The Zero Waste Syndicate - Constitution

*Article I - Name, Purpose, and Non-Discrimination Policy of the Organization*

Section I

The Zero Waste Syndicate

Section 2

The Zero Waste Syndicate is a reaction to the unnecessary amount of single-use plastic and general waste created on campus.  This organization goes beyond a general sustainability club, as it focuses on the effect of individuals making low-waste lifestyle choices and the collective impact of focusing not just on recycling, but instead on never creating waste in the first place.  The organization's purpose is to educate students and provide them with the tools, physical and conceptual, to make low-waste choices every day.

Section 3

This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

As a student organization at The Ohio State University, The Zero Waste Syndicate expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here: https://hr.osu.edu/public/documents/policy/policy115.pdf. If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at http://titleIX.osu.edu or by contacting the Ohio State Title IX Coordinator at [titleIX@osu.edu](mailto:titleIX@osu.edu).

*Article II - Membership: Qualifications and Categories of Membership*

As required by the Guidelines for Student Organizations, 90% of the membership of a student organization must include current Ohio State University students. Active members and Executive Committee are able to make decisions regarding the membership of community and other non-student members of an organization. Community or other non-student members may be temporarily suspended with a majority vote of the Executive Committee.

*Article III – Methods for Removing Members and Executive Officers*

III.a. If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization’s constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization’s advisor.

III.b. Any elected officer of the chapter may be removed from their position for cause. Cause for removal includes, but is not limited to: violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Committee may act for removal upon a two-thirds affirmative vote of the executive board in consultation with the organization’s advisor.

III.c. In the event that the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with members (e.g., while an investigation is pending), {00312468-1} the executive board, in consultation with the organization’s advisor, may vote to temporarily suspend a member or executive officer.

*Article IV - Organization Leadership: Titles, terms of office, type of selection, and duties of the leaders*

IV.a. Primary Leader (President)

Responsibilities include the managing of the club as a whole, with an emphasis on organizing events and meetings and preserving the focus of the club.

IV.b. Secondary Leader

Responsibilities include working closely with the primary leader and assisting with any (reasonable) tasks requested by the primary leader.

IV.c. Treasurer

Responsibilities include managing the finances of the club and ensuring any grants or applications for monetarily related items are completed thoroughly and on time.

IV.d. Advisor

Responsibilities include acting as a mentor and advising on logistical topics, as well as ensuring the club retains focus on the intended purpose.

IV.e. Graphics Coordinator

Responsibilities include preparing any necessary graphics for the promotion or benefit of the club.

IV.f. Outreach & Communications Coordinator

Responsibilities include preparing promotional materials and acting as a connector between the club and its potential members.

Each position lasts for the duration of one academic school year. Positions are appointed by the previous holder of the position in question with the approval of the rest of the members of the board.

*Article V- Election / Selection of Organization Leadership*

Positions are appointed by the previous holder of the position in question with the approval of the rest of the members of the board. To be considered for a position of leadership, one should have attended the majority of club events during the previous year and displayed interest. Any new board members are appointed at the beginning of the autumn semester.

*Article VI - Executive Committee: Size and composition of the Committee.*

The Executive Committee is comprised of the board members (primary leader, secondary leader, treasurer, advisor, graphics coordinator, and outreach & communications coordinator) in addition to 2-3 general members, invited onto the Executive Committee by the board.

*Article VII - Standing Committees (if needed): Names, purposes, and composition.*

No Standing Committees are needed.

*Article VIII – Advisor(s) or Advisory Board: Qualification Criteria.*

Advisors of student organizations must be full-time members of the University faculty or Administrative & Professional staff. If a person is serving as an advisor who is not a member of the above classifications, a co-advisor must be chosen who is a member of these University classifications. Responsibilities include acting as a mentor and advising on logistical topics, as well as ensuring the club retains focus on the intended purpose.

*Article IX – Meetings and events of the Organization: Required meetings and their frequency*

To be considered for a position on the board, a majority of the clubs events must have been attended during the previous year. To be considered for a position on the Executive Committee, at least 50% of events (including club meetings) must have been attended during the previous year.

*Article X – Attendees of Events of the Organization: Required events and their frequency*

The organization reserves the right to address member or event attendee behavior where the member or event attendee’s behavior is disruptive or otherwise not in alignment with the organization’s constitution.

*Article XI – Method of Amending Constitution: Proposals, notice, and voting requirements.*

Any proposed amendments should be presented to the organization in writing and should not be acted upon when initially introduced. Upon initial introduction, the proposed amendments should be read in the general meeting, then read again at a specified number of subsequent general meetings and the general meeting in which the votes will be taken, and should either require a two-third or three-quarter majority of voting members (a quorum being present) or a majority or two-thirds of the entire voting membership of the organization, present or not. The constitution should not be amended easily or frequently

*Article XII – Method of Dissolution of Organization*

Should any organization assets and debts exist, assets should be distributed to organizations with similar priorities, while debts should be divided among remaining members. Upon the official dissolution of the organization, Student Activities staff must be contacted to remove organization information from website.