***Mechanical, Aerospace and Nuclear Engineering Graduate Students’ Association***

***(MEGA) Constitution***

**ARTICLE I – NAME**

**Mechanical, Aerospace and Nuclear Engineering Graduate Student Association (MEGA)**

**ARTICLE II – PURPOSE**

Our mission is to create a group that advises, assists, supports, socially involves, and encourages the professional development of graduate students in the Department of Mechanical and Aerospace Engineering (MAE) at The Ohio State University (OSU).  By serving as a reliable resource for information, providing a voice for the graduate student population, acting as a liaison between graduate students and the mechanical, aerospace and nuclear engineering faculty and administration, and fostering a sense of community through social activities, we strive to enhance the experience of all graduate students in the department of Mechanical and Aerospace Engineering.

**ARTICLE III – MEMBERSHIP**

All OSU students pursuing a graduate degree in the Department of Mechanical and Aerospace Engineering are automatically members of the MEGA GENERAL BODY, although all may not choose to be active members.  Therefore, no general member can be removed from the organization.  MEGA does not discriminate against any individual(s) for reasons of age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status.  All members have the right to participate in any function or activity the organization holds.

**ARTICLE IV\_- MEGA OFFICERS BOARD**

The Executive Committee shall comprise of 4 officers as described in detail below.

The Executive Committee shall consist of the President, Vice-President, Treasurer, and an E-Council representative.  The Executive Committee is the only elected body in the MEGA Officers Board as described in ARTICLE IV. It is desirable for the composition of the Executive Committee to reflect the diverse degree programs (e.g., BS/MS, MS, PhD), focus areas (e.g., applied mechanics), and disciplines (e.g., nuclear engineering) within the Department of Mechanical and Aerospace Engineering.

*President*

The President shall complete the prescribed training and fulfill all requirements mandated by the OSU Student Union.  The President shall serve as the primary contact for the organization. The President shall call, set the agenda for, and lead meetings of the organization.

*Vice-President*

The Vice-President shall perform the duties of the President or the Treasurer in his/her absence.

*Treasurer*

The Treasurer shall complete the prescribed training and fulfill all requirements mandated by the OSU Student Union.  The Treasurer shall serve as the secondary contact for the organization, oversee all monetary issues, and, when necessary, interface with departmental administration and/or administrative staff in fiscal-related matters.

*Ecouncil Representative:*

Represents MEGA at the College of Engineering Engineers' Council (ECouncil) meetings which occur every other week during each fall and spring semester. Keeps MEGA apprised of volunteer opportunities available through ECouncil. Also serves as regular MEGA Council Member when not fulfilling ECouncil duties.

**ARTICLE IV\_- REMOVAL OF EXECUTIVE COMMITTEE MEMBERS**

In the event that an executive committee member does not meet the expectations of their role, as listed above, even after being confronted about it once by the faculty/staff representative, the executive committee will take an anonymous vote for the removal of this executive committee member from his or her position, initiated and led by the faculty/staff representative.  If there is a tie in the votes, the faculty/staff representative will be asked to vote. It should be noted that all executive committee members will be protected through the non-discrimination policy (see Article III) throughout this process.

**ARTICLE V – MEGA OFFICERS BOARD MEETINGS**

The MEGA Officers meetings shall be held on a regular basis. The meeting times shall be decided by the Executive Committee.

**ARTICLE VI – GENERAL BODY MEETINGS**

General Body meetings shall be held once every semester and are open to all members of MEGA as well as non-members including, but not limited to, graduate students enrolled in other departments, non-MEGA-affiliated representatives (ARTICLE VIII), undergraduate students, faculty, and staff. These meetings, held at the beginning of each semester, would also serve as the recruitment drive to invite MEGA members to serve on the MEGA Officers Board.

**ARTICLE VII – NON-MEGA-AFFILIATED REPRESENTATIVES**

MEGA encourages graduate student representatives on non-MEGA-affiliated departmental, college, and university committees to be visible to their constituents.  To promote this, MEGA General Body meetings provide a forum for these non-affiliated representatives to communicate with their constituents, solicit their feedback, and provide updates as needed.  Such non-affiliated representatives include, but are not limited to, the MAE Student Lecture Series, the Computing Committee Representative, the Graduate Studies Committee Representative, and the Council of Graduate Students Delegate(s).

**ARTICLE VIII – FACULTY/STAFF ADVISOR**

The faculty/staff representative will be chosen after the annual elections by the Executive Committee.  The faculty/staff representative shall complete the training prescribed by the OSU Student Union and serve as the organization’s advisor as required by the OSU Student Union. He or she will serve as an interpreter of the departmental rules and regulations and as an envoy between the Department of Mechanical and Aerospace Engineering and MEGA.  The faculty/staff representative is a non-voting member of MEGA during his/her term.

**ARTICLE IX – FUNDS**

All funds shall be deposited in a bank account and handled as prescribed by the OSU Student Union.

**ARTICLE X – ELECTIONS**

Elections for new Executive Committee members will be held yearly toward the end of spring semester, with those elected taking office the following summer semester. Only members of MEGA are eligible for filing nominations. Following nominations, voting shall be open to the membership of MEGA.

**ARTICLE XI – AMENDMENTS**

An amendment to the Constitution shall first be presented to the Executive Committee, who may then ask that the amendment be distributed to the Council Members for discussion.  After being presented to the entire MEGA Officers Board, the amendment shall be voted on and accepted or rejected by a majority of the officers present.

Last amended: October 2019