**Constitution – Aesthetic Dental Club at Ohio State University**

***Article l - Name, Purpose, and Non-Discrimination Policy of the Organization.***

**Section 1: Name**: *Aesthetic Dental Club at Ohio State*

**Section 2 - Purpose:** *Aesthetic Dental Club will provide dental students with knowledge about cosmetic dentistry by holding journal reviews, hands on courses in poly-chromatic composite veneering, ceramic layering and digital smile design.*

**Section 3 - Non-Discrimination Policy:**

*Aesthetic Dental Club at Ohio State does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.*

*As a student organization at The Ohio State University, Aesthetic Dental Club expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here: https://hr.osu.edu/public/documents/policy/policy115.pdf.*

*If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at http://titleIX.osu.edu or by contacting the Ohio State Title IX Coordinator at titleIX@osu.edu****.***

***Article II - Membership: Qualifications and categories of membership.***

*. As required by the Guidelines for Student Organizations, 90% of the membership of a student organization must include current Ohio State University students. Active members and Executive Committee are able to make decisions regarding the membership of community and other non-student members of an organization. Community or other non-student members may be temporarily suspended with a majority vote of the Executive Committee.*

***Article III – Methods for Removing Members and Executive Officers***

Article III should clearly define your organization’s procedures for removal of officers or members. Be sure to think critically about the process of removing members and include variables such as timeline, voting procedures, and the various reasons a member or executive officer should be removed.

III.a. *If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization’s constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization’s advisor.*

III.b. *Any elected officer of the chapter may be removed from their position for cause. Cause for removal includes, but is not limited to: violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Committee may act for removal upon a two-thirds affirmative vote of the executive board in consultation with the organization’s advisor.*

*III.c. In the event that the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with members (e.g., while an investigation is pending),* {00312468-1}

*the executive board, in consultation with the organization’s advisor, may vote to temporarily suspend a member or executive officer.*

***Article IV - Organization Leadership:*** *Titles, terms of office, type of selection, and duties of the leaders.* Organization leaders represent the Executive Committee and general membership and are elected or appointed from the ranks of the organization’s voting membership. The titles of organization leaders, the length of terms, specification as to which leaders are elected or appointed and by whom, and the general duties of each leadership position should be clearly specified.

Required leadership positions: Primary Leader (President) – *1 year term, General members vote to appoint. Second term can be held if reappointed. President duties include organizing events, fundraising, recruitment of future members, holding general meetings with members and advisor. President will represent the club at dental/ social events.*

Secondary Leader- 1 year term, General members vote to appoint. Second term can be held if reappointed. *Vice President duties include helping the president in organizing events, fundraising, recruitment of future members, holding general meetings with members and advisor. Vice-President will represent the club at dental/ social events.*

Treasurer- *1 year term, General members vote to appoint. Multiple terms can be held if reappointed. The treasurer will aim to fundraise money for the club, hold meetings with members and advisor. Treasurer will distribute the funds to social/ club events/*

Advisor – *5 year term. Advisor duties are to lead and help the club grow through learning and education.*

***Article V- Election / Selection of Organization Leadership***

*Once a year general election will be held sometime in the Spring Semester. Nomination and voting can be done same day of the election. All general member can run for position at the club. If a tie exists between two candidates, a revote will be considered between the two candidates. If a President resigns or is impeached by the general members, the Vice president will hold the position of the President until a new President is elected.*

***Article VI - Executive Committee: Size and composition of the Committee.***

*Committee is comprised of the organization leaders*

***Article VII - Standing Committees (if needed): Names, purposes, and composition.***

*These committees serve the organization leadership, the Executive Committee, and general membership. Standing committees are permanent and designed to carry out the basic functions of the organization. Often chairpersons of these committees are appointed by the organization leadership.*

***Article VIII – Advisor(s) or Advisory Board: Qualification Criteria.***

*Advisors of student organizations must be full-time members of the University faculty or Administrative & Professional staff. Responsibilities and expectations of the advisor is to educate and lead the club. The advisor will hold meeting and lectures for general members*.

***Article IX – Meetings and events of the Organization: Required meetings and their frequency.***

*At least Two general meetings and attendance at all or 50% of events hosted may be required for membership each academic term except for summer.*

***Article X – Attendees of Events of the Organization: Required events and their frequency.***

*The organization reserves the right to address member or event attendee behavior where the member or event attendee’s behavior is disruptive or otherwise not in alignment with the organization’s constitution.* {00312468-1}

***Article XI – Method of Amending Constitution: Proposals, notice, and voting requirements.***

*Any proposed amendments should be presented to the organization in writing and should not be acted upon when initially introduced. Upon initial introduction, the proposed amendments should be read in the general meeting, then read again at a specified number of subsequent general meetings and the general meeting in which the votes will be taken, and should either require a two-third or three-quarter majority of voting members (a quorum being present) or a majority or two-thirds of the entire voting membership of the organization, present or not. The constitution should not be amended easily or frequently.*

***Article XII – Method of Dissolution of Organization***

*Members count drops below 5 people. The Organization will be dismissed. If debt, is acquired by the organization, debt will be resolved and organization dismissed.*