**Article I**

**Name**

The name of this organization shall be the National Student Speech Language Hearing Association, Ohio State University Chapter.

**Article II**

**Purpose**

The purpose of this organization shall be:

1. to encourage professional interest among college and university students in the study of human communication sciences and disorders,

2. to provide continuity to the dissemination of professional information,

3. to provide a vehicle for student representation in matters of professional concern, and

4. to foster community within the field of Speech and Hearing Science.

**Article III**

**Status**

As a recognized local chapter of NSSLHA, the Ohio State University Chapter shall serve as an official organ of NSSLHA in matters appropriately handled at the local level and in matters prescribed in the Bylaws of the National Organization. Any number of the members of the chapter shall be members of the National Organization.

**Article IV**

**Membership**

**Part I – Full Membership**

**Section 1. Eligibility**

Any full- and/or part-time undergraduate, graduate and doctoral students interested in the study of normal and disordered human communication behavior, who are not eligible to receive, and have not received nor applied for, their Certificates of Clinical Competence (CCCs) from the American Association of Speech-Language-Hearing Association (ASHA), shall be eligible for membership in the National Student Speech Language Hearing Association, Ohio State University Chapter.

This organization and its members shall not discriminate against any individual(s) for reasons of age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status.

**Section 2. Privileges**

A member of the local chapter shall be eligible to vote, to hold office, and to serve on committees.

**Section 3. Dues**

Annual dues for members shall be determined by the membership.

**Section 4. Removal of membership**

Membership in the local Chapter of NSSLHA shall be terminated automatically if:

1. a member becomes eligible for certification and membership in the American Speech-Language-Hearing Association for loses student status, or

2. a member conducts themselves in such a manner deemed detrimental to advancing the purpose of this organization or is in violation of the OSU Student Code of Conduct

**Part II – Honorary Membership**

**Section 1. Definition**

Any person, except a regularly enrolled student, who, because of deep professional interest in and an outstanding contribution to the local chapter of NSSLHA, shall be eligible to be elected an Honorary member.

**Section 2. Selection**

Individuals shall be nominated by any member of the local chapter. Nominations shall be submitted to the executive board for consideration. The nomination shall be confirmed by a poll of the membership. Chapter Advisors are automatically awarded Honorary membership.

**Article V**

**Patrons**

The Chapter may invite persons to be Patrons of the Chapter who have given their support in the advancement of the Chapter by their participation in the monthly meetings.

**Article VI**

**Personnel**

**Section 1. Student Members**

Those students who meet the eligibility requirements set forth in Article IV, Section I of these Bylaws may be Chapter members.

**Section 2. Chapter Advisor**

This chapter shall have at least one advisor who is a faculty or staff member in the academic program. The Chapter Advisor shall be a member of the American Speech-Language-Hearing Association.

**Section 3. Chapter Co-Advisor**

The Chapter Advisor may designate a Chapter Co-Advisor subject to the approval of the Chapter Executive Council. The Chapter Co-Advisor must be a professional member of the American Speech-Language-Hearing Association.

**Section 4. Honorary Members**

Refer to Article IV, Part III, Section 1.

**Article VII**

**Chapter Executive Board**

**Section 1. Power**

The Chapter Executive Board shall supervise and coordinate all activities undertaken by the Chapter, shall establish policies, and shall exercise all powers except those assigned to the membership. The Chapter Executive Board shall meet prior to the general member meetings at a time designated by the Board. A majority of members of the Board shall constitute a quorum.

**Section 2. Composition**

The Chapter Executive Board shall consist of the Chapter officers, chairs, and their advisors.

**Section 3. Chapter Officers**

Chapter officers shall be a President, Vice President, Secretary, and Treasurer. Chapter chairs shall be a Fundraising Chair, Marketing and Design Chair, Outreach and Social Chair, Graduate Liaison, and Education Chair. They shall be selected from the general membership as indicated in Bylaws, Article IV, Part I, Sections 1 and 2.

