

Decision Psychology Constitution

Article I - Name, Purpose, and Non-Discrimination Policy of the Organization.

Section 1: Name: Decision Psychology

Section 2: Purpose: Decision Psychology seeks to provide an environment for fostering intellectual and scholarly discussion among those interested in Decision Psychology and the individual and environmental factors that influence decisions. Furthermore, Decision Psychology seeks to both encourage members to present their work and to serve as source for recruiting outside speakers (from other departments and universities) who study Decision Psychology and Decision Sciences in general.

Section 3- Non-Discrimination Policy: This organization and its members shall not discriminate against any individual(s) for reasons of race, color, creed, religion, sexual orientation, national origin, sex, age, handicap, or Vietnam-era veteran status.

Article II – Membership Qualifications and categories of membership

Voting membership should be defined as limited to currently enrolled Ohio State students who attend meetings on a regular basis. A “regular” basis will be defined as attending at least 4 meetings per semester. Others such as faculty, alumni, professions, etc. are encouraged to become members as non-voting associate or honorary members.

Article II- Organization Leadership: Titles, terms of office, type of selection, and duties of the leaders.

Titles: President, Vice-President, Treasure

Terms of Office: All appointments are made for a period of 1 year.

Type of Selection: Appointment to each position is determined by voting by all active organization members. Recipients of the most votes for each position will be appointed to the position. A person may only occupy one position at a time.

Responsibilities:

President- President is responsible for organizing and beginning all meetings.

Vice President- The Vice President is responsible for assisting the president in organizing meetings, for helping schedule outside speakers, monitoring membership attendance at meetings, and beginning all meetings when the President is unable to do so.

Treasurer- The treasures is responsible for managing all receipts and for requesting reimbursement for group-related activities.

Article IV- Executive Committee (if needed): Size and composition of the Committee.

The executive committee consists of all elected officers of the group (i.e., president, vice president, and treasurer).

Article V- Standing Committees (if needed): Name, purposes, and composition

Event Committee- Event committee members will help assist the vice president in scheduling and bringing in outside speakers as well as performing tasks associated with group meetings (e.g., room reservation). The event committee will consist of 2-3 members selected by the organization president.

Refreshments Committee- The refreshment committee will provide beverages and snacks for speakers, meetings, and events. The refreshment committee will consist of 2-3 members selected by the organization president.

Equipment Committee- The Equipment Committee is responsible for assuring all required equipment needed for talks is present (i.e., projector, overhead, laptop, etc...).

Article VI- Adviser(s) or Advisory Board: Qualification Criteria

The Advisor will be a full-time member of the University faculty who has a genuine interest in the topics of decision psychology. The responsibilities of the faculty advisor will be to help advise the president, organization, and to attend and contribute to meetings.

Article VII- Meetings of the Organization: Required meetings and their frequency.

Meetings will take place once a week at a time suitable for organization members. All members will be required to attend meetings regularly to maintain their membership.

Article VIII- Method of Amending Constitution: Proposals, notice, and voting requirements.

Proposed amendments will be in writing, will not be acted upon but read in the general meeting in which they are proposed, will be read again at one additional general meeting in which the votes will be taken, and will require a two-thirds majority of voting members (a quorum being present).

Article IX – Method of Dissolution of Organization

Dissolution of the Organization would occur if there is no longer sufficient membership or interest to staff the official leadership positions in the organization. In this event, the president of the organization will be in charge of disposing of organization assets and resolving any debts.

By-Laws

Article I – Parliamentary Authority

This organization shall operate under majority rule. That is, although all voices will be heard, the majority vote will be used to decide the organization's actions.

Article II – Membership

Membership is open to all Ohio State University students currently enrolled. To be considered a member, for voting purposes, students must attend at least 4 meetings per semester. Exceptions can be granted by majority vote of the Executive Committee. The vice president will be responsible for recording attendance at group meetings.

Faculty and staff interested in attending the meetings may do so and may become honorary members (no voting privileges).

There are no dues required for joining the organization.

Article III – Election / Appointment of Government Leadership

Election to leadership positions for the upcoming academic year will take place the last week of spring Semester. Any organization member may nominate another member for a position of office, but an individual may not nominate him or herself. All members are eligible for leadership positions. Individuals may be nominated for either president or treasurer, but must choose only one position to run for.

Each member, as defined under membership by-laws, may cast one vote for both the president and treasurer positions. Votes will be cast using ballots. The individual receiving the most votes for president shall be president; the runner-up for the president position shall be appointed vice president. The individual receiving the most votes for treasurer shall be appointed treasurer.

In the event a president steps down the vice-president will become president and be asked to appoint a new vice-president. If the treasurer or vice-president steps down the president will appoint a treasurer until the next election.

Article IV- Executive Committee (if needed)

The elected officers of the group will form the Executive Committee and will be responsible for all activities described under those positions (president, vice president, treasurer).

Article V- Standing Committees (if needed)

Each of the standing committees will be appointed by the organization president. Specific duties include:

Event Committee-

- a) Schedule speakers the semester prior to their talk.
- b) Reserve room for all meeting, speaker, and events at least a month before the event.
- c) When necessary, assist vice president in coordinate speaker travel arrangements.

Refreshments Committee-

- a) Attend to any specific refreshment needs of the speaker before, during, and after the talk.
- b) Provide refreshments for speaker, meetings, and events.
- c) Give receipts to treasurer for reimbursement.

Equipment Committee- The Equipment Committee is responsible for assuring all required equipment needed for talks is present (i.e., projector, overhead, laptop, etc...).

- a) Find out equipment needs of the speaker at least two weeks prior to the presentation.
- b) Schedule any equipment at least a week prior to the presentation.
- c) Arrive to presentation 20 minutes earlier to setup equipment and test to be sure everything is working properly.

Article VI – Adviser/Advisory Board Responsibilities

The advisor is expected to be available to meet directly with the president of the organization when needed, to attend meetings regularly (i.e., at least once a month), and to help guide the group.

Article VII – Meeting Requirements

Meetings must have at least six members present, including the leadership members, to be considered a quorum.

Article VIII – Methods of Amending the By-Laws

Amendments to the By-Laws can be accomplished by putting the proposed amendment in writing, reading the proposed amendment at a general meeting, and receiving a two-third majority of voting members favoring the amendment at the same general meeting.