

Girl Up at Ohio State- Fall 2020 Constitution

Article 1 - Name, Purpose, Non-Discrimination Policy, and Sexual Misconduct Policy of the Organization

Section 1 – Name: From this point onward, the name of this club is **Girl Up at Ohio State**

Section 2 – Purpose: Our mission revolves around:

Equality: to ensure that girls are treated like equals, every step of the way. Making sure that every girl has access to the same opportunities that her male counterparts are given.

Empowerment: Empower girls to help them be the best they can be. Support them and help provide resources to ensure that the lack of necessities does not impede their path to building a better life.

Education: We believe that every person can create an impact with the right knowledge. We wish to constantly educate ourselves and our members about current issues and developments so that we can collectively work towards supporting our goals and help change as many lives as possible.

These 3 goals will be accomplished through various social events, fundraisers and external as well as internal collaborations that Girl Up at Ohio State will Organize.

Section 3 – Non- Discrimination Policy: Girl Up at Ohio State does not discriminate against any individual(s) on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

Section 4 – Sexual Misconduct Policy: As a student organization at The Ohio State University, Girl Up at Ohio State expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here: <https://hr.osu.edu/public/documents/policy/policy115.pdf>.

If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at <http://titleIX.osu.edu> or by contacting the Ohio State Title IX Coordinator at titleIX@osu.edu.

Article II - Membership: Qualifications and categories of membership

The organization's voting membership should be limited to currently enrolled Ohio State students. Others nonstudent members, such as faculty, alumni, professionals, etc., may become members, but only as non-voting associate or honorary members. Since Girl Up at Ohio State is a UN affiliated club, the ex-president, vice president and treasurer may ask current executive board members update them occasionally to ensure that the club is running smoothly and provide any help if needed.

II.a. As required by the Guidelines for Student Organizations, 90% of the membership of a student organization must include current Ohio State University students. Active members and Executive Committee can make decisions regarding the membership of community and other non-student members of an organization. Community or other non-student members may be suspended with a majority vote of the Executive Committee.

Article III - Organization Leadership: Titles, Terms of Office, Type of Selection, and Duties of the Leaders

The Executive board of Girl Up at Ohio State consists of the following leadership positions:

President:

- Term of service: Until her/his graduation
- Type of Selection: Towards the end of the president's term, interested applicants will be asked to apply which will be followed up by an interview round. The executive board will then choose a President based on her/his application and her/his past involvement with the club.
- Duties:
 - a) Head of the Organization
 - b) Preside over meetings and coordinate with the Vice President in case of absenteeism.
 - c) Guide the club in its efforts towards achieving its goals
 - d) Primary decision maker for club's social events, collaborations, and other ventures.
 - e) Overlook the working of the organization as a whole
 - f) Select Executive board (both primary and secondary leadership positions) alongside the Vice President and the Treasurer (where applicable)
 - g) Review incoming applications and conduct interviews for Secondary Executive Board applications alongside the Vice President

- h) Assign specific duties to secondary board leaders in-line with club requirements

Vice President

- Term of service: Until her/his graduation
- Type of Selection: Towards the end of the Vice President's term, interested applicants will be asked to apply which will be followed up by an interview round. The executive board will then choose a Vice President based on her/his application and her/his past involvement with the club.
- Duties:
 - a) Secondary leader of the club
 - b) Assist the President in executing general meetings and events as well as ensuring a smooth functioning of the organization
 - c) Record meetings minutes
 - d) Preside over general meetings in the absence of the President
 - e) Select Executive board members alongside the President
 - f) Work towards the selection of secondary board leaders in consultation with the President
 - g) Work towards assigning specific duties to selected secondary leaders in consultation with the President

Treasurer

- Term of Service: Until her/his graduation
- Type of Selection: Towards the end of the Treasurer's term, interested applicants will be asked to apply which will be followed up by an interview round. The executive board will then choose a Treasurer based on her/his application and her/his past involvement with the club.
- Duties:
 - a) Oversee financial transactions performed by the club
 - b) Report various transactions involved in events and formally record them
 - c) Responsible for handling internal (Ohio State) funding as well as external (fundraiser events) funds and allocating these funds towards events and charities (as per Girl Up requirements)

d) Deposit and withdraw money in consultation with the executive board.

