

THE CONSTITUTION OF *HINDU Y.U.V.A. (YOUTH FOR UNITY, VIRTUES AND ACTION)*

Preamble

The purpose of the organization shall be to bring awareness about Hindu Culture, Principles, and Values to The Ohio State University (OSU) community by promoting social responsibilities through philanthropic events to ensure the development of the local community.

Article I: Name, Purpose, and Non-Discrimination Policy of the Organization

Section 1: Name: This organization shall be known as “*Hindu Youth for Unity, Virtues, and Action*”, or “*Hindu Y.U.V.A.*”, or “*Hindu YUVA*” for short.

Section 2: Purpose: *Hindu Y.U.V.A.* hopes to promote the Hindu values, principles, and culture on The Ohio State University’s campus to encourage anyone in helping implement such values and principles through philanthropic events. For example, lectures will be given by various distinguished speakers from around the world on various topics including, but not limited to Ayurvedic Medicine, Vedic Mathematics, Yoga, Meditation and Hindu philosophy. This may include intellectual talks and discussion about the Bhagavad Gita and its practicality to uplift today’s modern life value. Weekly meetings where students can gather and learn about Hindu culture, traditions, and have a safe environment to discuss important issues will be held. Cultural events meant to teach its audiences about their cultural significance shall also be held. *Hindu Y.U.V.A.* will also promote various philanthropic and empowerment projects and events within and outside the community. This will help us live better lives through acculturation, education, mentoring etc.

Section 3: *Hindu Y.U.V.A.* is the National Organization that helps *Hindu Y.U.V.A.* chapters in major universities in facilitating resources to help ensure the success of its chapters across the nation. While *Hindu Y.U.V.A.* at The Ohio State University is existing, it can be monitored with decision making abilities by the *Hindu Y.U.V.A.* National Team. The Ohio State University Chapter cannot dissolve itself from the larger National Organization and doing so would terminate the existence of the chapter. All policies pertaining to the interactions between the *Hindu Y.U.V.A.* National Organization and the Ohio State University Chapter must abide by the policies set forth by the Ohio State University as well any State or Federal Laws.

Section 4: Non-Discriminatory Policy: As its name suggests, *Hindu Y.U.V.A.* strives to build a strong, united community without excluding anyone on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, and admission.

Article II: Membership

Section 1: Membership shall follow the Non-Discriminatory Policy of the organization and shall be open to everyone. As required by the Guidelines of Student Organizations, at least 90% of the membership body shall be enrolled Ohio State Students. Faculty, staff, and outside community members can come to the events and activities held by the organization, but cannot have a voting role, other than the advisor and co-advisor(s) of the organization.

Section 2: Membership shall occur after necessary contact information is provided and participation in a general body meeting has occurred.

Section 3: All members must comply with all Ohio State Behavioral Policies, State Laws, and Federal Laws during the duration of club events and meetings.

Section 4: As a student organization at The Ohio State University, Hindu YUVA expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here: <https://hr.osu.edu/public/documents/policy/policy115.pdf>.

Section 5: *Hindu YUVA*'s Executive Committee reserves the right to deny membership or retract membership to any person that does not abide by the policies set by the Ohio State University, State or Federal Law.

Section 6: *Hindu YUVA*'s National Team reserves the right to deny or retract membership for any individual.

Section 7: *Hindu YUVA* does not take responsibility by the personal actions done by its individual members including Executive Committee and Standing Committee members during or outside of any official gathering. This includes any injuries caused at gatherings/events by individual parties whether they be members or not. Joining the organization or any of its events will serve as a waiver relieving *Hindu YUVA* of any such responsibilities.

Article III: Executive Board and Standing Committees

Section 1: There shall be an Executive Board comprised of a President, Vice-president, Treasurer, Secretary, and Events and Inventory Director.

Section 2: The President shall ensure the functioning of the organization, head the Executive Board and the Standing Committees, act as a primary liaison between the organization and other student organizations, give final approval for any funding requests, create event committees when needed, create projects whenever needed, make vital decisions, be responsible for selection of board members, assign duties to anyone on the Executive Committee or Standing Committees, and have the duties specified by other parts of the constitution.

