

CONSTITUTION OF THE HISTORY OF ART GRADUATE STUDENT ASSOCIATION OF THE OHIO STATE UNIVERSITY

NAME: The History of Art Graduate Student Association of The Ohio State University

MISSION AND OBJECTIVES:

1. To provide self-government by the graduate students of the department of History of Art at The Ohio State University
2. To serve as communicative liaison between faculty, staff and graduate students of the History of Art department to the graduate student population
3. To disperse policy information from the Graduate School and the History of Art department to the graduate student population
4. To provide a system through which representation to departmental committees and the campus-wide Council of Graduate Students is elected
5. To act as a clearinghouse of opportunities for the graduate students of the department (i.e. career, grant, funding, etc.)
6. To plan, organize and develop social and intellectual events and programs
7. To promote graduate student relations and interaction
8. To provide a forum for debate regarding policy and curriculum
- 9.

DISCRIMINATION POLICY:

This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

As a student organization at The Ohio State University, The History of Art Graduate Student Association of The Ohio State University expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here: <https://hr.osu.edu/public/documents/policy/policy115.pdf>.

MEMBERSHIP QUALIFICATIONS:

Voting membership is limited to currently enrolled The Ohio State University graduate students in the Department of the History of Art.

ORGANIZATION LEADERSHIP:

President: Responsible for calling and conducting GSA meetings. Attends departmental faculty meetings and acts as liaison between graduate students, Department Chairperson and Graduate Studies Chairperson.

Vice-President: Requires a willingness to serve as president if the need arises. Is responsible for annual GSA elections.

Secretary: Responsible for taking minutes at GSA meetings and compiling GSA notebook.

Treasurer: Responsible for GSA dues, petty cash and association transactions and account records.

Social Secretary: Organizes social activities and bestowal of congratulations, condolences, etc.

Posting Secretary: Responsible for posting career opportunities and maintaining bulletin boards.

Lecture Committee Representative: Serves on the departmental lecture committee which decides on annual lectures. Attends departmental faculty meetings.

Curriculum Committee Representative: Serves on the departmental curriculum committee. Attends departmental faculty meetings. Serves as voting member of the Curriculum Committee of the College of the Arts.

Graduate Studies Representative: Requires advanced graduate student (3rd year or more) to serve on the departmental Graduate Studies Committee.

Council of Graduate Students (CGS) Representatives: Attend CGS meetings which take place 3 times per quarter. Meetings are scheduled on Sunday afternoons and require regular attendance. Delegates are also required to serve on at least one committee during his/her tenure. Opportunities also exist for delegates to serve on university-wide committees that are governed by the university senate and/or Board of Trustees.

COMMITTEE STRUCTURE:

Committees are formed on an ad hoc basis and report to the president of the association.

MEETINGS OF THE ORGANIZATION:

Meetings will be called a minimum of 2 times per quarter and additional meetings as needed.

METHODS OF AMENDING CONSTITUTION:

Proposed amendments should be in writing, should not be acted upon but read in the general meetings

in which they are proposed, should be read again at the next meeting at which time votes should be taken. Amendments require a 2/3 majority of voting members present.

DISSOLUTION OF THE ORGANIZATION:

Dissolution of the organization will be decided by 2/3 vote of current membership. Should dissolution of the association be required, all assets (after restitution of debts) are to be placed in a departmental discretionary fund to be made available, by application, only for graduate student professional development.

BY-LAWS:

1. Membership is contingent upon enrollment status in the department.
2. Removal of membership shall be a result of being unenrolled in the department, or by a unanimous vote of at least 3/4 of current members at an approved and announced meeting. No member may have their membership revoked as a result of discrimination prohibited by the Discrimination Policy (see above), but only as a result of failure to represent the values and standards of the association.
3. Dues are voluntary, suggested, and payable to the Treasurer.
4. Leadership will be elected through a simple ballot procedure each Spring quarter. All members (see above) are eligible for leadership Positions. Candidates for office are selected through public process of nomination. Ballots are collected and counted by a current officer.
5. Removal of officers before the expiration of their elected term: An officer may be removed from their office before the expiration of their elected term only under two circumstances. First, unenrollment in the department, as in the case of membership status will invalidate their office. Second, the officer may be removed from office by a unanimous vote of a quorum consisting of 2/3 of the current officers of the organization, and such a vote will take place only once a written complaint about a failure to carry-out official duties has been made about that officer by a member of the organization and the officer in question has been notified of the complaint and given at least a one month probation to rectify any problems. No officer may be removed from office as a result of discrimination prohibited by the Discrimination Policy (see above), but only as a result of failure to carry-out official duties.
6. Method of amending By-Laws: Proposed amendments should be in writing, should not be acted upon but read in the general meetings in which they are proposed, should be read again at the next meeting at which times votes should be taken. Amendments require a 2/3 majority of voting members present.