**Braille Buckeyes**

**Constitution**

*Article I - Name, Purpose, and Non-Discrimination Policy*

Section 1: Name: Braille Buckeyes

Section 2: Purpose: Braille Buckeyes will provide community service, leadership, and educational opportunity that facilitates and supports accessibility for and integration of individuals with visual impairments within both the OSU community and throughout Ohio. Membership will be open to anyone interested in Braille, the field of visual impairments, or enrolled in the Early Childhood Education and Visual Impairment (ECEVI) program.

Section 3: Non-Discrimination Policy: This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

This organization strictly adheres to all university policies regarding non-discrimination. Specifically, “The Ohio State University is committed to building and maintaining a diverse community to reflect human diversity and to improve opportunities for all. The university is committed to equal opportunity, affirmative action, and eliminating discrimination. This commitment is both a moral imperative consistent with an intellectual community that celebrates individual differences and diversity, as well as a matter of law.

Ohio State does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

Affirmative Action, Equal Employment Opportunity & Non-Discrimination/Harassment 1.10 <https://hr.osu.edu/public/documents/policy/policy110.pdf>

*Article II – Membership: Qualifications and Categories of membership*

*All students* at The Ohio State University with an interest in Braille, the field of visual impairments, or enrolled in the Early Childhood Education and Visual Impairment (ECEVI) program are eligible voting members of the Braille Buckeyes. Faculty, alumni, and other professionals are encouraged to become members but as non-voting associate or honorary members.

*Article III – Methods for Removing Members and Executive Officers*

III.a. If a member conducts themselves in such a manner deemed detrimental to advancing the purpose of this organization or is in violation of The Ohio State University Student Code of Conduct, the member can be removed through a simple majority vote of the remaining membership or unanimous vote of the officers. All actions to remove a member must be in consultation of the advisor.

III.b. A petition for removal of an officer shall be signed by at least five members of the organization and submitted in writing to the president. If the president is the subject of the petition, it shall be submitted to the president elect. In addition, a copy of the petition must also be submitted to the advisor.

The president (or president elect) shall, within seven days, notify each board member and the advisor in writing of the receipt of such a petition, solicit relevant evidence from all parties concerned, and call a special meeting of the board to consider the matter within 30 days following receipt of the petition. At the board meeting, an opportunity shall be made to all interested parties to present any relevant evidence. Students may be represented by counsel. A two-thirds majority vote of the members present, provided there is a quorum, is necessary for removal of the officer. Removal from office is effective immediately. The officer being considered for removal shall be provided with the results of the Board of Directors' action in writing within seven days.

*Article IV – Organization Leadership*

All Executive officers shall be elected on an annual basis at the end of the preceding school year, in April of each year, to serve a one year term the following year. A simple majority vote will determine the outcome of the election. The person elected as president elect, will assume the role of president the following year. Therefore, president elect must be a student who will commit to a two-year term in the organization and be eligible to serve both years.

A. The powers and duties of the president shall be:

1. To serve as the chief executive officer of the organization with

the powers and duties usually belonging to such a position;

2. To give leadership to general policy making and carry out

the directives of the membership;

3. To call and preside at business meeting and all meetings

4. To recommend to the membership the types of ad hoc committees and other appointive bodies needed

B. The powers and duties of the president elect

1. To serve in the place of and with the authority of the president in case of the president's absence or inability to serve

D. The powers and duties of the secretary shall be:

1. To keep a careful record of the proceedings of the business meetings

2. To carry on correspondence as necessary for the operation

of the organization;

3. To assume custody of all records and annually forward them

to the advisor;

4. To keep accurate lists of the Organizational leadership and membership

5. To transfer all records to the new secretary at the time of

installation;

E. The powers and duties of the treasurer shall be:

1. To serve as custodian of the funds of the Organization;

2. To pay expenses approved by the Executive Board and on authorization of the president;

3. To make an annual report of the financial status of the Organization to the Board of Directors and at the annual business meeting;

4. To prepare and submit an annual budget for approval by the Executive Board at business meetings;

5. To transfer all money and records to the new treasurer within 30 days after installation.

*Article V: Advisor(s)*

The advisor(s) shall be a full-time member of the University faculty or Administrative and Professional Staff. If a person serving as an adviser who is not a member of the above classifications, a co-advisor must be chosen who is a member of the University classifications. The advisors are responsible to ensure that the organization adheres to all policies and procedures outlined in the constitution and to report and behaviors deemed by University policies as reported behaviors to the proper authorities. At least one advisor must be present at all club activities and meetings.

*Article VI: Meetings of the Organization*

The organization shall meet a minimum of two times per semester with the exclusion of summer semester.

*Article VII: Method of Amending Constitution: Proposals, notice, and voting requirements.*

Section 1. Submission of Proposed Amendments

1. Proposed amendments to this Constitution must be submitted in writing which can include electronic notification to the membership at least thirty days prior to voting.

2. Amendments shall become effective upon passage unless another date is specified in the notice.

Section 2. Voting

This Constitution and Bylaws may be amended by either a mail vote and/or a voice vote and must pass by a two-thirds majority of the members voting.

*Article VIII: Method of Dissolution of Organization*

The duration of the organization shall be prepared unless the officers of the organization unanimously determine that it should be dissolved. Upon the dissolution and final liquidation of the organization, the officers shall, after paying or making provision for the payment of all debts and liabilities of the organization, distribute all of its assets to the Office of Student Life.

Under no circumstances shall any of the property or assets of the organization during its existence or upon dissolution thereof go and be distributed to any officer, member, or advisor of the organization.