Ranch Horse Team at Ohio State Constitution

Article I. The Ohio State Ranch Horse Team is affiliated with the American Ranch Horse Association.

Article II. Purpose: The Ranch Horse Team is a leadership and integrity building program that allows members to preserve the heritage of the cow horse through learning the disciplines of reining, trail, and ranch pleasure. Members will take lessons to learn these disciplines and lead the Ranch Horse industry to a better tomorrow.

Article III. Membership Qualifications:

Section 1. This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

Section 2. Membership is open to all students complying with OSU Student Activities and the Ohio State Ranch Horse Team rules.

Section 3. In compliance with ARHA rules, to be eligible to show, an individual must apply for ARHA membership on the official membership form. TC Performance Horses will be responsible for filing the Certificate of Eligibility for the horses.

 Section 4. Members shall maintain positive sportsmanship at meetings, shows, and any functions oriented with the team. Any poor behavior by a team member shall be subject to disciplinary actions and/or withheld privileges at the discretion of the executive committee and coaches.

 Section 6. Members must meet all financial obligations. (See Article VIII)

 Section 7. All members must attend the meetings throughout the semester. You may only have one un-excused meeting absence per semester, NOT including mandatory meetings. The only acceptable excuse for missing a meeting is, class, work, riding lesson, serious illness or a death in the family. Members must notify the President or Secretary at least 24 hours in advance if they are going to miss a meeting.

Section 8. If a member does not meet the requirements for good standing, he/she:

Shall not be able to show

Shall not be able to vote in any elections

Shall not be able to run for office

Must fulfill the lacking requirements and be approved by the President to reinstate good standing.

Article IV Member Responsibilities:

Section 1. To be a member in ‘good standing’ the following conditions must be met:

1. Yearly dues must be paid in full: $35 for ARHA fees and $5 for OSRHT fees.
2. The current semester lesson fees must be paid weekly.
3. All members are required to participate in at least fundraising (1) and community service events (1) each semester.
	1. If any member does not wish to participate in fundraising for the semester, they must pay $30 outright before an assigned deadline. If they do not pay this by the set deadline they will be required to participate in minimum events or pay a fee of $10 for each event not met.
	2. If any member does not meet the required minimum of community service events, they will be required to pay $5 for the first event missed and $10 for second event missed. Member will not be allowed to show until this is paid.
		1. This money will be donated to a charity of the team’s choosing at the end of the show season.

Section 2. Members shall maintain positive sportsmanship at meetings, shows, and any functions oriented with the team. Any poor behavior by a team member shall be subject to disciplinary actions and/or withheld privileges at the discretion of the executive committee and coaches.

Article V Social Events and Meetings:

 Section 1. Meetings will happen during show months. On non-show months we will have various social events as a team.

Section 2. Members must attend a minimum of 2 social events per semester. Social Chair is responsible for establishing multiple events for each member to attend.

Section 3. If requirement is not met, member must pay $5 for the first event missed and $10 for second event missed. Member will not be allowed to show until this is paid.

Section 4. Money acquired by this will be put aside for future social events.

Article VI Lesson Policy and Fees Policy:

Section 1. All lesson fees must be paid for by due dates to TC Performance Horses. If not paid, a $10 late fee will be added.

Section 2. Cancellation of a lesson must be made at least 24 hours in advance.

1. Lessons can be rescheduled if cancelled at least 24 hours before.

Section 3. All dues, show fees, concession, meal payments, and clothing fees must be paid directly to OSRHT through Venmo or checks handed directly to the Treasurer or the President

Section 4. TC Performance Horses and OSRHT are not responsible for misplacement of checks if they were not handed in correctly.

Article VII. The executive committee shall consist of an elected President, Vice President, Secretary, and Treasurer and will hold the office for a one-year period and shall attend executive meetings as designated by the executive committee. Each executive officer will work with his/her officer-elect to prepare the individual to hold the position during the following year.

1. Elects will move into the executive position the last day of classes for the spring semester.
2. Election meeting date shall be designated no later than the beginning of Spring Semester of the current year.
3. All elections shall be majority vote unless otherwise stated in the constitution.
4. Only members in good standings are allowed to vote in elections.
5. Each retiring and newly elected officer is required to attend a final transition meeting before the start of the new year. If not otherwise scheduled, this meeting shall be the last official meeting of the year.
6. Outgoing executive officers should make themselves accessible for questions from the new executive officer team. They must pass on the binder and any paperwork used throughout the year. Names on bank accounts must be signed over to the newly elected officials within 5 days of the election date.
7. Newly elected officers must be accessible during the summer term proceeding their year in office.
8. Any other circumstances will be discussed and resolved through executive committee.

Section 1. Responsibilities of Officers:

A. President-

* + - 1. Shall conduct all meetings.
			2. Shall appoint a temporary officer to fill a vacancy until a special or general election is held if needed.
			3. Shall prepare an agenda for all meetings.
			4. Shall possess the authority to create or veto any measure of legislative action with majority approval of the other executive officers.
			5. Shall be responsible for the formulation and administration of the policies of the Ohio State Ranch Horse Team.
			6. Shall be responsible for assigning a chairperson and committee members to any additional committees he/she deems necessary.
			7. Shall be responsible and accountable for seeing out that all officers fulfill their duties as described in the constitution.

