

KALEO  
THE OHIO STATE UNIVERSITY

**ARTICLE I. NAME AND PURPOSE OF THE ORGANIZATION**

Section 1.     **The name of this organization shall be “KALEO”**

Section 2.     **The purpose of this organization** is to build family and unity while providing opportunities for anyone to learn more about the Christian faith.

Section 3.     **Non-Discrimination Policy:** This organization does not discriminate on the basis of race, religion, national origin, ethnicity, color, age, marital status, citizenship, sexual orientation, disability, or any bases under the law. However, this organization may not permit any disruption or potential harm to members.

As a student organization at The Ohio State University, KALEO, expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here: <https://hr.osu.edu/public/documents/policy/policy115.pdf>.

If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at <http://titleIX.osu.edu> or by contacting the Ohio State Title IX Coordinator at [titleIX@osu.edu](mailto:titleIX@osu.edu).

**ARTICLE II. Membership: Qualifications and categories of membership.**

**Section 1.** Membership in the organization shall be open to all those regularly-enrolled The Ohio State University students who are interested in membership. There shall be no other requirements for admission to regular membership. Each regular member has equal rights and privileges.

**Section 2.** Membership in this organization shall not be denied to any student at The Ohio State University on the basis of race, religion, national origin, ethnicity, color, age, gender, marital status, citizenship, sexual orientation or disability.

**Section 3.** There shall be a minimum of five (5) The Ohio State University students who are currently enrolled in at least one class with a maximum of 15% of the members who are not The Ohio State University students.

**Section 4.** There shall be three types of membership in the organization: voting, associate and honorary.

**Section 5.** Voting membership is limited to regularly enrolled students, faculty and staff at The Ohio State University.

**Section 6.** Any eligible OSU student, faculty or staff member who completes and signs a membership application shall be a voting member upon filing an application with the club secretary. Any eligible non-OSU student who completes a membership form shall be an associate member upon submitting a membership form. Any person giving outstanding service to the organization may be voted in for honorary membership.

### **ARTICLE III. Methods for Removing Members and Executive Officers**

III.a. If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization's constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization's advisor.

III.b. Any elected officer of the chapter may be removed from their position for cause. Cause for removal includes, but is not limited to: violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Committee may act for removal upon a two-thirds affirmative vote of the executive board in consultation with the organization's advisor.

### **ARTICLE IV Organization Leadership**

Required leadership positions:

Primary Leader (President)

Secondary Leader

Treasurer

Advisor

**Section 1.** The Primary Leader (President) shall preside at all meetings of the organization. S/he/they shall be the official spokesperson of the organization, representing the policies, views and opinions of the organization in its relations with the campus and community at large. S/he/they has further powers and duties as prescribed by the organization.

**Section 2.** The Secondary Leader (Vice President) presides at the organization meetings in the absence of the President. S/he/they performs all duties assigned by the Chair. S/he/they notifies all members of organization meetings.

**Section 3.** The Treasurer handles all financial affairs and budgeting of the organization. S/he/they maintains AS Agency Accounts in the organization's name, which requires signatures of the Treasurer, President and Advisor. All disbursements for more than \$50 require a majority vote approval of the organization.

**Section 4.** The Advisor handles the oversight of the organization. S/he/they maintains the affairs of the organization and its leading members. S/he/they directs the leading members towards the appropriate resources for events/meetings.

#### **ARTICLE V. Election / Selection of Organization Leadership**

**V.a Officers are elected** once an academic year. **Elections are held** at the end of each academic year for the following year's term.

**V.b At least one week's notice will be provided for any meeting at which an election is held.**

**V.c Votes will be cast** by secret ballot **and counted** by an unbiased committee.

**V.d A candidate must receive** at least 51% of the votes or if necessary runoff elections will be held.

**V.e Officers must be matriculated and enrolled** (non-extended education) at The Ohio State University.

**V.f Officers must maintain a minimum cumulative 2.0 grade point average** each term.

**V.g Officers must be in good standing and must not be on probation** of any kind.

**V.h An officer can choose to resign** when in connection and discussion with board members.

**V.i In an event that an officer does not adhere to organization's regulations, roles, duties/terms, or may serve potential harm, there may be opportunity for an impeachment.**

#### **ARTICLE VI - Executive Committee: Size and composition of the Committee.**

The Executive Committee (like a board of trustees or directors) represents the general membership, conducts business of the organization between general meetings of the membership, and reports its actions at the general meetings of the membership. In many organizations, this Committee is comprised of the organization leaders, chairpersons of the standing committees, and sometimes ex officio positions from related student organizations.

#### **ARTICLE VII - Standing Committees (if needed): Names, purposes, and composition.**

These committees serve the organization leadership, the Executive Committee, and general membership. Standing committees are permanent and designed to carry out the basic functions of the organization. Often chairpersons of these committees are appointed by the organization leadership.

**ARTICLE VIII. Advisor(s) or Advisory Board: Qualification Criteria.**

VIII.a Any non-auxiliary employee on a minimum half time basis employed by The Ohio State University can serve as advisor to this organization.

VIII.b The advisor(s) will serve a term of one academic year and is selected at the same time as the officers of the organization.

VIII.c The advisor(s) may be removed by a 2/3 vote of the membership at a regularly scheduled organization meeting.

**ARTICLE IX. Meetings and events of the Organization: Required meetings and their frequency.**

**ARTICLE IX. DISBURSAL OF ORGANIZATION ASSETS**

**Section 1. In the event that KALEO should become defunct, all assets will be turned over to the The Ohio State University to be used to promote student programming on campus.**

**ARTICLE X. Attendees of Events of the Organization: Required events and their frequency.**

**ARTICLE XI. Methods of Amending Constitution: Proposals, notice, and voting requirements.**

**Section 1.** Proposed constitutional amendment or changes will be presented, in writing, to the organization one meeting before this amendment is voted on.

**Section 2.** Approval by 2/3 of the voting members present at a regular organization meeting will pass this proposed amendment. The amendment is immediately effective unless otherwise stipulated in the proposal.

**Section 3. A copy of this constitution/by-laws and/or amendments to this constitution must be filed in the Dean of Students Office at OSU every 2 years or within 90 days after any substantive change or amendment.**