**Youth MindStart Up Constitution & By-Laws**

***Article l - Name, Purpose, and Non-Discrimination Policy of the Organization.***

**Section 1 – Name: Youth MindStart Up**

**Section 2 - Purpose:**

To help cultivate an entrepreneurial mindset in Columbus's underserved youth through networking and mentorship. Through our introductory entrepreneurship lessons and direct mentorship from local Columbus entrepreneurs, we connect underserved youth with the resources and knowledge to better understand and enter the Columbus startup landscape.

**Section 3 - Non-Discrimination Policy:**

*This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.*

*As a student organization at The Ohio State University, Youth MindStart Up expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here: https://hr.osu.edu/public/documents/policy/policy115.pdf.*

*If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at http://titleIX.osu.edu or by contacting the Ohio State Title IX Coordinator at titleIX@osu.edu****.***

***Article II - Membership: Qualifications and categories of membership.***

Voting membership is limited to currently enrolled Ohio State students. Others such as faculty, alumni, professionals, etc. are encouraged to join as non-voting associates or honorary members.

***Article III – Methods for Removing Members and Executive Officers***

III.a. *If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization’s constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization’s advisor.*

III.b. *Any elected officer of the chapter may be removed from their position for cause. Cause for removal includes, but is not limited to: violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Committee may act for removal upon a two-thirds affirmative vote of the executive board in consultation with the organization’s advisor. Prior to the removal, the Executive Committee shall hold a formal meeting and the officer shall have the opportunity to personally appear at the formal hearing or to be represented by counsel.*

*III.c. In the event that the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with members (e.g., while an investigation is pending), the executive board, in consultation with the organization’s advisor, may vote to temporarily suspend a member or executive officer.*

***Article IV - Organization Leadership:***

*Chief Executive Officer: The Chief Executive Officer will preside over all meetings and shall present all motions to the body, and shall be present at 90% of all Organization events and meetings. The Chief Executive Officer will actively seek out and maintain all organizational relationships and program development. The Chief Executive Officer, along with the Chief Operation Officer will coordinate all external and internal communications for the Organization.*

*Chief Operating Officer: The Chief Operating Officer will handle all internal organizational staff selection including, but not limited to, the presentation of officer candidates and the selection of Program Coordinators. The Chief Operating Officer shall present all motions pertaining to the daily operations of the organization and logistical involvements.*

*Chief Finance Officer: The Chief Finance Officer will maintain all fiduciary relationships of the Organization and ensure the Organization maintains excellent financial standing at the end of each fiscal year. The CFO will also maintain the Organization’s bank account and maintain the Organization’s charitable organization status in Ohio. The CFO will also present an annual budget.*

*Program Coordinator: The Program Coordinators will independently lead and coordinate all programming and learning at their assigned school. They will be responsible for coordinating curriculum development and for communicating monthly progress reports with the COO. One Program Coordinator will serve as the Head Program Coordinator and will assist all other Program Coordinators as needed.*

*Vice President of Consulting: The Vice President of Consulting will recruit and maintain the Organization’s in-house consultancy team.*

*Vice President of Curriculum: The Vice President of Programming will assist the COO and CEO in creating programming and updating curriculum.*

***Article V- Election / Selection of Organization Leadership***

*Officers will be selected by the popular vote of the previous Executive Committee. The Chief Executive Officer must have held a formal position in the organization prior to their first term in office. All founding members will have the opportunity to hold their formal positions until their graduation date and will be permitted to stay on the Board of the organization in an advisory role to ensure the Organization meets their starting vision. All Officers will be selected by the end of the Autumn semester and the transition will take place during the Spring semester.*

***Article VI - Executive Committee: Size and composition of the Committee.***

*The Executive Committee shall consist of the Chief Executive Officer, Chief Operating Officer, Chief Finance Officer, Head Program Coordinator, and Vice President of Curriculum.*

***Article VII – Advisor(s) or Advisory Board: Qualification Criteria.***

*Advisor of the Doctors Without Borders at The Ohio State University Club is a full-time member of the University faculty or Administrative and Professional staff. The advisor must attend in-person training every 4 years through The Ohio State University and be responsible for logging into the Student Organization Management System to approve the Doctors Without Borders registration and goals. The advisor will also be responsible for approving funding requests*

***Article IX – Meetings and events of the Organization: Required meetings and their frequency.***

*The Executive Committee will meet in-person on a monthly basis with the general body at a set time which is chosen at the beginning of the academic year. External meetings may also take place on a more frequent basis as determined by the Executive Committee.*

***Article X – Method of Amending Constitution: Proposals, notice, and voting requirements.***

*XI. Any proposed amendments should be presented to the organization in writing and should not be acted upon when initially introduced. Upon initial introduction, the proposed amendments should be read in the general meeting, then read again at a specified number of subsequent general meetings and the general meeting in which the votes will be taken, and should either require a two-third or three-quarter majority of voting members (a quorum being present) or a majority or two-thirds of the entire voting membership of the organization, present or not. The constitution should not be amended easily or frequently.*

***Article XII – Method of Dissolution of Organization***

*Prior to maintaining inactive status, all debts must be paid off and all designated funding must be returned to the donor. Remaining assets will be divided equally among participant schools.*