Professional Golf Management Club

Drafted October 2006, Revised January 2020

 PREAMBLE

We, representatives of the Professional Golf Management Club, believe that a coordinating body is needed for the Professional Golf Management Major. We do ordain and establish this Constitution of the Professional Golf Management Club

**ARTICLE I. PURPOSE**

The purpose of this organization shall be:

To provide guidance to Professional Golf Management students using University, College and outside resources.

To engage in various forms of recruitment to attract future and current students of the University.

To sponsor and participate in activities and encourage rapport among students, faculty, staff, and alumni of the College, School and Major in order to provide for continuing growth of students’ services, scholarship and leadership.

To project a professional image of the golf industry and The Ohio State University.

 To serve as a medium for the exchange of ideas between the golf community and Professional Golf Management students.

**ARTICLE II. MEMBERSHIP**

Section 1. Membership in the Professional Golf Management Club will consist of any persons enrolled in the Professional Golf Management Major that have achieved required status and will not be denied to any persons enrolled in the Ohio State University.

Section 2. Members in the Club must participate in activities set forth by the club which include, but are not limited to, set meetings, practices, tournaments, leagues, fundraisers and charity events.

Section 3. Advisors of the Professional Golf Management Major shall serve as authorities and will have the responsibility to oversee all actions taken by the club. All Directors and Coordinators of the Professional Golf Management Program will have joint overruling authorities over actions taken by the club and as necessary serve as a third-party committee whenever votes are taken.

Section 4. Further membership in the Professional Golf Management Club shall be determined as provided for in the By-Laws.

Section *5.* This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expressional, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

**ARTICLE III. FINANCIAL**

Section 1.The dues of the program for the following year will be approved from this year total or changed by nomination at the second to last meeting of the spring semester and voted upon at the final meeting of the spring semester.

Section 2. All income for the club will come through fundraising, donations by outside parties, and University funding.

Section 3. In the event that at the end of the clubs fiscal year it is in debt, the officers will hold a general assessment by which club members will vote on solutions to the debt.

**ARTICLE IV. MEETINGS**

Section 1. Regular meetings will be held as determined before each semesters based on availability of members, season, and activities to be addressed.

**ARTICLE V. OFFICERS**

Section 1. Any voting member of the Professional Golf Management Club shall be eligible to hold office

Section 2. Officers shall consist of: President, Vice President, Secretary, Treasurer, Student Council Representative, Community Outreach Chair, Tournament Chair, Social Chair and At-Large Member.

Section 3. Every officer candidate must be nominated by a member other than themselves unless there are no other volunteers for a position. Only 5 candidates for each officer position will be allowed for each election. The 5 candidates will be chosen by greater number of nominations. In the event of a tie for the 5th standing officer position, preference will refer to the participation points system. Each candidate must present him or herself in speech to the club to promote their position.

Section 4. The officer election will be held at the April General Membership Meeting.

**ARTICLE VI. COMMITTEES**

Section 1. Executive Committee - This committee shall consist of all of the President, Vice President, Secretary, Treasurer, Student Council Representative, Social Chair, Tournament Chair, Community Outreach Chair and PGM Member At-Large.

Section 2. Constitution Revision Committee — The Constitution Revision Committee will review and revise the Constitution each year as deemed appropriate. The committee should be formed during Autumn Quarter. The President and Vice President shall act as co-chairs in determining proposed amendments to the PGM Club Constitution prior to the penultimate general membership meeting of the academic year.

Section 3*.* Fundraising Committee —The Fund Raising Committee shall be responsible for all duties pertaining to generating revenues. The Treasurer shall act as a chairperson to oversee the Fund Raising Committee.

Section 4. Awards Committee—The Awards Committee shall be responsible for defining and allocating rewards earned by the club members. These awards might include awards for passing the PAT and checkpoints.

Section 5. Faculty Committee—The Faculty Committee shall be responsible for allocating scholarships earned by the club to club members. This committee will consist of the Director, assistant Director, the PGA member, and other faculty advisors deemed necessary.

Section 6. Special Committees — The Special Committees may be appointed by the Executive Committee. Other committees may be appointed as needed. At least one appointed Club member shall serve as a leader on each committee. Members may serve on more than one committee. A written report may be requested by the Vice President upon completion of that committee’s projects.

**ARTICLE VII. AMENDMENTS**

Section 1. A three-fourths approving vote of all voting members shall be required to pass an amendment to the Constitution and/or By-Laws.

Section 2. New amendments shall automatically invalidate conflicting provision.

Section 3. Amendments to this constitution and/or By-Laws shall be handed to the Secretary in written form and be read to the Professional Golf Management Club at a regular meeting.

**BY-LAWS**

**ARTICLE I. MEMBERSHIP**

Section 1. A point system will be established in the club. Meetings will be worth two points, and club activities will be determined by the executive committee, ranging from five to ten points.

 Paragraph 1.— The point system will be used in nominations during elections, and to determine who is eligible to participate in club tournaments, acquire tee times at local golf clubs, go on club related trips like the PGA Expo, and other activities defined by the Executive Committee.

