do not conflict with this Constitution and By-laws.

ARTICLE V - FINANCE

- Section 1. Active and alumni chapters may assume the responsibility of assessing dues and other fees to meet their own local requirements.
- Section 2. Active and alumni chapters may have a chapter initiation fee not to exceed 10% of the National initiation fee.
- Section 3. National dues are payable by active chapters and colonies for every school year and may be required to be paid in installments as determined by the National Treasurer subject to approval by the National Board of Directors. National dues are payable by alumni chapters on an annual basis no later than November 15th or thirty days after billing by the National Treasurer, whichever is later. Dues for active chapters, alumni chapters, and colonies are set by the National Board of Directors.
- Section 4. An Associate member fee as established by the National Board of Directors shall be submitted to the National Office for each associate member at the time of initial pledging into the Fraternity. One dollar of each associate member's fee is designated for and provides lifetime membership in the Beta Sigma Psi (Housing) Foundation and will be paid to the (Housing) Foundation on the member's behalf.
- Section 5. The initiation fee for active membership into this Fraternity shall be determined by the National Treasurer and approved by the National Board of Directors, plus the cost of a badge of the initiate's choosing from the Fraternity's inventory. The cost of official jewelry items shall be determined annually by the Board of Directors. The initiation fee shall be submitted to the to the National Office at least two weeks in advance of the activation ceremony.
- Section 6. No fees shall be required of an honorary member, except the sponsoring chapter must provide for the cost of a badge or ring.

- Section 7. Expenses of the National Officers and members of the National Council, in the interest of the Fraternity, shall be approved by the National Council, and the total shall be prorated among the active and alumni chapters if the treasury is depleted.
- Section 8. All bank deposits shall be kept in the name of the Fraternity.
- Section 9. The Executive Director shall be compensated for his work in a manner to be determined by the Board of Directors.
- Section 10. Active Chapters, Alumni chapters, and Colonies shall pay a charter fee as determined by the National Board of Directors at least two weeks prior to the respective ceremony. Active Chapters, Alumni Chapters, and Colonies shall be subject to annual dues as determined by the National Board of Directors.

ARTICLE VI - GENERAL CONDUCT OF MEETINGS

- Section 1. For the purposes of conducting the business of this Fraternity, the definition of a quorum shall be:
- A. A quorum in the case of the National Council shall consist of at least five members of the Board of Directors and members representing at least two-thirds of the active and alumni chapters in good standing.
 - B. A quorum in the case of the Board of Directors shall be half of the members, half of which must be elected members, and one of whom is the President or Immediate Past-President.
 - C. A quorum in the case of the Executive Committee shall be five members, one of whom is the President or Immediate Past-President.
 - D. A quorum for an active chapter shall be two-thirds of the active membership.
 - E. A quorum for an alumni chapter shall be no less than five members.
- Section 2. Any and all meetings of the National Council, active or alumni chapters and any of their committees, shall be governed by Roberts Rules of Order unless otherwise stipulated in this Constitution and By-laws.
- Section 3. Voting in active chapters shall be by voice or hand vote unless secret balloting is required by the National Constitution and By-laws or secret balloting is desired by the membership. The phrase in this National Constitution and By-laws "active members present" shall be constituted by those members present at the time of a vote.

ARTICLE VII – AMENDMENTS

These By-laws may be amended under the same conditions as the National Constitution.

OFFICER DUTIES / SELECTION-REMOVAL PROCESS

SELECTION/REMOVAL PROCESS:

Officers are elected for a one-year term (November/December) in the president, recruitment, academic, treasure, vice president/member education and civic-service/philanthropic position. The reason for one year in these positions is stability, strategy, and continuity. Those running for

these positions will submit their names 10 days before the election night. (But someone can decide to run up until the night of the election) On election night they will be required to give a speech and presentation concerning the position and their leadership to fulfill the purpose of the position. The election will be a simple majority secret ballot. The outgoing president and another member and a picture taken for verification will verify the results.

If an officer is not fulfilling the function of the office, a member can bring the officer up for a review with the Executive Council. If the Executive Council concludes it is true, then the officer will be brought up to the entire chapter for discussion. After the discussion, if needed than a vote will take place to remove the officer. The vote to remove is a 2/3 vote.

If an officer is removed than an election for the office can take place immediately or within 7 days.

