

# **CONSTITUTION**

***Working Professional MBA Class***

***Fisher College of Business at The Ohio State University***

---

***Ratified, Accepted, and Effective: May 4, 2007***

***Revised: April 28<sup>th</sup>, 2018***

## ***Article I: Name, Purpose, and Non-Discrimination Policy***

### ***Section 1 – Name:***

*1.1 Working Professional MBA Student Council, Fisher College of Business, The Ohio State University*

*1.2 Referenced as: Working Professional MBA Student Council. In this document WPMBA Council.*

### ***Section 2 – Purpose:***

*The WPMBA Council is a student led organization whose primary purpose is to foster an environment of inclusiveness for Working Professional MBA graduate students by serving as the principal representatives of the student body. The main objective of the WPMBA Council is to ensure that these students receive the academic and professional training throughout their tenure at Fisher, and establish interpersonal networks that are among key factors to becoming future industry leaders. This is accomplished by the enablement and promotion of social, scholarly, and professional growth through activities; including events, programs, meetings, and communications.*

### ***Section 3 – Non-Discrimination Policy:***

*This organization and its members shall not discriminate against any individual(s) for reasons of race, color, creed, religion, sexual orientation, national origin, sex, age, handicap, or Vietnam-era veteran status.*

## ***Article II: Membership – Qualifications and Categories of Membership***

### ***Section 1 – Methods for Selection and Removal of Members:***

*General membership in the WPMBA organization is automatic for Working Professional MBA students that are currently enrolled, on Summer hiatus, or on leave of absence as students at Fisher College of Business in the WPMBA program.*

## **Section 2 – Categories for Membership:**

*The two membership categories of the WPMBA organization are the Student Council and the General Membership.*

## **Section 3 – Voting Membership:**

*Voting membership is limited to currently enrolled Working Professional MBA graduate students of the Fisher College of Business at The Ohio State University.*

## **Section 4 – Removal of Membership:**

*If any officer of the WPMBA Council feels that any member is not fulfilling that member's duty, that officer may call for an impeachment. This must be done in writing and include specific points that explain the accusation. A majority vote is needed from the student council to proceed with the impeachment. If this vote is achieved, the member will be allowed to distribute a defense and will defend that member's own self at the next general meeting. A three/fifths majority vote at this meeting is required for the dismissal of said member.*

## **Article III: Organization Leadership**

### **Section 1 – Officers:**

*The WPMBA Council consists of eight positions: President, Vice-President, Vice-President Weekend MBA, Treasurer, Secretary, Internal Public Relations, External Public Relations, and an Advisor. All officers must be currently enrolled, on Summer hiatus, or on leave of absence as students at Fisher College of Business in the WPMBA program. The advisor is a non-voting member of the council (see Article VI below).*

#### **Section 1.1 President:**

- a. Running of the open meetings and any other meetings that require attendance in an official capacity.*
- b. Overall responsibility for implementation of objectives and events planned for the term of responsibility.*
- c. Responsible for general oversight of the organization, including but not limited to administrative tasks, strategic planning, and event coordination.*

#### **Section 1.2 Vice-President and Vice-President Weekend MBA:**

- a. Assumes duties of the President in his/her absence. Should the position of President become vacant, the Vice-President would assume the role as President and the Vice-President Weekend MBA would assume sole responsibility for the Vice-President role.*
- b. Contribute to oversight and activities of organization, including but not limited to strategic planning, event coordination, and leading of initiatives.*

- c. Ensure funding for all events through internal and external agencies.*
- d. Responsible for oversight of sustained programs (i.e. mentoring, etc.).*

**Section 1.3 Treasurer:**

- a. Maintain financial accounting for the WPMBA Council.*
- b. Oversee fundraising for the WPMBA Council.*
- c. Manage the finances of the WPMBA Council, including all monetary transactions.*
- d. Report current financial activities at each meeting.*

**Section 1.4 Secretary:**

- a. Responsible for taking and publishing meeting minutes at each council meeting.*
- b. Review of minutes of previous meeting at current meeting.*
- c. Maintain an archive of the WPMBA Council dealings.*
- d. Manage annual WPMBA Council elections in February.*

**Section 1.5 Internal Public Relations:**

- a. Responsible for planning and coordinating the major professional organization activities and other sponsored events.*
- b. Plans the WPMBA Council portion of new student orientation, including planning of preterm dinners for new students and coordination with the GPO office.*
- c. Primary interface with other student organizations.*
- d. Responsible for all communication initiatives, including but not limited to emails, surveys, and other promotional materials.*
- e. Point of contact for WPMBA member communications.*

