



Constitution for Blueprints for Pangaea at The Ohio State University

Article I: Name, Purpose, and Non-discrimination policy

Section I: Name and Affiliation

Blueprints for Pangaea at The Ohio State University is a student organization affiliated with the registered 501(c)(3) nonprofit organization Blueprints for Pangaea based out the University of Michigan. It may also be referred to as Blueprints for Pangaea or B4P.

Section II: Purpose

Blueprints for Pangaea at The Ohio State University shall be a non-profit student organization whose purpose is to work to lessen the disparities between countries such as the U.S. and third world countries that lack basic supplies. This will be accomplished by working to send surplus medical supplies from the U.S. to countries in need. Blueprints for Pangaea shall partner with clinics in and around the Columbus area to collect unused medical supplies that can then be sent abroad.

Section III: Non-discrimination policy

This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

Section IV: Sexual Misconduct

As a student organization at The Ohio State University, Blueprints for Pangaea at The Ohio State University expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15.

Article II: Membership

Section I: Terms of Membership

I.a. This organization's voting membership is limited to currently enrolled Ohio State students. Others non-student members, such as faculty, alumni, professionals, etc., may become members, but only as non-voting associate or honorary members.

I.b. As required by the Guidelines for Student Organizations, 90% of the membership of a student organization must include current Ohio State University students. Membership is open to any and all students who wish to participate in furthering the organization's mission. Active members and the Executive Board are able to make decisions regarding the membership of community and other non-student members of an organization. Community or other non-student members may be temporarily suspended with a majority vote of the Executive Committee.

Section II: Removal of Members

If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization's constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization's advisor. Since membership in this organization is open, the student will be asked not to return to any meetings or events within the organization.

Article IV: Executive Officers and Duties

IV.a. President

- Presides over meetings
- Keeps in contact with other branches of Blueprints for Pangaea
- Keeps track of/submits any paperwork needed for the University
- Works with treasurer to create budget at the beginning of the year
- Coordinates final shipment of supplies with other parts of the organization and sites receiving shipment
- Helps with other aspects of the organization as needed
- Coordinates between different committees

IV.b. Vice President

- Helps the president plan/preside over meetings
- Presides over meetings if president is absent
- Helps with logistics and scheduling of shipments
- Helps with other aspects of the organization
- Oversees executive board selection process
- Co-heads the outreach committee

IV.c Treasurer

- Creates budget at the beginning of the year
- Maintains organization of finances
- Works with Director of Hospital Outreach to maintain warehouse payments
- Oversees compensation of student drivers
- Applies for extra programming funds from the university
- Works with fundraising chair to determine fundraising needs
- Heads the fundraising committee

IV.d. Secretary

- Takes notes during meetings
- Sends out recap emails after meetings
- Sends out reminders of upcoming events
- Keeps track of calendar; compiles events from fundraising, pick-up and drop-off, etc.
- Keeps track of membership and attendance
- Co-heads the sustainability committee

IV.e. Director of Hospital Outreach

- Works with VP to liaise with hospitals
- Creates schedule for supply pick-up/drop off/, inventory/organization
- Keeps inventory of supplies collected and shipped out
- Creates schedule for weekly/biweekly checks of supply levels in the clinics
- Keeps in contact with members participating in movement of supplies; works with them to create a schedule
- Works with treasurer to ensure payments for storage space are made on time
- Coordinates movement of supplies between the clinic, storage, and shipment out
- Co-heads the hospital outreach committee

IV.f. Director of Sustainability

- Inspects methods of collection/transport
- Ensures that all activities are done efficiently and sustainably
- Helps to minimize environmental impact
- Raises awareness of environmental impact, how climate can affect health, and the importance of sustainable practices
- Co-heads the sustainability committee

Article V: Selection and Removal of Executive Officers

Section I: Selection

I.a. Members who wish to serve on the executive board must apply and undergo a selection process. The current Executive board will review applications, set up interviews with selected candidates, and fill open positions.

I.b. Members of the current executive board who are not graduating have the opportunity to keep their position in a new year if they so wish. This can be done without re-applying. This option may be revoked if $\frac{2}{3}$ of the executive board believe that a member should not stay in a certain position.

Section II: Removal

II.a. Any elected officer of the chapter may be removed from their position for cause. Cause for removal includes, but is not limited to: violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Committee may act for removal upon a two-thirds affirmative vote of the executive board in consultation with the organization's advisor.

II.c. In the event that the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with members (e.g., while an investigation is pending), {00312468-1} the executive board, in consultation with the organization's advisor, may vote to temporarily suspend a member or executive officer.

Article VI: Personal Gain

This organization, when raising funds, shall ethically raise and distribute profits from organizational functions to either the organization or to members who provide a service that directly benefits the organization. Individual members may not receive compensation from for-profit companies if acting as a representative of a student organization.