**Article I:**

**Name:**

The name of this organization shall be The Taiwanese American Student Association (TASA) at The Ohio State University (OSU)

**Purpose:**

The purpose of this organization is to provide a means through which Ohio State University students may examine the many facets of the Taiwanese American Identity through:

1. Collaborating with other organizations on the Ohio State campus to create events which have a wide-range of cultural, academic, and social relevance to the Asian community and others interested
2. Engaging in community service to meet the needs of the Asian community and campus community at large
3. Providing an environment in which individuals may explore their identity in relation to their families, friends, community, and ultimately, to the larger American identity and civil society

**Non-Discriminatory Policy:**

This organization and its members shall not discriminate against any individual(s) for reasons of race, age, religion, sexual orientation, national origin, sex, age, disability, veteran status.

**Article II:**

**Membership**

Membership is open to any enrolled OSU student, part-time and full-time.

Others such as faculty, alumni, professionals, etc…are encouraged to become members but as non-voting associate or honorary members.

**Members**

Members are recognized as those who have paid the membership fee at the beginning of each academic school year. If member dues are not received at the beginning of the academic school year, dues will be accepted at the beginning of each semester with the exception of summer semester.

**Rights**

Only recognized members in good standing shall be eligible to run for and to hold office.

Only recognized members in good standing may vote in an Executive Board election or participate in any decisional process in General Meetings.

**Article IV:**

**Censure and Suspension or Removal from Office or Membership:**

In order to remove an individual from membership, at least two general body members and one officer must document a complaint to the executive board in writing (Appendix A). Once this complaint is filed, the member in question will be notified and asked to appear before the executive board at the next general body meeting. At this time, the member in question shall be given an opportunity to defend his or her behavior. Based on a simple majority vote, the executive members present at the meeting must decide to act upon one of the following options:

1. Removal of the member for the remaining of the academic year
2. Probation of the member from club-related activities for the remaining of the academic semester or until substantive efforts have been made to alleviate the source of the complaint. This member must appear before the executive board and be deemed suitable for membership before being released from probation
3. Membership of the individual remains unchanged

In order to remove an individual from an officer position, at least five general body members and three officers must document a complaint to the executive board in writing (Appendix A). These individuals must also have a candidate to replace the officer in question, and this candidate must have the support of at least ½ of the club members. Once this complaint is filed, the officer in question will be notified and immediately suspended from officer responsibilities. The officer may choose to resign and remain a general member, or he or she may present his or her case to the members and executive board at the next general body meeting. Based on a ¾ majority vote of the general body present and simple majority vote of the executive board members present, the members and officers must decide to act upon one of the following options:

1. Removal of the officer, after which the officer can remain as a general member and reapply for an officer position the following academic year. This officer will be replaced by the candidate aforementioned
2. Officer position of the individual remains unchanged

**Article V:**

**Advisor(s):**

* Advisors of TASA must be a member of the University faculty or part of the administrative/professional staff.
* If a person serving as an advisor is not a member of the above classifications, a co-advisor must be selected who does meet the university classifications
* The responsibility of an advisor of this organization is to serve as a liaison between the organization and the university and as a mentor to executive members

**Executive Board Meetings:**

* Executive Board meetings shall be held at least once every two weeks
* A general body meeting shall take place during the first week of every semester, with the exception of summer semester, which all executive members must attend. This meeting will serve as a means for members to discuss events, activities, and goals for TASA during the upcoming semester.
* Additional meetings shall be organized based on activity needs and general consent of the recognized members of TASA

**Article VI:**

**Voting Procedures:**

Elections for the Executive Board shall be conducted at March each year. In April, new officers will transition to their positions.

The Executive Board shall elect the positions of President, Vice President, and Treasurer internally. The remaining positions shall then be elected from both existing Executive Board and membership through a selection process and voted upon by the aforementioned three positions.

**Appointment Procedures**

**Term of Office**

The term of each of the offices will begin the month after the officers are elected which will be in April (with exception of the academic year 2009-2010) and to the end of May the following year.

**Executive Board**

The Executive Board shall be elected only by recognized members of TASA.

The Executive Board shall operate for the common good of TASA.

Board members shall not be constrained by “official titles” in determining their role(s) within the organization.

Each academic year, the current Executive Board will need to evaluate additional necessary positions for the following year.

The following description of each of the Executive Board positions serves as a guideline of various responsibilities each of the Board members are accountable for.

The Executive Board consists of:

President

* Shall oversee all meetings.
* Shall establish meeting agendas.
* Shall serve as a link between the organization, fellow students, and community (external liaison).
* Shall not serve more than two terms.
* Must be an active member for at least a year (active being attended at least half of the meetings/events) by the start of their term of office

Vice President

* Shall take on responsibilities of the President when (s)he is unable to fulfill the responsibilities of President as outlined in this constitution.
* Shall serve as a link between the organization and the OSU community (internal Liaison).

Secretary

* Shall keep and organize records.
* Shall provide the membership with weekly updates via E-mail.
* Shall maintain and update a TASA membership contact list.
* Shall provide the Executive Board with meeting minutes, as well as the general Membership when appropriate

Treasurer

* Shall maintain the organization’s bank account.
* Shall provide monthly statements of treasury activity at every executive board
* meeting.
* Shall secure and organize records of treasury activity.

ITASA Representative

* Shall maintain communication with ITASA national board
* Shall keep members updated on events and activities related to ITASA
* Shall secure and organize records of treasury activity.

Culture Chair

* Shall keep members updated on relevant news
* Shall provide organization with accurate and necessary cultural history
* Shall work with the Event Chair to ensure cultural learning and engagement at TASA events

Event Chair

* Shall effectively maintain the TASA Facebook Page
* Shall provide a reliable source of information about TASA events and updates.
* Shall provide updates and information for each TASA event.
* Shall uphold OSU guidelines.
* Shall coordinate TASA sponsored events.

Marketing Chair

* Shall promote the purpose and objectives of TASA as outlined in this Constitution.
* Shall create and distribute TASA flyers/signage and other necessary print materials
* Shall create all “media updates” i.e. Facebook events
* Shall correspond with Event Chair

Membership Chair

* Shall oversee the Moon Festival and Night Market Committees
* Shall encourage communication between the general body and executive board
* Shall promote general body participation in events and discussions
* Shall maintain and update a TASA membership contact list

**Article VII:**

**Amending the Constitution:**

Proposed amendments must be in writing and read during the subsequent general body meeting. It will be necessary to read the proposed amendment again at a specified number of additional meetings until the amendment is voted upon. A proposed amendment will require a 2/3 majority of the entire membership for ratification. The constitution will not be subject to amendment easily or frequently.

**Article VIII:**

**Dissolution:**

Dissolution will occur only if 2/3 majority approval of the voting membership provide a notice of a vote on dissolution 60 days in advance to the membership at which time the organization may not have any out-standing debts. Upon dissolution of the organization, all existing assets shall be donated to a charity or saved for future organizations.

Appendix A:

**Removal of Membership/Officer Position**

Members Filing the Complaint (Print/Signature/Date):

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Officer(s) Endorsing the Complaint (Print/Signature/Date):

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Complaint:

Date Received by Executive Board: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_