**Section 1.6 External Public Relations:**

- a. Point of contact for initiatives and promotional materials for external audiences.*
- b. Serve as designated student liaison during informal sessions for incoming and prospective WPMBA students.*
- c. Coordinates with advisor, faculty, staff, students, and other organizations to facilitate the development and management of initiatives creative opportunities for interactions between WPMBAs and the greater Columbus community.*
- d. Identify and coordinate with speakers and students for development programs that accommodate the needs and schedules of the WPMBA graduate students.*

**Section 1.7 Advisor:**

- a. Advocate for WPMBA graduate students and their best interest.*
- b. Assists group in its execution of roles and responsibilities.*
- c. Provide feedback to the organization regarding its operation and functioning.*
- d. Serve as a resource, share knowledge, expertise, and advise upon request.*

- e. *Serve as a non-voting member of the organization.*

## **Section 2 – Methods for Selection and Removal of Officers:**

### **Section 2.1 Student Council Positions:**

*Each Spring semester, individuals from the general membership will be elected to fill vacancies on the WPMBA Student Council. The election process will be managed by the Secretary.*

### **Section 2.2 Election of Student Council Positions:**

*Officers of the WPMBA Student Council are elected by fellow classmates for each position. WPMBA students can nominate themselves or fellow classmates for any position on the council. The appointee for each position must also agree to the appointment prior to being placed on the ballot. The current WPMBA Council has the right to reject nominations for various positions if deemed necessary.*

### **Section 2.3 Vacancy:**

*If any council position is vacant, as a result of permanent or temporary leave of absence, the council has the power to appoint someone (by a majority within the remaining council members) and this appointment must be approved by a majority vote in the next general meeting.*

### **Section 2.4 Impeachment:**

*If any member of the general membership feels that any officer is not fulfilling that officer's duties, that member may call for an impeachment. This must be done in writing and include specific points that explain that accusation. A majority vote is needed from the student council to proceed with the impeachment. If this vote is achieved the officer will be allowed to distribute a defense and will defend that officer's own self at the next general meeting. A three-fifths majority vote at this meeting is required for the dismissal of said officer. If this occurs, nominations for this office will immediately open and a special election for this office alone will proceed, as do the normal elections.*

## **Article IV: Executive Committee: None Required**

## **Article V: Standing Committee: None Required**

## **Article VI: Advisor(s) or Advisory Board**

### **Section 1 – Advisor:**

*An advisor for the WPMBA Council shall be a faculty member or Administrative and Professional staff from the Fisher College of Business. The advisor's role will be to provide guidance and direction to the*

*organization, advocate on behalf of the WPMBA students when necessary, and provide assistance in developing external contacts.*

## **Section 2 – Advisory Board: Not required**

## **Article VII: Meetings of the Organization**

### **Section 1 – General Membership:**

*The WPMBA Council will present a brief status update at the periodic Town Meetings conducted by the Graduate Program Office when requested.*

### **Section 2 – WPMBA Council:**

*The WPMBA Student Council will meet periodically as agreed to by the council throughout the year. At a minimum, the council will meet at least once each semester.*

## **Article VIII: Method of Amending Constitution**

### **Section 1 – Amendment Approval Process:**

*In order to amend the constitution, the following process shall be followed:*

- a. A member of the council must propose an amendment.*
- b. Another council member must second the proposal.*
- c. The advisor must approve the amendment.*
- d. A notice must be sent out via email or campus mail at least a week before a general meeting.*
- e. Members must vote either by email or in person at the general meeting.*

### **Section 2 – Amendment Implementation:**

*After approval, according to the process above, the constitution shall be amended and distributed to all of the members.*

## **Article IX: Method of Dissolution of the Organization**

### **Section 1 – Process:**

- a. A member of the student council must propose dissolution.*
- b. Another council member must second the proposal.*
- c. The advisor must approve.*
- d. A notice must be sent out via email or campus mail at least a week before a general meeting.*

- e. *Members must vote either by email or in person at the general meeting.*

***Section 2 – Alternative:***

*If there is no WPMBA Student Council in existence and there is no member willing to assume the leadership role, the advisor may dissolve the organization without a proposal.*