

## OSU IVSA CONSTITUTION

### **Article I - Name, Purpose, and Non-Discrimination Policy of the Organization**

Section 1: OSU IVSA chapter-International Veterinary Student Association

Section 2 : The purpose of OSU's IVSA chapter is "To benefit the animals and people of the world" by harnessing the potential and dedication of veterinary students to promote the international application of veterinary skills, education and knowledge.

Section 3: This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

As a student organization at The Ohio State University, IVSA expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here:

<https://hr.osu.edu/public/documents/policy/policy115.pdf>.

If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at <http://titleIX.osu.edu> or by contacting the Ohio State Title IX Coordinator at [titleIX@osu.edu](mailto:titleIX@osu.edu).

### **Article II - Membership: Qualifications and categories of membership.**

This organization's voting membership is limited to currently enrolled Ohio State veterinary medicine students. Others non- veterinary student members, such as faculty, alumni, professionals, etc., may become members, but only as non-voting associate or honorary members. General members must be a member of SAVMA in good standing. Each year SAVMA will also assign IVSA committee members from the first-year cohort to help the current President and Vice President with planning and executing events. For a committee member to earn their committee point, each member must participate in 3 activities. These activities will be determined by the current President and Vice President with recommendations from the Post-Presidency Advisor. It is the job of the committee member to contact the President if there are any point record-keeping discrepancies. The committee members and chairs shall assist the Department of Preventive Medicine in facilitating travel of international students whenever possible, including but not limited to airport transportation, toiletry kits, and providing a resource to assist them in finding local housing.

### **Article III – Methods for Removing Members and Executive Officers**

III.a. If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization's constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization's advisor.

III.b. Any elected officer of the chapter may be removed from their position for cause. Cause for removal includes, but is not limited to: violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Committee may act for removal upon a two-thirds affirmative vote of the executive board in consultation with the organization's advisor.

III.c. In the event that the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with members (e.g., while an investigation is pending), the executive board, in consultation with the organization's advisor, may vote to temporarily suspend a member or executive officer.

### **Article IV - Organization Leadership: Titles, terms of office, type of selection, and duties of the leaders.**

IVa. President: The President shall keep the Chapter informed of international events and experiences and promote exchange opportunities for students; in doing so he/she shall create a committee of interested student members. The President may be invited to serve on the College of Veterinary

## OSU IVSA CONSTITUTION

Medicine Global Health Interest Group. The President shall also serve as the primary liaison between the Chapter and the Student AVMA International Veterinary Experience Committee (IVEC) and/or the SAVMA International Exchange Officer (IEO). The President shall introduce students to international culture and One Health concepts through lectures and events. The President shall initiate the organization of events, fundraising opportunities and meetings. When taking the role of President, the individual agrees to serve as the Post-Presidency Advisor for a one year term unless no one agrees to take the role of President. In this case the current President can remain the President and the Post-Presidency Advisor position will not be filled. The President will occupy one of the two IVSA representative positions. In addition the President and Vice President will be responsible for the Ohio State IVSA Chapter International Travel Scholarship Application. The president and Vice President will work to produce an annual report to SAVMA and IVSA as well as represent IVSA at SAVMA General board meetings.

IVb. Vice President: Vice President will assist the President in these duties and will be in-charge of organizing the International Research Opportunities lunch lecture in the Fall Semester. Vice President will assist with the other positions as needed. In addition the President and Vice President will be responsible for the Ohio State IVSA Chapter International Travel Scholarship Application. The President and Vice President's term of office shall be at least one year. The Vice President will occupy the other of the two IVSA Representative positions. The president and Vice President will work to produce an annual report to SAVMA and IVSA as well as represent IVSA at SAVMA General board meetings.

IVc. Secretary: Keep minutes of all meetings, records for the organization, send out emails and maintain points for committee members. Secretary will organize (with Doodle polls or otherwise) meetings for the Executive Board. Communicate with the SAVMA points committee and update them when committee members complete their requirements.

IVd. Treasurer: The treasurer will maintain the finances for IVSA, work with the SAVMA treasurer regarding any funds and submit the budget proposal in the beginning of Fall Semester. Secretary will also maintain the IVSA Venmo account as needed. Treasurer will be in charge of organizing the Hills distribution opportunities, minimum of one in the spring and fall semesters.

IVe. Merchandise and Social Media Co-Chairs: Co-chairs will maintain the IVSA Facebook page and Instagram to enhance visibility. Co-chairs will update IVSA board in VMC each year. They will post on activities and events for IVSA participants. Co-chairs will also develop and sell merchandise for the scholarship fund.

IVf. All positions: All positions will work together on organizing and promoting current and future exchanges.

IVg. Advisor: Will be a current OSU veterinary faculty member able to assist IVSA with questions and possible lectures.

### **Article V- Election / Selection of Organization Leadership**

Elections for the next school year's IVSA e-board will occur in February of each year. President must be able to serve for at least a one-year term. In addition, when taking the role of President, the individual agrees to serve as the Post-Presidency Advisor for a one year term unless no one agrees to take the role of President. In this case the current President can remain the President and the Post-Presidency Advisor position will not be filled. Vice President is a two year term as the Vice President becomes President in the second year? A majority vote will determine the elected officials and voting will be open to any veterinary student currently enrolled at OSU.

### **Article VIII – Advisor(s) or Advisory Board: Qualification Criteria.**

Advisors of OSU IVSA must be full-time members of the University veterinary medicine faculty or Administrative & Professional staff. If a person is serving as an advisor who is not a member of the above classifications, a co-advisor must be chosen who is a member of these University classifications. Advisors may be asked to aid with IVSA events and questions the organization has.

## OSU IVSA CONSTITUTION

### **Article IX – Meetings and events of the Organization: Required meetings and their frequency.**

**Article X.** The organization reserves the right to address member or event attendee behavior where the member or event attendee's behavior is disruptive or otherwise not in alignment with the organization's constitution.

### **Article XI – Method of Amending Constitution: Proposals, notice, and voting requirements.**

Any proposed amendments should be presented to the organization in writing and should not be acted upon when initially introduced. Upon initial introduction, the proposed amendments should be read in an e-board meeting, then read again at a SAVMA general board meeting. A majority vote by IVSA and SAVMA e-board members will make the amendment official. The constitution should not be amended easily or frequently.

### **Article XII – Method of Dissolution of Organization**

Should the OSU chapter of IVSA dissolve, any organization assets should be returned to SAVMA. Upon the official dissolution of the organization, Student Activities staff must be contacted to remove organization information from website.