If an officer is not fulfilling his/her duties as deemed by the constitution, it is the President’s responsibility to designate the appropriate course of action (See Article IV Section 2a)

 B. Vice-President-

* + - 1. Shall attend all meetings of the executive committee.
			2. Shall preside over meetings in the absence of the President.
			3. Serve as President if the former is incapacitated or resigns.
			4. Shall assist the President in initiating any legislative action as is necessary to enhance the operation of the Ohio State Ranch Horse Team.
			5. Shall be responsible for completion of Eligibility forms and receiving appropriate signatures on them from faculty advisor and Registrar’s Office.
			6. Shall be responsible for coordinating all reservations for regular season away shows, and for coordinating away team events. This includes all hotel and driving forms.
			7. If there are not enough members, these duties will fall under the President.

 C. Secretary-

* + - 1. Shall attend all meetings of the executive committee
			2. Shall record the official actions of the Ohio State Ranch Horse Team.
			3. Shall make copies of minutes available to all officers and members in a timely manner.
			4. Shall record the attendance at all meetings.
			5. Shall remind all members of regular meetings; show dates, and other special events, within the meeting minutes.
			6. Shall preside over meetings in absence of President and Vice President.

 D. Treasurer-

* + - 1. Shall attend all meetings of the executive committee.
			2. Shall serve as chief financial officer of the Ohio State Ranch Horse Team.

Shall be the only club member in addition to the President that can sign a team check.

Shall report to the President of all financial actions before proceeding with them.

* + - 1. Shall be responsible for the proper maintenance of all financial records.
			2. Shall make available to any Ohio State Ranch Horse Team member accurate records of all moneys, receipts, assets, disbursements and debts.
			3. Shall be responsible for explaining any shortage of funds to the executive committee
			4. Shall prepare treasurers’ report for every meeting.
			5. Shall sign over ownership of the account within 5 days of election to new Treasurer.

 Section 2. Qualifications of Officers:

* 1. Must maintain a 2.1 or better semester grade point average. Should an executive officer drop below a 2.1, the team will elect a new officer at that time.
	2. Must not be on university probation, suspension or expulsion during her/his term in office.
	3. If an elected person is not fulfilling their responsibilities, another officer may submit a petition for the removal of that person from their office to the President and executive committee and the petition must be passed by a majority vote of all good standing members at the next regularly scheduled meeting.
	4. A member may only hold one officer position per year.
	5. All officers must be in good standings to run and hold an office.

Article VIII. Standing Chairs:

Section 1. Each standing Chair will be required to report at the meeting.

 A. Community Service

* + - 1. Responsible for involving the club in designated community service events.
			2. Will be required to keep record of how many events the club participates in throughout the year and have records to present to the President.
			3. Shall be responsible for keeping record of the members who complete each community service event.
		1. Shall be responsible for organizing a minimum of 2 community service events per semester.

2. If there are not enough members to fill this position, these duties will fall under the Secretary.

 B. Fund Raising

* + - 1. Responsible for planning and implementing fundraisers.
			2. Responsible for maintaining records of members participating in each fundraiser.
			3. The Treasurer shall be notified of all fundraising activity and be given accurate records of the event activity.
			4. Shall be responsible for organizing a minimum of 2 fundraisers per semester.

If there are not enough members to fill this position, these duties will fall under the Treasurer.

 E. Public Relations/Social Chair

 1. Shall be responsible for maintaining and keeping up-to-date all OSRHT social media accounts.

 2. Shall be responsible for organizing monthly social activities for team members.

 3. Shall be responsible for keeping track of members participation of social activities.

 3. Shall be responsible for coordinating team year-end banquet.

 a. Banquet details should be finalized no later than December 1st.

3. If there are not enough members to fill this chair, these responsibilities will fall to the Secretary.

 Section 2. Qualifications of Standing Chair:

1. Must be a member of the Ohio State Ranch Horse Team for the year in which she/he is selected chairperson.
2. Must be selected by a majority vote of the club.
3. Must not be on university probation, suspension, or expulsion during term of office.

 A. Responsibilities:

Will be responsible for the recruitment of committee members.

All chairpersons must inform the President of all actions and proceedings of their committees before taking action.

 Section 3. Committee Members

a. Must be a member of the Ohio State Ranch Horse Team.

* 1. Must attend all committee meetings.
	2. Must not be on university probation, suspension, or expulsion.

Article IX. The Ohio State Ranch Horse Team shall have an advisor from the university faculty or administrative/professional staff per Student Activities requirements.

Article X. The constitution and by-laws must be reviewed and if needed amended during the spring semester after the elections of new officers have been held.

 Section 1. Any member may suggest an amendment by presenting it to the President and executive committee.

 Section 2. Amendments to the constitution and by-laws of the Ohio State Ranch Horse Team may be passed by a 2/3 vote as needed.

 Section 3. Amending Procedure:

* + - * 1. An amendment to the constitution may be presented at any regularly scheduled meeting.
				2. At the next consecutive meeting, the aforementioned amendment is re-read and may be voted on by all members in good standing.
				3. An amendment can be proposed as many times as necessary.

# Article XI. Club Apparel and Logo

1. The club logo shall not be altered without approval of executive committee and majority vote of club.