

# Constitution-Act!on Social Change

Willy Chen, Jina Lee

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## 1 Article I – Name, Purpose, and Non-discrimination policy of the organization

1. Name: Act!on Social Change(Hereafter referred to as **ASC**)
2. Purpose: The purpose of this organization is to unite passionate students with open discussions regarding the depiction of social issues in media/film, and utilizing different perspectives to expand our own knowledge in diversity and inclusion. Our goal of awareness and education will go beyond film discussions and conversations relating to social issues, and will attempt to reach our community by activism and service that will contribute to social change.
3. Non-discrimination policy: All members of this organizations shall strive to respect, acknowledge, and be inclusive to other individuals regardless of origin, race, gender identity/expression, sexual orientation, religion, physical ability, socioeconomic status, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment. . As a student organization at The Ohio State University, **ASC** expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here:

<https://hr.osu.edu/public/documents/policy/policy115.pdf>

If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at <http://titleIX.osu.edu> or by contacting the Ohio State Title IX Coordinator at [titleIX@osu.edu](mailto:titleIX@osu.edu).

## 2 Article II – Membership: Qualifications and categories of membership

1. General membership will be comprised of currently enrolled Ohio State University students who are on our emailing list and/or come to the organization’s bi-weekly

meetings.

2. Executive board positions will be comprised of founding members or members who receive the appointment by the executive board members who holds the specific position. Honorary members will be advisors/faculty who have respective knowledge or interest in social change.
3. Meetings are open to all members of the Ohio State community unless otherwise noted. However, non-undergraduate Ohio State persons do not count as members but still falls under Article VIII.

### **3 Article III – Succession of Executive board**

1. Members will first apply and provide a brief document summarizing their interest, reasons, and ability to take on a specific role.
2. Executive board members will then successively appoint their positions to chosen general members who demonstrate leadership abilities, enthusiasm for bringing social inclusion and diversity, and abilities to commit their time to keep the organization active.
3. Election method shall only be changed if there is an anonymous and unanimous vote passed in the executive board meeting.

### **4 Article IV – Executive board positions**

1. Meetings: Executive board members will meet X times per semester to choose relevant films that present a variety of social representation, schedule those films into the organization's general bi-weekly meetings, organize funding and expenses, and communicate with the columbus community to arrange volunteer opportunities
2. Members: Members of the executive board consists of positions below in ranking order from high to low. Expectations include but are not limited to the items listed.
  - President  
Shall be present in group meetings and facilitate conversations. Shall be responsible for overseeing other E-board members' plans and major decisions regarding organization meetings, events, volunteer opportunities, and films for discussion. Shall be responsible for moderating Executive Board meeting. Shall maintain connection to any other OSU diversity and inclusion department for recruiting guest speakers, advisors, volunteer opportunities, etc. Shall be responsible for managing the schedule and events of the organization.

- Vice President  
Shall be responsible for communicating with general members on the emailing list for upcoming meetings, events, as well as reaching out to possible communities and facilities for volunteering. Shall be responsible for taking notes during Executive board meeting.
- Treasurer  
Shall be responsible for ensuring appropriate fund use for organization activities, tracking/logging funding, expenses, deposits, withdrawals, and provide budget reports during meetings each semester.
- Secretary  
Shall also be responsible for keeping a record of corresponding emails and summaries of meetings. Shall be responsible for communicating with outside organizations and offices for opportunities and connections.
- Director of Student Outreach  
Shall be responsible for developing ideas for general body recruitment, delivering the organization's image and goals to the Ohio State University community.,

## **5 Article V – Removal of an Executive Board member**

1. Reason of removal from the executive position: Reasons include but are not limited to: chronically not fulfilling the expectations of the role, multiple meetings missed, disability to commit time and effort into the executive position, any repeated actions or speech that directly threatens the goal of the organization.
2. Process of removal: Members of the Executive Board will vote to remove the specific individual from the position. Shall the vote passes, the E-Board member with the next highest/successive position in the hierarchy will submit a document to the primary advisor of the organization. The document should include the reason of removal, incident report if there is any, and who the responsibilities will fall on. Aside from the shared responsibility, the highest remaining position will have executive privilege on the decision made for the removed role.

## **6 Article VI – Advisors and Honorary guests: Qualification criteria**

1. Advisors: An Ohio State University faculty member (preferred) who has experience in working with social work, diversity and inclusion programs, departments, and communities. This position is not limited to these specific fields. The advisor must be able to provide feedback and mentor leaders regarding the efficacy of meetings, conversations,

and most importantly, how the organization can be improved to meet our goal of social awareness.

2. Honorary guests: Guest speakers/discussion leader shall be invited to attend meetings for a specific topic. The approval of guest speaker depends on the executive board's majority vote.

