**Article l – Existential Matters**

**Section 1- Name**

The name of the within described organization shall be “Ohio Union Television,” sometimes to be shortened to “OUTV.”

**Section 2 – Mission Statement**

Our purpose is to grow and maintain a supportive campus community of video and filmmakers, and encourage the education and professional development of our members within the realm of video and film production.

**Section 3 - Anti-Discrimination Policy**

Ohio Union Television and its members shall not discriminate against any individual(s) for reasons of age, color, disability, gender identity or expression, national origin, sports team affiliation, race, religion, sex, sexual orientation, or veteran status*.*

**Article II – General Membership**

**Section 1 – Base Criteria**

Membership in Ohio Union Television is open at any time to all currently enrolled students at The Ohio State University.

**Section 2 – New Member Requirements**

All potential new members are required to attend at least three general body meetings and participate in at least one production. Members are called “crew members,” and will have the opportunityto be inducted or “slated in” by the president at the end of each semester.

**Section 3 – Removal of Members**

If a member conducts themself in such a manner deemed detrimental to the purpose of this organization or is in violation of the OSU Student Code of Conduct, they can be removed from the organization.

If a member believes another member fits this description, they should approach a member of the executive board. The member in question will have the opportunity to appeal the removal in front of the officers. Removal will happen only if the officers unanimously vote in favor of removal.

**Article III – Leadership**

**Section 1 – Masthead**

All elected positions must commit to serving a term of one full academic year.

**Section 2.1 – Election Procedure**

The election process is to be conducted by graduating members.

**Section 2.2 – Election Date**

Elections must occur before the end of the Spring academic term.

**Section 2.3 – Officer Applications**

Officer applications are due a week before the in person interviews.

**Section 2.4 – Interviews**

Interviews are to be conducted in person.

**Section 2.5 – Officer Selection**

Officers are to be selected by graduating members. They will use a combination of the officer applications and interviews in order to elect new officers.

**Section 3.1 – Officer Position Responsibilities**

All officers are required to maintain a high level of interest in video production, raise awareness for student filmmaking, and determine the course of the organization through mutual agreement. Additionally, each officer shall be granted the following powers and responsibilities.

**Section 3.2 – President**

Primary leader of the organization. They must attend president’s training as required by Ohio State. They are responsible for chairing and organizing officer meetings. They oversee all aspects of the organization and has final say on issues of video publication. They are also responsible for delegating tasks to other officers when necessary. There may only be (1) president.

**Section 3.3 – Vice President(s)**

Secondary leader(s) of the organization. Organizes and runs general meetings and other club events. The vice president(s) are in charge of the maintenance and interpretation of the constitution. Responsible for checking and replying to emails. Also responsible for securing meeting space for all meetings. There may be up to (2) vice presidents but it is not required.

**Section 3.4 – Director of Operation**

The treasurer of the organization. They must attend treasurer training as required by Ohio State. They are responsible for maintaining the budget and are in charge of all club purchases. There may only be (1) Director of Operation.

**Section 3.5 – Director of Production**

The production coordinator(s) of the organization. The Director(s) of Production is/are in charge of scheduling and organizing a production crew for each bi-weekly newscast. Also in charge of providing guidance for and overseeing newscasts. There may be up to (3) Director(s) of Production, but it is not required.

**Section 3.6 – Director of Marketing**

The public relations coordinator of the organization. They are responsible for creating social media content as well as physical advertisement, including but not limited to posters and apparel. May delegate social media responsibilities to other members, but otherwise all content must come from the Director of Marketing. Also in charge of maintain the website. There may only be (1) Director of Marketing.

**Section 4 – Removal of Officers**

If a member feels that an officer has not fulfilled their duties, they may submit a written petition to a member of the executive board. If the members of the executive board (minus the officer in question) deem that there is a legitimate case, they will remove the officer in question.

**Section 5 – Appointment of Officers**

Should an officer position open up anytime during the school year, members will be able to submit a written application to the executive board. Then, based on those applications, the officers will appoint a replacement.

**Article IV – Meetings**

**Section 1 – Officer Meetings**

A meeting of the executive board must be held at least every week or every two weeks, and are organized/chaired by the president. These meetings deal with business matters of the organization and any other subject an officer feels needs to be discussed.

**Section 2 – General Meetings**

General meetings involve every member of the organization. General meetings are to be planned and presented by the Vice President(s).

**Article VI – Advisor Qualification**

**Section 1 – Qualification**

The advisor must have a general understanding and/or love of all things video production related.

**Article VII – Amending The Constitution**

**Section 1 – Amendments**

Proposed amendments can be made by any member and shall be made in writing. Amendments shall not be acted upon until every member of the executive board has been able to look at them. Amendments will only pass if the decision is unanimous.

**Article VIII – Dissolving Ohio Union Television**

**Section 1 – Process to Dissolve The Organization**

For this organization to dissolve, a unanimous vote among the officer core to do so shall take place. Should any assets and/or debt exist, the advisers shall see fit to dispose of it.