Section 3: The Vice-president shall conduct business in the absence of the President and assist the President and the organization wherever necessary. The Vice-president shall moderate organizational meeting, may lead and drive a project or an event with the President's approval, will be in charge of organizing philanthropy projects and assisting the treasurer with fundraising efforts, and have the duties specified by other parts of the constitution.

Section 4: The Secretary shall be in charge of all communication and coordination with members, recruitment, meeting minutes, email, event notifications, and other documents.

Section 5: The Treasurer shall be in charge of submitting annual budgets to the Office of Student Life, maintaining accurate organization financial records, providing any statutory reports or documentation for events and coordinating any fundraising efforts. This will be accomplished by keeping a track of every transaction being made with student organization money or money that has to be reimbursed by the student organization by filling out a form for each and every transaction and attaching documentation (e.g. a receipt) to said form. The physical documentation is also to be placed in a safe location. Before each event, the treasurer will submit an estimate of the amount of funds required to the President. After each event, the Treasurer will send of audit of the actual amount of funds that were used to the President, Advisor, and to the Council of Student Affairs along with the physical documentation. At the end of each quarter, the treasurer will send an audit of all transactions that have been made by the student organization or by its members on behalf of the student organization to the President, Advisor, and the state coordinator of *Hindu YUVA*.

Section 6: The Events and Inventory Directory shall head the Event Planning committee and take the responsibility of ensuring all needs for an event to be conducted have been taken care of. This includes but is not limited to: booking spaces, sending out RSVP forms, decoration, keeping a checklist of inventory needed, ordering food, and sending out feedback forms. As Inventory Directory, he or she shall maintain an updated record of all inventory and maintain Locker/Office spaces according to the policies listed by the corresponding Ohio State offices.

Section 7: As a whole, the Executive Board shall be responsible for all public related duties including organizational management, funding, community outreach, and promoting organizational objectives.

Section 8: There shall be 3 standing committees: Event Planning, Marketing, and Service. There shall not be a maximum number of members on each committee, and the number shall be decided by the executive board depending on the workload.

Section 9: The Event Planning Committee will be responsible for working with the President and Events Directory to approve a final detailed timeline of each event. They shall also gather the supplies needed in approval of the Treasurer's budget plan for that event.

Section 10: The Marketing Committee shall be responsible for general advertising of events including but not limited to: social media promotion, campus fliers, digital advertisement on campus, and email reminders. Before each event, they shall come up with a clear and effective marketing plan that will be approved by the President.

Section 11: The Service Committee shall actively work trying to find new service opportunities in the Columbus community. They shall work with the Event Planning Committee to plan the logistics of the service trip and gather members to help with the trip.

Article IV: Appointing the Executive Board and Standing Committees

Section 1: The President shall have a term lasting until his or her graduation or for a length of 3 years, whichever comes first, after which a board member who has successfully served as a member of the executive board of the organization (exceptions to this rule can be made by the state coordinator of *Hindu YUVA*) can apply for the vacant position. The application shall include essays reflecting the understanding of the club and showcase academic and leadership excellence through his or her undergraduate career. There will be an interview process lead by the current President, the advisor or co-advisor, and/or the state coordinator for *Hindu YUVA*. Final selection of the succeeding President will be made by the current President, the advisor or co-advisor(s), and/or the state coordinator of *Hindu YUVA* in accordance with the suggestions provided by the *Hindu YUVA* National Team (if any such suggestions are provided).

Section 2: The President will decide whether to open an application for Executive Board officers unless a position is vacant due to a member graduating, which will cause the application to be opened. The application shall include essays reflecting the understanding of the club and its activities and an interview process led by the President, the advisor or co-advisor(s), and the state coordinator of *Hindu YUVA*. The final decisions for selection will be made by the President, the advisor or co-advisor(s), and the state coordinator of *Hindu YUVA* in accordance with the suggestions provided by the *Hindu YUVA* National Team (if any such suggestions are provided).

