Constitution of the Spanish and Portuguese Graduate Student Organization of The Ohio State University

**Article I – Name, Purposes and Non-discrimination policy**

***Section 1. Name***

The name of the organization shall be the “Spanish and Portuguese Creative Writing Group”. This Student Organization is an autonomous organization self-governed by this Constitution.

***Section 2. Purposes***

The Spanish and Portuguese Creative Writing Group Graduate Student Organization exists for the following purposes:

1. To boost a creative space within the SPPO Department open to all students at OSU who want to write in Spanish and/or Portuguese.
2. To provide members of the organization an opportunity to share their creative work and collaborate each other during their process of creation and publication.
3. To open a creative space for students whose work is done in Spanish and Portuguese for them to feel the comradery of their peers, a space that is not restricted to any department at OSU nor to a creative field.
4. to strengthen the professional development of students to increase their competitiveness in the contemporary academic job market.
5. To achieve cultural awareness

***Section 3. Non-discrimination***

This organization and its members shall not discriminate against any individual(s) for reasons of age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status.

**Article II - Membership Qualifications**

Any student, faculty member, staff member, or alumnus of any University division, full or part time is eligible for membership in the organization. Creative work is not restricted to literature. Any creative field that implies a writing process is welcome.

**Article III - Officers and Duties**

1. President: will call and chair all meetings, conduct elections and represent the organization at Student Council meetings and at other University functions; will be a co-signer with the treasurer on the club’s savings account passbook.
2. Vice President: will work in conjunction with the President in the performance of the President’s duties; will perform all the functions of the President in the event of the President’s inability to perform them.
3. Treasurer: will manage the organization’s funds and keep records of the organization’s finances; hold the club’s savings account passbook; be a co-signer on the passbook with the President; submit his records to periodic examination by the other officers; report at the club’s meetings on the club’s current financial status.
4. Secretary: will keep minutes of all the meetings, handle all of the club’s correspondence; keep all of the club’s non-financial records.
5. Event/Social Chairperson: the coordination of events and media management.

Term of Office: The term of office for all officers shall be one year. There shall be no bar to the re-election of any of the officers.

President: Mikel Bermello Isusi

Secondary Leader: Henrique Yagui Takahashi

Trasurer: Estelí Puente Beccar

Event/Social Chairperson: Gabriel Guzmán Camacho

**Article IV – Methods for Removing Members and Executive Officers**

1. If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization’s constitution or by laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization’s advisor.
2. Any elected officer of the chapter may be removed from their position for cause. Cause for removal includes but is not limited to: violation of the constitution or by laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Committee may act for removal upon a two thirds affirmative vote of the executive board in consultation with the organization’s advisor

**Article V – Elections**

1. Annual election of the organization’s officers shall be held every March, through email and other electronic survey technologies (SurveyMonkey, Doodle, etc)
2. The election shall be conducted by secret ballot.
3. A simple majority will determine election to an ofﬁce.
4. Any General Member can nominate himself/herself or any other member for any of the ofﬁces of the Executive Committee.
5. The nomination(s) shall not be valid if the nominee(s) refuse to run for that

ofﬁce.

1. A member must vote online through the media selected by the time appointed for the vote to count.

**Article VI – Meetings**

Frequency of meetings of the club will be at least once every two. The President will see to it that the members are informed of the meetings by e-mail or phone. Other meetings will be called to serve the needs of the organization.

**Article VII- Use of Funds**

No parts of the funds, assets, or income of the Association shall be used for private beneﬁt of any member, donor, director, or ofﬁcer of the Association.

**Article VIII – Dissolution of Organization**

The dissolution of the student organization should be stated in common agreement within the members. All the instruments should be returned to the integrants owner of the specific instrument. The assets and debts of the organization must be specified clearly and unequivocal.

**Article IX - Amendments to the Constitution**

The Constitution may be amended at the annual election called by the President specifically for that purpose. An amendment may be proposed by any member of the organization and must be approved by no less than a two-thirds majority of the members present at this meeting.