Girl Up is a recently established club and does not deem it necessary to appoint secondary leaders for fall 2020. In accordance with Girl Up's growing outreach and membership, the club may choose to revise leadership positions – this will include the addition and removal of positions-and will update the constitution when these decisions are executed.

Article IV - Election / Selection of Organization Leadership

At the time of appointment, applicants for the positions of President, Vice President and Treasurer must be active members* of the organization for two years. At the time of their application, applicants for other leadership positions must be active members* of the organization for one year.

*The activity of the member will be judged based on her/his attendance in general meetings as well as her/his engagement in and contributions towards Girl Up events.

Article V – Methods for Removing Members and Executive Officers

A member or executive officer may be removed in the following conditions:

III.a. If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization's constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization's advisor.

III.b. Any elected officer of the chapter may be removed from their position for cause. Cause for removal includes, but is not limited to: violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Committee may act for removal upon a two-thirds affirmative vote of the executive board in consultation with the organization's advisor.

III.c. In the event that the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with members (e.g., while an investigation is pending), {00312468-1} the executive board, in consultation with the organization's advisor, may vote to temporarily suspend a member or executive officer.

III.d. If a member or executive office fail to comply by the rules and regulations set in the Ohio State University guidelines, they may be removed under those principles.

In the situation of dispute, the organization's advisor will have a final say.

Article VI – Advisor(s) or Advisory Board: Qualification Criteria

Advisors of student organizations must be full-time members of the University faculty or Administrative & Professional staff. If a person is serving as an advisor who is not a member of the above classifications, a co-advisor must be chosen who is a member of these University classifications. The duties of the advisor include but are not limited to providing guidance and mentoring the President, give advice to the organization.

Article VII – Meetings and events of the Organization: Required meetings and their frequency

The board will conduct a minimum of 2 meetings per month starting Spring 2021, and this format may change based on any upcoming events or collaborations that Girl Up may be organizing. Dates of the meeting shall be decided by the President and Vice President in accordance with the availability of the board members to ensure maximum attendance. General body members will be notified of scheduled meeting days and times to ensure maximum participation on their behalf.

Article VIII - Meetings and events of the Organization: Required meetings and their frequency

It is recommended that Girl Up General body members attend at least one meeting a month to understand the club's current goals (at the time) and the direction the club will be taking to achieve that goal. In the case of a Girl Up event, members who have volunteered to help plan and execute the event must be present for 70% of the organization meetings to ensure coordination and execution of volunteer responsibilities. Girl Up will also be hosting events for its members- these events do not require attendance. At Girl Up, we appreciate everyone's contribution towards achieving our mission and encourage maximum participation.

Article IX - Method of Amending Constitution: Proposals, notice, and voting requirement

Any proposed amendments should be presented to the organization in writing and should not be acted upon when initially introduced. Proposals can be presented by

general body members and will be considered based on the member's active participation and understanding of the club's working. Upon its introduction, the proposal will be discussed by the Executive board and will be approved for further discussion if approved by the majority. Once approved by the majority, the proposal will be discussed in the general body meeting and will be open to anonymous voting by members. The final decision will be based on the majority votes. In case of a failure to arrive at a majority in the Executive board, the President will consult with the External Girl Up coordinator. This will apply to all proposals and resulting amendments will be included in the revised constitution for the upcoming academic semester.

Article X - Method of Dissolution of Organization

If the club notices reduced interest or a lack thereof, the club shall be dissolved by a vote of two-thirds. In that scenario, the current board members shall officially inform the Ohio Union and the student organization leaders about the same. The President shall send a final email informing all the members about dissolution. Should there be any ideas for revamping the club or reorganization, Girl Up will consult with its Ohio State advisor as well as the External Girl Up advisor to decide further steps.