**A. Duties**

 **1. President**

The President will call and preside over all meetings of the Chapter Executive Board and Chapter meetings. The President shall appoint all committees, shall serve as an ex-officio member of all committees and shall designate special duties not provided for in the Constitution and Bylaws.

 **2. Vice President**

The Vice President shall be vested with the powers of the President in the event of the President’s absence or inability to execute the presidential duties. The Vice President shall carry out other duties assigned by the President. The duties of the Vice President shall include keeping records of membership and reward points for members.

 **3. Secretary**

The Secretary shall handle all liaison between the National Office and chapters including reports and correspondence. The Secretary shall act as Parliamentarian at the Executive Board and general member meetings. The Secretary shall send out meeting minutes in a manner approved by the President.

 **4. Treasurer**

The Treasurer shall be custodian of the funds of the Chapter and shall be responsible for all monies received and spent by the local Chapter which is to include dues and organizational expenditures.

 **5. Fundraising Chair**

 The Fundraising Chair will create and oversee opportunities for Chapter fundraising, as well as apparel sales. The Fundraising Chair will communicate with the Treasurer for monetary purposes.

 **6. Marketing and Design Chair**

 The Marketing and Design Chair will monitor all social media accounts and be responsible for all creative materials, including flyers, apparel, meeting announcements, and anything else appointed by the President.

 **7. Social and Outreach Chair**

The Social and Outreach Chair will register the Chapter for the Autumn Involvement Fair, look for and coordinate volunteer and social opportunities for the Chapter, advocate for membership in undergraduate classes, and other outreach duties appointed by the President.

 **8. Education Chair**

The Education Chair will professionally contact and thank speakers for each Educational Chapter meeting and other educational duties appointed by the President.

 9. **Graduate Liaison**

The Graduate Liaison will be the main point of contact for collaborations with the graduate student NSSLHA organization, SAA, and any other graduate school affiliates. The Graduate Liaison will also be responsible for any other graduate school related duties appointed by the President.

**B. Terms of office**

 The Chapter officers shall be elected for a period of one year.

**C. Election**

 The chapter officers shall be elected by a majority vote of the membership. A nominating committee consisting of the Executive Board and the Advisor shall determine the qualifications of candidates for office. The Executive Board shall receive each nominee’s acceptance of the nomination before presenting the slate to the membership for action. Additional nominations may be made from the floor subject to the nominee’s acceptance.

**Section 4. Removal of Officers**

If an officer conducts themselves in such a manner deemed detrimental to advancing the purpose of this organization, is delinquent in performing their officer duties, or is in violation of the OSU Student Code of Conduct, they can be removed through a majority vote of the voting membership or unanimous vote of the other officers, with the consultation of the advisor.

**Article VIII**

**Standing Committees**

 The Executive Board will have power to appoint volunteer committees based upon volunteer opportunities and Chapter need. These committees will have an appointed Committee Leader to carry out the duties of the committee.

**Section 1. Committee and Committee Leader**

A. All committees will be appointed by the Executive Board and all Committee Leaders shall be appointed by the Chapter President.

B. The leader shall be responsible for the supervision and coordination of all activities undertaken by their committee(s).

**Section 2. Duties**

A. The duties will be to carry out the needs of the volunteer partnership.

**Article IX**

**Orders**

Robert’s Revised Rules of Order shall constitute the parliamentary authority in all matters not covered by the national and local Bylaws.

**Article X**

**Amendments**

**Section 1. Suggested Amendments**

Suggestions for amendments or revision of these Bylaws shall be presented to the Chapter Executive Council by any member or advisor at least one month prior to the next scheduled business meeting.

**Section 2. Action on Proposed Amendments**

All amendments shall be presented to the general membership for action. A majority vote of two-thirds of those present at the business meeting at which the amendment is announced shall be required for adoption.