

Constitution of
Exotic Animals in Private Practice Club

Article I: Name, Purpose, and Non-discrimination Policy of the Organization

Section 1: Name

- I. Exotic Animals in Private Practice at The Ohio State University

Section 2: Purpose

- I. Our club is designated to specifically give veterinary students exposure and experience in the field of exotic animals in private practice. Species to be included are reptile, amphibian, avian, aquatics, and exotic small mammals.

Section 3: Non-discrimination Policy

“The Ohio State University is committed to building and maintaining a diverse community to reflect human diversity and to improve opportunities for all. The university is committed to equal opportunity, affirmative action, and eliminating discrimination. This commitment is both a moral imperative consistent with an intellectual community that celebrates individual differences and diversity, as well as a matter of law.

Ohio State does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.”

This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

As a student organization at The Ohio State University, Exotic Animal in Private Practice expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here: <https://hr.osu.edu/public/documents/policy/policy115.pdf>.

If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at <http://titleIX.osu.edu> or by contacting the Ohio State Title IX Coordinator at titleIX@osu.edu.

Article II: Membership - Qualification and methods of removal

- I. Any member of the organization shall be in good standard with Ohio State College of Veterinary Medicine
- II. A member must pay dues for either a semester or a full school year
 - A. Dues amount to be set by The Executive Board (**Article III**) at the beginning of the school semester
- III. Methods of Removal

- A. a member shall be removed if they do not pay dues
- B. a member shall be removed if they are no longer a student at the College of Veterinary Medicine
- C. a member shall be removed if they are found to not be in accordance with Ohio State University College of Medicine's Honors Policy and Code of Conduct
- D. if a member shall be removed, they shall be informed via email

Article III: Organizations Leadership (THE EXECUTIVE BOARD) and methods of removal

- I. Required Leadership Positions (THE EXECUTIVE BOARD) and Role:
 - A. President
 - 1. shall oversee the Executive Board and all members of the club
 - B. Vice-President
 - 1. shall serve in the place of the President when the President is not available
 - C. Secretary
 - 1. shall be the primary communication source for the club
 - a) take meeting minutes
 - b) correspond with the club about upcoming meetings/events
 - D. Treasurer
 - 1. shall be in charge of all the finances of the chapter
 - a) manage the club bank account
 - b) collect dues money
 - c) paying for meetings/events with the club fund
 - E. Promotions
 - 1. shall be in charge of creating merchandise to bring in revenue for the club with the help of promotions
 - 2. shall be in charge of all posters/ bulletin boards/ etc.
- II. All members of The Executive Board shall work together to plan the events for the upcoming year
 - A. events including lectures, wet labs, social events, etc.
- III. Method of removal
 - A. An executive board member shall be removed after 2 months of no communication with the rest of the executive board
 - B. if the rest of the board votes to remove that executive board member, the vote must be unanimous
 - 1. the rest of the organization members must be informed of the removal
 - 2. a new executive board member must be voted on within one month

Article IV: Election/ Selection of Organizations Leadership

- I. Election of leadership positions will be conducted in the spring semester at least a month before the end of the school term to allow for proper transition. Positions will be elected based on a majority vote including either in-person voting or online forum voting.

Article V: Committees

- I. This organization will not be using committees. In the event that the club becomes large enough to create committees an amendment will have to be submitted to the executive board.

Article VI: Advisor - Qualification Criteria

- I. The advisor of the club shall have some experience in the field of exotic animal medicine and be able to help club members in the studies at the Ohio State University.

Article VII: Meetings/ Events of the Organization - Required meetings, their frequency, and attendance

- I. Executive Meetings should be held at least once a month.
- II. The club shall participate in an event or meeting at least once a month.
 - a. Members will be informed of such meetings/ events via email
 - b. All members and club executive board members will conduct themselves in such a way that is in accordance with the OHIO STATE- CVM policy.
 - c. In the event that there are limited spots available, the executive board will decide how to choose members for those events- keeping in mind that the executive board should be upholding themselves in such a way stated in **Article IV**.

Article VIII: Methods of Amending the Constitution - Proposal, notice, and voting requirements

- I. Any proposed amendments may be submitted by any dues paying member to any member of the executive board.
- II. Once brought up to the executive board, the executive board will first vote to pass the amendment unanimously. Then the executive board will bring the vote to the dues-paying members for a majority vote.

Article IX: Method of Dissolution of the Organization

- I. In the event of dissipation of the club, the Treasurer will be responsible for the redistribution of all fund to OHIO STATE-CVM, and designed to be used as "Club Funding."