Section 2. In order to become an official voting member of the Professional Golf Management Club, one will have to satisfy club dues that were voted on during the previous school year. In addition, in order to maintain status as an official voting member a student must…

1. Participate in two PGM tournaments per semester;
2. Be absent from no more than 2 general meetings during the academic year; and
3. When asked to work on PGM Activities be absent no more than twice unless a valid excuse is given (work, class, sick, etc.)

Upon upholding these requirements, a student will continue to hold the status of voting member and continue to gain membership points. If a student falls out of voting membership they will receive half of their membership dues for that semester back and all earned membership points will be terminated.

Any PGM student who fails to pay club dues, will be listed as a general member. The only difference between being a general member and voting member are the voting rights.

Section 3. In reference to club rewards earned by the club members, such as rewards for passing the PAT and passing checkpoints, there will be an Awards Committee within the club. For the purpose of scholarship rewards earned by the club, there will be a Faculty Committee.

Section 4. Students on internships out of town, state or country for a period of six months or greater will be exempt from the membership point system. They will also be entitled to the awards they earn for passing the PAT and checkpoints.

Section 5. Any current member or new member will be removed from the club if he or she steals from the organization, tarnishes the name/reputation of the organization, harasses another member. They will be given warning at first and if it becomes a reoccurring theme the officers will gather and vote upon the removal. If a majority vote is reached (half plus 1) then the member will be removed. This member can reapply for entry next year. Advisors should be notified and member should be dealt with accordingly based upon Ohio State conduct codes after first offense has been committed. (this is a separate entity from the club)

**ARTICLE II. MEETINGS**

Section 1. No business shall be conducted unless a quorum is present. This quorum must total 25% general members.

Section 2. Officers of the Professional Golf Management Club shall govern procedure at meetings.

Section 3. A simple majority is *50%* plus one of the voting quorum present.

**ARTICLE III. OFFICERS**

Section 1. Duties of Officers

Paragraph 1: President -- Shall direct all activities of the Professional Golf Management Club. Shall preside at meetings. Shall be responsible for coordination and welfare of the Professional Golf Management Club. Shall serve as the single authority over all committee actions. The president must formulate an agenda for all general membership meetings.

Paragraph 2: Vice-President — Shall assume duties of President in his/her absence. Shall act as chairperson of the Executive Committee. Shall act as a chairperson of the Constitution Review Committee. Shall collect committee reports at the end of that committee’s event and present it to the Executive Committee. The Vice President must also formulate an agenda for Executive Board meetings. If the Student Council Representative is unable to attend a Student Council Meeting because of work, class, or sickness, the Vice President must attend in their place.

Paragraph 3: Secretary — Shall keep an accurate written record of all meetings, take attendance at meetings. Shall be responsible for all official correspondence. Shall keep an accurate record of current organizations along with their representatives. Following each meeting, they shall send meeting minutes to absentee members as a reminder of their obligations to the Club.

Paragraph 4: Treasurer — Shall keep an accurate record of all the receipts and disbursements of Club funds. Shall be responsible for paying all the Club’s bills and shall have the records audited as specified by University rules. Shall also prepare an annual budget to be presented to the Club for approval by the last meeting of Autumn Quarter. Shall serve as the chairperson for the Fundraising Committee.

Paragraph 5: Student Council Representative—Shall attend every Student Council meeting and serve as a Professional Golf Management delegate. Shall represent the needs, services and status of the Professional Golf Management Club. Shall report to the Executive Committee after each Council meeting. If the Student Council Representative is approached by the Executive Board of the Student Council asking if they will serve as a committee chair, they must take this nomination. At the end of the one-year term for the Student Council Representative, they have the option to accept an additional one-year term. If the Student Council Representative chooses to decline the option, they must nominate a voting member of the PGM Club to take over the position of Student Council Representative for the following academic year.

Section 2. A vacancy in the office of President shall automatically be filled by the Vice President. In case of a permanent vacancy in any other office, nomination shall be made consistent with the procedure used during regular elections. A temporary vacancy in any other office shall be appointed by the Executive Committee.

Section 3*.* All retiring officers shall be responsible for offering recommendations to the new officers after elections.

Section 4. If an officer fails at any tasks they will be recorded with a first time offense warning given by the president and seconded by the vice president. If both president and vice president agree this warning will be given. Upon the next offense that officer will be impeached upon the consent of the president, vice president, and advisor. These offenses should be those that are detrimental to the club and shed bad light on the organizations name. They will also be relieved of duty if the officer fails to maintain a minimum 2.0 GPA requirement for each quarter served. Finally the officer will be relieved of duty if he or she steals from the organization or harasses any member of the organizations (does not act in good standing).

**ARTICLE IV. COMMITTEES**

Section 1. Committee leaders shall attend Executive meetings when required.

Section 2. Each committee, upon completion of its project, shall submit a written report of its activities to the Vice President who will file it in the Professional Golf Management office.

Section 3. Committee leader is a voluntary position and will be appointed by the Executive Committee.

**ARTICLE 5. AMENDMENTS**

Section 1. For the first year only of Club existence, the Constitution will be open to revision three times without recognizing the three fourths voting rule. Shall be removed at the beginning of Autumn quarter, 2007.