Executive Council:

President

Vice President

Treasurer

Recruitment

Academic

Civic Service/Philanthropic

Public Relations/New Member Education

Officer Responsibilities and Job Descriptions:

PRESIDENT:

The Fraternity President will be responsible and accountable for the following:

- To organize, lead, manage, delegate, communicate, and strategize goals and objectives around the mission of the fraternity.
- To act as the chief executive officer of the chapter.
- To call special meetings in accordance with colony/chapter bylaws and constitution.
- To see that the officers of the chapter uphold their duties impartially, accurately, faithfully, and promptly.
- To sign all certificates of membership for members initiated by the colony/chapter.
- To enforce observance of Beta Sigma Psi's Bylaws, Policies, Procedures, and Constitution.
- To be the liaison between the university and the national fraternity.

- To be the liaison between the national fraternity and the colony/chapter.
- To appoint certain officers and committees in cases that fall outside of election cycles or in cases that may require such special attention.

As President you have been elected by your fellow brothers to ensure that the chapter will operate successfully throughout your tenure. The role of chapter President is to be the overall manager and motivator of the entire chapter leading every member towards further success. Since it is your responsibility to ensure that all of the officers of your chapter fulfill their duties, it is essential that you have full knowledge of the duties of each officer, as well as your own responsibilities. It is important that you are familiar with all areas of the colony/chapter's operations so that you can give informative advice.

The President should see the "big picture" and be the catalyst that keeps colony/chapter programs moving rather than doing everything alone. Chapter officers and committee chairmen relieve the President from monitoring all of the details, and the committees allow everyone to contribute to the operation of the chapter. If an officer or committee chairman is not performing, they need to be replaced by someone who will do the job.

Vice President:

The role of the fraternity's Vice President is marked in the following:

- To be the fraternity President's right hand man
- To take over specific Presidential tasks delegated down from the President
- To enforce observance of Beta Sigma Psi's Bylaws, Policies, Procedures, and Constitution.
- To be the liaison between the university and the national fraternity under direction from the President.
- To be the liaison between the national fraternity and the colony/chapter under direction of the President.
- To contribute to any of the appointed committees or certain chair projects under direction of the President.
- To be the middle man of the chain of command between the President and the members of the Fraternity.

As Vice President you have been elected by your fellow brothers to ensure that the chapter will operate successfully throughout your tenure. The role of colony/chapter Vice President is to be the secondary overall manager and motivator of the entire chapter leading every member towards further success.

It is essential that you have full knowledge of the duties of each officer, as well as your own responsibilities. It is important that you are familiar with all areas of the colony/chapter's

operations so that you can give informative advice and bring ideas or issues brought to you, to the President.

Treasurer:

The treasure will be responsible and accountable to collect all payments/dues from members, pay all bills in a timely and prompt manner and provide an accountability financial spreadsheet for members. To handle all financial accounts and to make the decisions permitting any or all members of using Fraternity monies in anyway. Any money questions shall be brought forward to the treasurer.

Recruitment:

The recruitment chair will be responsible and accountable to organize a strategy to recruit new members involving the following criteria: GPA, leadership, spirituality, campus involvement, and civic service.

Academic:

The academic chair with the help of the Deputy Academic Directors will be responsible and accountable to organize a strategy that ensures the semester GPA is above a 3.2 collectively. To set goals for Academic success with the help of the executive council. To create a plan for study tables as a chapter. To create and record members' grades bi-weekly and develop a strategy of monitoring each members' study table attendance.

Deputy Academic: Responsible for aiding the Academic Chair in any way necessary. Must be well aware of all of the members' academic standings and study table attendance. Aide in the creation and act of data collection and data storage. At least 1 member of the Academic counsel must be in attendance at every study table otherwise the study table is not considered in the required hours.

Civic Service/Philanthropic:

The civic service/philanthropic chair will be responsible and accountable to organize a strategy that ensures that each semester at least two events philanthropic events will occur with at least one raising money for Habitat for Humanity. Communication with the colony/chapter Treasurer is imperative for smooth philanthropic success. Also, working with the colony/chapter Spiritual Chair to organize service events for the Church is necessary to develop such a strategy.

Diversity:

The diversity chair with the help of the Deputy Diversity Directors will be responsible and accountable to invite one diversity program per semester to educate members concerning the world we live in.

Deputy Diversity: Aide to Diversity Chair in any way necessary.

