I. Name, Purpose, and Non-Discrimination Policy
   a. Name: STEM Outreach
   b. Purpose: The aim of the organization is to promote the engineering field in the K12 learning environment. Members go out to schools and build cheap engineering projects with kids to inspire them to learn and develop a love of STEM. We currently have 21 projects which have been built by thousands of kids. The organization will involve the recruitment of volunteers and the organization of the events.
   c. Non-Discrimination: This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment. As a student organization at The Ohio State University, STEM Outreach expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here: https://hr.osu.edu/public/documents/policy/policy115.pdf. If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at http://titleIX.osu.edu or by contacting the Ohio State Title IX Coordinator at titleIX@osu.edu.

II. Membership: Qualifications categories of membership
   a. As required by the Guidelines for Student Organizations, 90% of the membership of a student organization must include current Ohio State University students. Active members and Executive Committee are able to make decisions regarding the membership of community and other non-student members of an organization. Community or other non-student members may be temporarily suspended with a majority vote of the Executive Committee.
   b. Qualifications to become a member include organizing or participating in at least 2 of the organization’s events.
   c. Members who are Currently Enrolled as Ohio State students will be granted general voting privileges
   d. The membership contact person shall be the organization's Secretary.

III. Methods for Removing Members and Executive Officers
   a. If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization’s constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization’s advisor.
   b. Any elected officer of the chapter may be removed from their position for cause. Cause for removal includes, but is not limited to: violation of the constitution or
by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Committee may act for removal upon a two-thirds affirmative vote of the executive board in consultation with the organization’s advisor.

c. In the event that the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with members (e.g., while an investigation is pending), the executive board, in consultation with the organization’s advisor, may vote to temporarily suspend a member or executive officer.

IV. Organization Leadership

a. President: The president shall be in charge of day-to-day operations of the organizations and be fully committed to advancing the purpose of the organization through means including but not limited to coordinating events, recruitment, and communication with advisor and the club.

b. Vice President: The vice president will assist the president in duties and is charge of running the Project Development team.

c. Treasurer: The treasurer shall be responsible for the organization’s finances. The treasurer will adhere to the university’s guidelines for reporting and all applicable state and federal regulations including the filing of taxes. The treasurer will be responsible for handling donations and applying for university program funding when necessary. The treasurer will ensure the organization does not incur debt.

d. Secretary: The secretary shall be in charge of communicating events to the members of the organization as well as keeping an up to date roster of all the active members.

e. E-Council Representative: The E-Council representative is in charge of attending E-Council meetings that make the club eligible for E-Council funding. The representative will also be in charge of communicating to leadership in E-Council the volunteer events held by STEM Outreach.

f. Webmaster: The webmaster will be in charge of maintaining and updating the student organization website.

V. Election/Selection of Organizational Leadership

a. The president and vice president will be elected annually or in the case of a vacancy by members with general voting privileges. A plurality of votes is required. The application timeline will be 3 weeks leading up to the last meeting of the Spring semester.

b. The Treasurer, Secretary, E-Council Representative, and Webmaster will be selected by the elected President and Vice President after that election takes place. It will be based on online application that will be open up to 3 weeks leading up to the last meeting of Spring semester.

VI. Executive Committee: Size and composition of come

a. An executive committee not necessary for the size of the current organization.

VII. Advisor: Qualification Criteria

a. Advisors of student organizations must be full-time members of the University faculty or Administrative & Professional staff. If a person is serving as an advisor
who is not a member of the above classifications, a co-advisor must be chosen who is a member of these University classifications.

b. The advisor should be familiar with the organization’s mission and have experience in STEM Outreach.

VIII. Meetings and events the Organization: Required meetings and frequency
   a. Three general meetings will be held a year. One after the career fair to introduce new members to the projects, one at the beginning of Spring semester, and one at the end of Spring semester to vote for new officers for the following year.
   b. Events are classified as our volunteer events where we were asked to build projects for K12, or can also be events that STEM Outreach puts on themselves.

IX. Attendees of Events of the Organization: Required events and their frequency.
   a. The organization reserves the right to address member or event attendee behavior where the member or event attendee’s behavior is disruptive or otherwise not in alignment with the organization’s constitution.

X. Method of Amending Constitution: Proposals notice, and voting requires
   a. Any proposed amendments should be presented to the organization in writing and should not be acted upon when initially introduced. Upon initial introduction, the proposed amendments should be read in the general meeting, then read again at a specified number of subsequent general meetings and the general meeting in which the votes will be taken, and should either require a two-thirds with a majority of the entire voting membership of the organization, present. The constitution should not be amended easily or frequently.

XI. Method of Dissolution of Organization
   a. Dissolution of the organization will be introduced by the Organizational Leadership. A majority Organizational Leadership vote and general body vote will be required.
   b. The organization will be run without debt eliminating the need for a debt elimination strategy upon dissolution. All funds will be allocated to outreach programs by other student organizations or through the Department of Engineering.
   c. Upon the official dissolution of the organization, Student Activities staff will be contacted by the president to remove organization information from website.