

Breathe Hope Constitution

Article I:

Establishment of Name, Purpose, and Non-Discrimination Policy of the Organization

- Section I:** The name of the organization is Breathe Hope.
- Section II:** Breathe Hope is an organization with goals to raise awareness on campus and around Columbus about Cystic Fibrosis, volunteer at events for the Cystic Fibrosis Foundation, host service events to benefit CF patients and the patients in the Pulmonary Unit at Nationwide Children's hospital, host wellness events, and raise money for the Cystic Fibrosis Foundation through yoga classes and other fundraising events. The organization focuses on the importance of community service and using face-to-face interactions with patients and families as a tool to inspire and unite those who care. At Breathe Hope, we believe that in yoga and in life, breath is the beginnings of mindfulness and helps us focus on what we can do for others.
- Section III:** This organization and its members shall not discriminate against any individual(s) for reasons of age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status.

Article II:

Establishment of Qualifications and Categories of Membership

- Section I:** Voting membership is limited to currently enrolled Ohio State students. Others such as faculty, alumni, professionals, etc. are encouraged to become members but as non-voting associate or honorary members.
- Section II:** The three classifications of membership include General Members, Committee Members, and Executive Board Members.
- General Members – any student, undergraduate, graduate or professional, may be admitted as a general member with the requirement of attendance to monthly meetings and Breathe Hope events consisting of wellness events, fundraisers, and service events on/off campus. General members will have a hand in planning events, advertising, and contributing ideas.
- Committee Member- the organization committee leadership will consist of any student, undergraduate, graduate or professional, that participates in the planning process of the organization events pertaining to committee focus. Depending

on need and availability, Breathe Hope, CF, Fundraising and/or Yoga committee membership will be selected through an application process twice a year.

Executive Board Member – the organization leadership will consist of any student, undergraduate, graduate or professional, that participates in the planning process of the organization and its events. Leadership positions, President, Vice President, Treasurer, CF Advocacy chair, and Marketing and Outreach chair will be selected through an application and interview process.

Section III: Attendance Policy – executive board members, committee members, and active members are expected to attend as many events as their schedules allow. If unable to attend a meeting, members should email breathehopeosu@gmail.com as soon as possible explaining their conflict.

Article III:

Establishment of Selection and Responsibilities of Top Leadership Positions

Section I: All applications for leadership positions will be available about two months prior to the last day of spring semester classes. Applications will be due by the end of Spring Break. Interviews for leadership positions will be conducted in March by the advisor and current leaders. The positions will be decided by April.

Section II: Leadership positions will be decided based on dedication to service, passion for helping others, strong interest and background in leadership, amount of time available to commit to the position, and attendance to past meetings/events if already an active member of the organization. Preference will be given to active members of the organization with equal qualifications of a student who is not currently an active member.

Section III: Responsibilities

President – The President represents the organization and is responsible for all internal and external club communications, preparing meeting agenda, scheduling rooms for all general body meetings and events, creating event/volunteer sign-ups, planning and attending the Autumn and Spring involvement fair, and supporting the board as necessary. The President must attend president training during spring semester and must make sure that student organization enrollment is completed during spring semester

Vice President – The Vice President supports the President and is responsible for scheduling rooms for

all yoga committee meetings and events, attending the Autumn and Spring Involvement Fair, and completing meeting minutes for all organization meetings.

Treasurer – Responsible for club budgeting, applying for funding and Coke grants, writing checks, picking up fundraising money from events, depositing donations, keeping a detailed record of all transactions with the organization, and attending the Autumn and Spring Involvement Fair. The Treasurer must report this information to the organization at each meeting. The Treasurer must attend treasurer training before the spring semester window expires.

Marketing and Outreach Chair-Responsible for marketing all club events through flyer distribution, running social media accounts, designing and ordering organization and fundraising apparel, planning and attending the Autumn and Spring Involvement Fair

CF Advocacy Chair- Responsible for planning all Cystic Fibrosis related educational events, establishing a relationship with the CF foundation (CFF), informing the club of CFF events, volunteer at CFF events, work with marketing to create CF oriented material for all organization events (impact statements, posters, etc.). All contact with the CFF should be done through the CF Advocacy Chair.

Section IV: These positions will be held for the entire year starting two weeks after each annual election. The two weeks after positions have been decided will be considered the transition period.

Article IV:

Method of Removing Active and Executive Board Members

Section I: If an Active or Executive Board Member commits an infraction of the Breathe Hope Discrimination Policy, the Breathe Hope Attendance Policy, the Anti-Hazing Statement, the Ohio State University's Code of Student Conduct, becomes on Academic Probation, or in any way misrepresents the organization to the university, the community, Nationwide Children's Hospital, the Cystic Fibrosis Foundation, or the Recreational and Physical Activities Center (RPAC) that student may be removed from the organization based upon review by the Advisor and/or President of the organization.

Article V:

Anti-Hazing Statement

Section I: Our student organization agrees not to participate in hazing. Hazing, defined by the Ohio Revised Code, means “doing any act or coercing another, including the victim, to do any act of initiation into any student or other organization that causes or creates a substantial risk of causing mental or physical harm to any person. No person shall recklessly participate in the hazing of another.”

Article VI: Embezzlement Policy

Section I: Any financial discrepancy will be handled by the Advisor and/or President on a case-by-case basis.

Article VII: Description of Advisors

Section I: The Breathe Hope advisor serves in an advisory capacity to the Executive Board. The advisor will challenge and support students to spread the mission of Breathe Hope.

Article VIII: Constitutional Amendments

Section I: Any change to the Constitution that is felt necessary by any Active or Executive Board Member of the organization may be presented before the Executive Board in writing. Constitutional amendments must be ratified by a two-thirds vote of the entire organization, with a quorum of members present at the time of voting. Quorum consists of a simple majority. The Executive Board must be given one week to discuss the proposed amendment prior to the motion being brought to a vote by the organization. The constitution must be reviewed every year by the new executive board.

Article IX: Meetings of the Organization

Section I: There will be required biweekly meetings of the organization. Every other week there will be an Executive Board Meeting. Committee meetings will take place 1-2 times a month. Every two weeks there will be a General Membership Meeting. Every month there will be a wellness event. Volunteer and fundraising events will happen throughout the autumn and

spring calendar year. Meetings will be required each academic term except for summer.

Article X:

Dissolution of the Organization

Section I: Any money that remains after the dissolution of the organization shall be donated to the Cystic Fibrosis Foundation. The advisor of the organization shall decide on how debts will be settled.

Article XV:

Decision Making By-Laws

Section I: Long-Term Decisions

Long-term decisions, which impact the organization for more than one calendar year, and decisions impacting one-third or more of committees will be decided based on a three-fourths vote of the Executive Board, which consists of the President, Vice President, Treasurer, and all chairs. Issues to be voted upon are to be discussed at the Executive Board meeting, presented to all members at the next General Body Meeting, discussed within committees in a Director-facilitated discussion and then voted upon at the next Executive Board meeting following a second discussion involving the Advisor(s), President, Vice President and Directors.

Section II: Advisor-Initiated Decisions

Any decisions pertaining to the fundamental values of Breathe Hope or impacting more than the organization itself (i.e. Nationwide Children's Hospital, Cystic Fibrosis Foundation, or The Ohio State University) may be decided upon by the Advisor, President and Vice President. Following a discussion with the Executive Board, the decision in the best interest of the organization and all involved parties will be decided upon by the Advisor, President and Vice President.

Constitution Rev. 03/30/2015

Constitution Rev. 04/20/2018

Constitution Rev. 03/31/2020

Constitution Rev. 03/25/2021