Brotherhood:

The brotherhood chair will be responsible and accountable to organize multiple brotherhood events each semester in accordance with our rules and regulations outlined in our colony/chapter bylaws and constitution. The Brotherhood Chair will work closely with the Public Relations Chair as well as the Recruitment and Philanthropic Chairs.

Spiritual:

The spiritual chair will be responsible and accountable to organize, inform and provide spiritual leadership and development. Organize a “Beta Sig Sunday” once a month to attend a local Lutheran Ministry with as many members as possible. Additionally, be the liaison between the chapter and campus pastor and campus ministries. The Spiritual Chair will work closely with the Civic Service/Philanthropic Chair as well as the Brotherhood Chair to organize spiritual events and service for the Church.

Public Relations/New Member Education:

The Public Relations chair will be responsible and accountable to record and organize information and communication at all meetings and post either hard copy or electronically. The Membership Education chair will be responsible and accountable to organize, plan, and educate all members on the fraternity history and Greek system. The Public Relations Chair will work closely with Philanthropic and Brotherhood Chairs to maintain well established relationships with other Greek Organizations, the university, and the Church.

Apparel:

The Apparel Chair is responsible for creating and maintaining a list of all members clothing sizes and for ordering/monitoring members’ clothing items that brandish the Fraternity letters. The Apparel Chair will work closely with the Executive Council and the Treasurer to accomplish such tasks.



BETA SIGMA PSI

HONOR CODE

ON MY HONOR

The BETA SIGMA PSI HONOR CODE is based upon the premise that a person's honor is his most cherished attribute. In a FRATERNITY devoted to sacred values, a foundation of honor among the brothers must exist if that chapter is to thrive with respect and harmony among its members. An HONOR CODE is an ideal mechanism to ensure such a state of affairs. With it, brothers and are afforded a freedom that otherwise may not be available. With this freedom comes each individual's responsibility to conduct himself in such a way that the spirit of mutual trust which sustains the fraternity is not compromised. The HONOR CODE applies to alleged acts of lying, stealing, inappropriate conduct, or cheating that adversely affect the FRATERNITY chapter, whether committed by a brother on campus or elsewhere.

1) ON MY HONOR, I will not engage in any drug related activity on the property of BETA SIGMA PSI, **understanding** if I choose to do this activity I will be asked to move out of the facility and risk being expelled from the fraternity.

2) ON MY HONOR, I will not engage in any form of hazing, degrading another human being on or off the property of BETA SIGMA PSI, **understanding** if I choose to do this activity I will be asked to move out of the facility and risk being expelled from the fraternity.

3) ON MY HONOR, I will not engage in disrespectful, discriminating, belittling, prejudice speech or actions degrading another human being of color, ethnic origin, gender, or sexual orientation on the property of BETA SIGMA PSI, **understanding** if I choose to do this activity I will be asked to move out of the facility and risk being expelled from the fraternity.

4) ON MY HONOR, I will not engage in sexual rape, sexual assault, and sexual harassment toward a woman or another man on or off the property of BETA SIGMA PSI, I **understand** that I must get a "yes" response to engage in any form of sexual activity every time. I **understand** if I choose to disregard these guidelines I will be asked to move out of the facility and risk being expelled from the fraternity.

5) **ON MY HONOR**, I will not bring any type of firearm onto the property of BETA SIGMA PSI, **understanding** if I choose to do this activity I will be asked to move out of the facility and risk being expelled from the fraternity.

6) **ON MY HONOR**, I will not destroy anything in the facility or property of BETA SIGMA PSI, **understanding** if I choose to do this activity I will be asked to move out of the facility and risk being expelled from the fraternity.

7) **ON MY HONOR**, I will not organize or participate in an alcoholic party in the facility or on the property of BETA SIGMA PSI, **understanding** if I choose to do this activity I will be asked to move out of the facility and risk being expelled from the fraternity.

8) **ON MY HONOR**, I will conduct myself based upon a life rooted in Christ bringing glory to God through my decisions and actions being mindful that as a Christian Gentleman I represent myself and the heritage of the Lutheran fraternity of BETA SIGMA PSI, **understanding** that the Greek system and university holds BETA SIGMA PSI to a higher standard because of our faith and **understanding** that if I violate Beta Sigma Psi's sacred values I jeopardize my membership.

9) **ON MY HONOR**, We will follow The Ohio State University's Non-Discrimination Policy - This organization and its members shall not discriminate against any individual(s) for reasons of age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status.