## **7 Article VII – Meetings and Events**

**ASC** should regularly hold events that include but not limited to the following:

1. Biweekly Meetings: During the meeting, members will watch a film pertaining to social issues, and then have discussions regarding representation and portrayal of diverse characters and the issues present in the film.
2. Volunteer and learn: In addition to the bi-weekly meetings, some time during the weekend between the meetings will be reserved to volunteer or learn more about the issues discussed.

## **8 Article VIII – expected requirements of attendees/ general members**

1. Members of the organization should respect others' opinions and backgrounds regardless of personal experiences. **ASC** reserves the right to remove a members who display disruptive or disrespectful manners from a meeting.
2. Shall a member continue the disruptive attitude toward group meetings, the member is consequently subject to indefinite suspension from attending meetings until otherwise notified by an executive board member after a meeting with the person with presidential executive decision power. Disruptive behavior is subject to executive board's discretion.

## **9 Article IX- Property management**

1. Purchasing: In order for **ASC** to be a growing organization, members of the organization can request **ASC** to purchase films and necessary equipment. All purchasing requests will be reviewed by the executive board and the purchasing decision will be made by the person(s) with executive decision power. In an emergency situation, the highest ranking executive member on scene can make purchasing decision that does not exceed \$100 in total amount.

2. Storage: All properties owned by **ASC** will be properly and safely stored at the president's campus area residence unless an executive member volunteers their residence for storage. All properties shall not be stored at more than 2 locations.
3. Catalogue: Treasurer should keep a on-line catalogue that is open to the public's view but the treasurer shall be the only person with editing power. In an emergency situation, the highest ranking executive member on scene shall be responsible for managing the properties relevant to the situation.

## 10 Article X - Committees/teams

The executive board is responsible for establishing/managing/dissolving committees/teams that include but are not limited to the following:

1. Film choice team: This team will be responsible for selecting films shown in meetings and events. The executive board as a whole has power to veto specific film selection with a reasonable explanation.
2. Discussion team: This team will be responsible for coming up with discussion questions and leading small group discussions in small groups. The executive board as a whole has power to veto specific question/topic selection with a reasonable explanation.
3. Event-planning/social team: This team is responsible for planning and managing regular meetings and social events for **ASC**. The executive board as a whole has power to veto specific decisions with a reasonable explanation. All events should be regulated in alignment with the student activities guideline.

Override: Shall a committee/team thinks that the executive board decision is biased in a way that contradicts with **ASC**'s purpose and mission, the chair of the committee/team can submit a request of overrides to the primary advisor of **ASC**.

## 11 Article XI – Proposals for Amendments


- Any member who has been to more than 3 meetings can submit a written document to an executive board member to propose an amendment to the constitution. Upon receiving the document, the executive board will have two weeks to discuss the subject and vote on it.
- The executive board is obligated to notify all members of the decision in the subsequent meeting and e-mail update. Shall the executive board fail to respond within the required time period, the proposer can submit the proposal to the primary advisor of

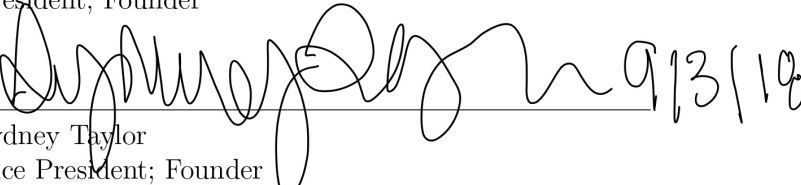
ASC, who then will discuss the subject matter with the executive board and can serve as a tie-breaker in a round of voting.

- If a proposal fail to pass, proposals that cover part of all of the failed proposal should

## 12 Article XII – Methods of Dissolution of Organization

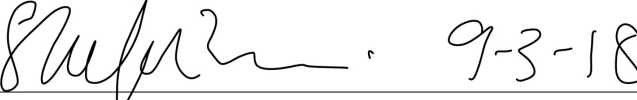
- Shall ASC have less than 5 total members including the executive board, and fail to hold any events in two months, the organization is subject to dissolution. All funds and resources shall be processed in a way that aligns with the regulation from Ohio State student activities. The highest ranking executive board member shall be the executor of properties under dissolution.

Signature  9/3/2018  
Willy Chen  
President; Founder

Signature  9/3/18  
Sydney Taylor  
Vice President; Founder

Signature  9/3/18  
Jina Lee  
Treasurer; Founder

Signature  9/3/18  
Jack Beandl  
Secretary; Founder

Signature  9-3-18  
Shefali Kumar  
Director of Student Outreach; Founder