**Article l - Name, Purpose, and Non-Discrimination Policy of the Organization.**

Section 1- Ohio Asian Amateur Basketball Club

Section 2- The purpose of Ohio Asian Amateur Basketball Club is to make sure that there is a place for all Asian students to enjoy the fun of basketball and to make friends with each other.

Section 3- Ohio Asian Amateur Basketball Club does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

As a student organization at The Ohio State University, Ohio Asian Amateur Basketball Club expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here: <https://hr.osu.edu/public/documents/policy/policy115.pdf>.

**Article II - Membership: Qualifications and categories of membership.**

Section 1-Ohio Asian Amateur Basketball Club’s voting membership should be limited to currently enrolled Ohio State students. Others nonstudent members, such as faculty, alumni, professionals, etc., may become members, but only as non-voting associate or honorary members.

Section 2- As required by the Guidelines for Student Organizations, 90% of the membership of a student organization must include current Ohio State University students. Active members and Executive Committee are able to make decisions regarding the membership of community and other non-student members of an organization. Community or other non-student members may be temporarily suspended with a majority vote of the Executive Committee.

**Article III – Methods for Removing Members and Executive Officers**

Section 1- If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization’s constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization’s advisor.

Section 2- Any elected officer of the chapter may be removed from their position for cause. Cause for removal includes, but is not limited to: violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Committee may act for removal upon a two-thirds affirmative vote of the executive board in consultation with the organization’s advisor.

Section 3- In the event that the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with members (e.g., while an investigation is pending), the executive board, in consultation with the organization’s advisor, may vote to temporarily suspend a member or executive officer

**Article IV - Organization Leadership: Titles, terms of office, type of selection, and duties of the leaders**.

Section 1- The treasurer will have a term length of 3 semesters. The leaders are appointed by all the organization members. The candidates are from the Sponsorship Department and are selected by the formal Treasurer. The duty of the treasurer is to raise fund for the activities in the organization. The treasurer should also help leading the Sponsorship Department and train the members in this department how to contact sponsors both on campus and off campus.

Section 2- The primary leader should be elected from all the members in the organization. The person with the most votes should be the next president of OAAB organization. The term length for each primary leader should be only 2 semesters. The general duty for the primary leader is to cooperate with and organize all the leaders of each department. The primary leader should be responsible for all the accidents that happen in the organization including injury and conflicts of members. Every activity and event should be reviewed by the president and then the president will make the final decision. Meetings of the organization should be held by the president. The primary leader should select the secondary leader and the advisor.

Section 3- The secondary leader should be selected by the primary leader in the organization. The term length of each secondary leader should be only 2 semesters. The general duty of the secondary is to assist the primary leader. The secondary leader should be the bridge between the members and the primary leader. The secondary leader should gather ideas and suggestions from all members and report it to the primary leader. The secondary leader should finish all the work that the primary leader assigned and not completed.

Section 4- The advisor should be selected by the primary leader. The advisor must be the staff on campus. The term length of each advisor should be 4 semesters. The general duty of the advisor is to provide information about the infrastructures and tools that the organization can use on campus. The advisor should answer all the questions from the primary leader about the school’s available resources for students and the organization. It is not compulsory for the advisor to attend meetings and activities of the organization.

**Article V- Election / Selection of Organization Leadership**

Elections rules and procedures, including eligibility for office, the nominating process, design of ballots and balloting procedures, and so on should be specified as well as appointment and ratification procedures. The timing of elections and/or appointments should be specified along with procedures to cover special circumstances (resignations, impeachments, etc.).

**Article VI - Executive Committee: Size and composition of the Committee.**

The Executive Committee (like a board of trustees or directors) represents the general membership, conducts business of the organization between general meetings of the membership, and reports its actions at the general meetings of the membership. In many organizations, this Committee is comprised of the organization leaders, chairpersons of the standing committees, and sometimes ex officio positions from related student organizations.

**Article VII - Standing Committees (if needed): Names, purposes, and composition.**

These committees serve the organization leadership, the Executive Committee, and general membership. Standing committees are permanent and designed to carry out the basic functions of the organization. Often chairpersons of these committees are appointed by the organization leadership.

**Article VIII – Advisor(s) or Advisory Board: Qualification Criteria.**

Advisors of student organizations must be full-time members of the University faculty or Administrative & Professional staff. If a person is serving as an advisor who is not a member of the above classifications, a co-advisor must be chosen who is a member of these University classifications. Responsibilities and expectations of advisors should be clearly and adequately described.

**Article IX – Meetings and events of the Organization: Required meetings and their frequency.**

Required meetings and events and their number should be specified in the governance documents and should reflect the organization’s expectations for all members.

**Article X – Attendees of Events of the Organization: Required events and their frequency.**

Explain the process that will be implemented if any member, student or non-student, behave in ways that is disruptive (i.e., behavior that interferes with students, faculty, or staff and their access to an appropriate educational or work environment) or do not align with your organizations constitution, the Code of Student Conduct, university policy, or federal, state or local law. Additional information and resources on assisting disruptive or distressed individuals can be found at: oaa.osu.edu/assets/files/documents/911handout.pdf.

**Article XI – Method of Amending Constitution: Proposals, notice, and voting requirements.**

Include the method for amending the constitution here. Define the process for proposing an amendment, providing notice to the organization or executive board, and the exact voting procedure for approving the amendment.

XI. Any proposed amendments should be presented to the organization in writing and should not be acted upon when initially introduced. Upon initial introduction, the proposed amendments should be read in the general meeting, then read again at a specified number of subsequent general meetings and the general meeting in which the votes will be taken, and should either require a two-third or three-quarter majority of voting members (a quorum being present) or a majority or two-thirds of the entire voting membership of the organization, present or not. The constitution should not be amended easily or frequently.

**Article XII – Method of Dissolution of Organization**

Requirements and procedures for dissolution of the student organization should be stated. Should any organization assets and debts exist, appropriate means for disposing of these assets and debts should be specified clearly and unequivocally. Upon the official dissolution of the organization, Student Activities staff must be contacted to remove organization information from website.