Section 3: All members shall be eligible for an Executive Board position, not including the President, after one academic year of participation in club activities.

Section 4: Each officer of the Executive Board shall serve a term until graduation unless being removed from his or her duties by the President or advisor or co-advisor(s).

Section 5: The general body shall appoint the Advisor of *Hindu Y.U.V.A.* for the annual application process. The Advisor shall officiate the application process and shall not be a candidate for any office up for election.

Section 6: Candidates for Executive Board positions shall submit applications of intent to the President or Advisor.

Section 7: The President with suggestion from the Advisor or co-Advisor(s) will choose out of the submitted applications which position will be filled by the appropriate candidate on the new Executive Board.

Section 8: If the members of *Hindu Y.U.V.A.*, in any case, disagree with the President's or Advisor's choice, they are able to override the decision by obtaining 2/3 or more of the members and approaching the Advisor with their purpose of disagreement. Afterwards there will be an election held for that position in which the candidates will receive one minute to present to the members why they should be elected. Then the candidate with the most votes receives the position. In the case of a tie, the elected Executive Board decides which candidate is best qualified for the position.

Section 9: Any member of the club can be appointed to a Standing Committee depending on the workload of the organization at the time. The Executive Board will put out a notice of Standing Committee appointment and will seek interest from any member. If a member is interested, he or she shall go through an interview process with the members of the Executive Board and the best candidate will be chosen.

Section 10: New Standing Committees maybe made at the discretion of the President for new projects or needs.

Section 11: The *Hindu YUVA* National Team has the ability to override or retract any decision of appointment at any time.

Article V: Vacancies, Special Elections, and Impeachment

Section 1: If a vacancy occurs in any of the Executive Board positions before the conclusion of the graduation of said Executive Board member, a special application shall be held. Upon a vacancy in the office of President, the Vice-president shall assume the duties of President until the special application can be held.

Section 2: The special application shall consist of an interview conducted by the President and the Advisor or co-Advisor. Nominations for the vacant office shall be accepted at General body meetings, as long as the member being nominated has been a member for at least one academic year.

Section 3: Any Executive Board member or Standing Committee member may be removed from office for failure to complete his or her duties as described by the President, for misrepresenting the organization to the student body, not following the membership criteria set by Article II, or by hindering organizational progress by misbehavior or not being engaged/not allowing others to be engaged during meetings. Any Executive committee member may remove a standing committee member with approval from the President and the Advisor or a co-Advisor. Any Executive Committee member, except the President, may be removed by the President with approval from the Advisor or a co-Advisor.

Section 4: Any member may be removed from the organization for misrepresenting the organization to the student body, not following the membership criteria set by Article II, or by hindering organizational progress by misbehavior or not being engaged/not allowing others to be engaged during meetings. The Executive Board is empowered to decide whether he or she is put on probation or removed from the organization.

Section 5: The *Hindu YUVA* National Team can impeach any member of the organization (general, standing committee, or executive) at any point during his or her membership/term.

Article VII: Meetings and Operations

Section 1: Meetings shall occur weekly. Meeting times and places shall be decided by the President in consultation with the other Executive Board members, Advisor, and the Ohio Union.

Section 2: The Executive Board shall meet at least once between each general meeting.

Section 3: The Vice-President shall moderate the meetings according to an agenda set by the Executive Board prior to the general meeting.

Section 4: A quorum shall be necessary to conduct official business and shall consist of a minimum of three Executive Board members.

Section 5: Events and projects shall be headed and organized by President, the Vice-president, or the Events Director with approval from the President and with an event committee as appointed by the President.

Article VIII: Amendments

Section 1: This constitution will be updated on a yearly basis by the President with the approval of the Advisor, state coordinator, and the *Hindu YUVA* National team.

Section 2: An amendment may be proposed by any member during any general meeting, requiring a second. The proposed amendment shall be discussed then tabled for the next meeting.

Section 3: A written version of the amendment must be approved or rejected by the President at the next general meeting following the proposal after approval of the Advisor and state coordinator.