

Constitution:

Action Against Hunger Student Chapter (AAHSC)

Article I - Name, Purpose, and Non-Discrimination Policy of the Organization.

Section 1:

The name of the organization will be Action Against Hunger Student Chapter at the Ohio State University.

Section 2: Purpose

“The primary mission of the Action Against Hunger Student Chapter at the Ohio State University is to raise awareness and funds for Action Against Hunger’s lifesaving programs that combat child malnutrition and hunger by assisting vulnerable communities around the world.”

Section 3: Non-Discrimination Policy

Action Against Hunger Student Chapter at the Ohio State University admits members regardless of race, gender, religion, ethnicity, national origin, veteran status, or ability.

Article II - Membership: Qualifications and categories of membership.

Section 1: Qualifications for Membership

Voting membership is limited to currently enrolled Ohio State students. Faculty members and alumni are encouraged to participate as nonvoting members. Students must attend three meetings or events in order to be considered active members and apply for executive board positions or chair positions starting in the Spring of 2018.

Article III - Methods of Removing Members and Executive Officers

Section 1: If a member violates the constitution or the Ohio State University Student Code of Conduct, they are subject to removal from the organization. After the first offense, members are put on probation for one semester via majority vote of the executive board. If another offense occurs during the probation period, the members can be removed from the organization via majority vote of the executive board.

Section 2: An executive board member or chair member of the chapter may be removed from their position if there is a violation of the constitution or by-laws or failure to fulfill their roles in a timely manner as judged by the executive board. A warning will be given after the first offense. Upon a second offense, the executive board or chair member will meet with the other members of the executive board to discuss the offense. Removal of an executive board or chair member will be decided after this meeting via a majority vote by the executive board.

Article IV – Defining the Executive Board and Chair Positions

Section 1:

The Executive Board of Action Against Hunger Student Chapter includes the President, Vice President, and Treasurer.

Section 2:

The chair positions consist of the marketing chair, fundraising chair, and communications chair.

Article V – Defining the roles of the Executive Board and Chair Positions

Section 1:

- a) The President maintains the title for one year. The President is in charge of making the agenda for meetings and facilitating meetings, reserving meeting space, and communication between ACF-USA and Action Against Hunger Student Chapter.
- b) The Vice President keeps the title for one year. In the absence of the President, the Vice President shall perform the duties of the President. The Vice President is also in charge of making agendas and facilitating meetings with the President.
- c) The Treasurer maintains the title for one year. The Treasurer establishes and maintains the budget, requests funding proposals, presents financial updates at board meetings, submits annual audits to the Ohio State University, and is in charge of all money transactions for AAHSC.

Section 2: Chair Positions

- d) The Communications Chair keeps the title for one year. The Communications Chair is responsible for taking notes during general and board meetings, taking attendance at any event, and communicates with student members and other student organizations via email.
- e) The Marketing Chair keeps the title for one year. The Marketing Chair is responsible for all social media accounts by making events, finding new ways to market and developing marketing strategies for all events and meetings.
- f) The Fundraising Chair keeps the title for one year. The Fundraising Chair is responsible for organizing fundraisers, events, and keeping up effective communication with all funding parties.

Article VI – Selection of the Executive Board and Chair Positions

Section 1:

The new executive board committee is decided upon every April. Active members of the student chapter may submit an application to the current executive board. After an interview process, the current executive board will select the executive board members for the following year.

Section 2:

After selections are made, the old executive board must meet with the new executive board at least three times for training purposes.

Section 3:

The new executive board will make selections of chair members for their term.

Section 4:

If an executive board member or chair member express intent to resign from the roles in formal writing, they have officially resigned from their duties. The remaining executive board must select a replacement for the vacancy from the student chapter via majority vote of the executive board.

Article VII – Advisor(s) or Advisory Board: Qualification Criteria

Advisors of Action Against Hunger Student Chapter have to be full time university faculty or staff.

Article VIII – meetings of the organization: required meetings and their frequency.

General body meetings are to be held once a month, members should attend at least three meetings or events in the academic year. Executive board meetings will be held on a weekly basis; attendance is mandatory for all board members unless a valid excuse is presented. Executive board members must attend executive board meetings on a weekly basis, unless there is emergency (e.g. illness, family emergency, work, or classes or other valid circumstances discussed with the executive board).

Chair members must attend executive board meetings to give updates and receive information on a weekly basis, unless there is emergency (e.g. illness, family emergency, work, or classes or other valid circumstances discussed with the executive board).

Article IX – Method of Amending Constitution: Proposals, notice, and voting requirements.

Only the executive board may make proposals to amend the constitution. After proposing the change, the general body must approve the amendment via majority vote. However, if there is time limitation for submitting the constitution to remain an active organization, the executive board may amend and submit the constitution in order to remain an active organization. In this scenario, majority vote of the executive board is necessary to make an amendment.

Article X – Method of Dissolution of Organization

If dissolution occurs and the organization is in debt, fundraising events must take place in order to resolve debt before dissolution. Any leftover money will be donated to ACF International.