

**The Constitution of
The Ohio State University Chapter of
National Collegiate Cyber Defense Competition Team
10/1/19**

Article I - Name, Purpose, and Non-Discrimination Policy of the Organization.

Section 1: Name: This organization is named National Collegiate Cyber Defense Competition Team at Ohio State University. This organization is a student competition team for the national National Collegiate Cyber Defense Competition, which may also called CCDC for short.

Section 2 - Purpose: This organization shall compete in the national bracket of CCDC and represent OSU at these events. This would include practice and training of its members as well as going to competition events of the CCDC in which the team qualifies for. There may be fundraising events as well if travel costs become necessary for the team and OSU funds fail to cover those expenses.

Section 3 - Non-Discrimination Policy: This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

As a student organization at The Ohio State University, the CCDC team at Ohio State University expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here: <https://hr.osu.edu/public/documents/policy/policy115.pdf>.

If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at <http://titleIX.osu.edu> or by contacting the Ohio State Title IX Coordinator at titleIX@osu.edu.

Article II - Membership: Qualifications and categories of membership.

Membership for the CCDC team at Ohio State University chapter is open and will be defined as a student that attends at least two meetings a semester. Members will have voting power during the elections, which will be held whenever there is a board vacancy. General membership shall be restricted to students, either undergraduate or graduate. The competitive team members will be chosen from the general member pool. Alumni and faculty are ineligible to become members, but they made provide mentorship for the members.

II.a. As required by the Guidelines for Student Organizations, 90% of the membership of a student organization must include current Ohio State University students. Active members and Executive Committee are able to make decisions regarding the membership of community and other non-student members of an organization. Community or other non-student members may be temporarily suspended with a majority vote of the Executive Committee

Article III – Methods for Removing Members and Executive Officers

III.a. If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization's constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization's advisor.

III.b. Any elected officer of the chapter may be removed from their position for cause. Cause for removal includes, but is not limited to: violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Committee may act for removal upon a two-thirds affirmative vote of the executive board in consultation with the organization's advisor.

III.c. In the event that the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with members (e.g., while an investigation is pending), the executive board, in consultation with the organization's advisor, may vote to temporarily suspend a member or executive officer.

Article IV - Organization Leadership

Section 1: President

The president will be the primary leader of the organization. The president must ensure that the organization fulfills all requirements and is in good standing with the University and with the national CCDC organization. The president will also work to plan bi-weekly events, help with recruitment, and assist in obtaining funds. The president will also act as the Captain of the team during the competitions. The president must complete annual training at the Union. A president may serve no more than two years.

Section 2: Vice President

The vice president will act as the secondary leader of the organization. The vice president will assist in planning weekly events and help plan recruitment strategies. The vice president will act as the president whenever the president is unavailable. A vice president may serve no more than two years.

Section 3: Treasurer

The treasurer will manage the budget and funding for the organization. The treasurer should also work toward obtaining more funding for the organization by private donors, fundraising, and other means. The treasurer will apply for funding through the Union. The treasurer must complete annual training at the Union. Treasurers may serve no more than two years.

Section 4: Advisor

The advisor shall help with the organization in issues related to the department and general university where the other members may not be able to assist. The advisor should also provide direction to the organization. The advisor is required to complete training every two years through the Union.

Section 5: Other Positions

As the organization expands, it may be prudent to add board positions for different functions. The positions shall be reassessed at the end of each year.

Article V- Election / Selection of Organization Leadership

All officers shall be elected by a majority vote from the members. A vote for officers will occur at the beginning of each season or as positions become available, whichever comes later. Members will be notified of an in-person vote at least one week preceding the vote. Only voting members may run for a leadership position. If a member wishes to run for a position, that member must notify the current leadership of their intention to run.

If a member of the leadership committee wishes to resign, then an election for their replacement shall take place at the meeting a week from the meeting following the resignation. This will give the members time to be notified of the opening and to notify the remaining committee of any intention of running.

General elections will take place at the end of each year. Any members that have reached their term limit, are graduating, or no longer wish to participate in a leadership role may put their positions up for election. The vote will take place during a meeting in April every year. The election meeting will be announced at least one week before the meeting occurs.

Article VI – Advisor(s) or Advisory Board: Qualification Criteria.

The advisor of CCDC team at Ohio State University must be full-time members of the University faculty or Administrative & Professional staff. The advisor should have technical, preferably security, experience to assist in the planning of events when necessary.

Article VII – Meetings and events of the Organization: Required meetings and their frequency.

To be considered a member of the CCDC at Ohio State University, students must attend at least one competition meeting or two practice meetings a semester for every semester that is not a summer term.

Article VIII – Method of Amending Constitution: Proposals, notice, and voting requirements.

Any proposed amendments should be presented to the organization in writing and should not be acted upon when initially introduced. The proposed amendments will be read in the general meeting, then the vote will be taken and will require a two-thirds majority to be passed. The vote will be announced one week prior to.

Article IX– Method of Dissolution of Organization

The organization shall be dissolved if all members of the executive board and the advisor vote to dissolve the organization. If there are any debts, any organization assets must be used to pay these debts off. Any remaining assets are to be donated to the University. The Union must be notified to remove the organization from the official student organization directory.